CNS-CP Recertification Log

Name: _____

CNS-CP recertification in 2019 is by paper application only

The CNS-CP recertification program recognizes that advanced practice competency is maintained in a variety of ways through successful participation in various professional activities. In addition, results of the CNS-CP exam are incorporated into the next recertification cycle's plan. This log provides the means for tracking required continuing education and activities and must be submitted along with the CNS-CP recertification application and the appropriate fee. Please read all information thoroughly before beginning your log to ensure that you understand the requirements. If audited, the acceptable documentation listed for each activity must be submitted. The same contact hours/activities cannot be used for both CNS-CP and CNOR/CRNFA recertification. The same contact hours cannot be used for both the pharmacology requirement and domain-specific contact hours. The same contact hours may be used for both CNS-CP and primary (population focus) recertification. For additional information on recertification, please refer to the CNS-CP handbook here.

There are three required elements of the CNS-CP recertification process:
Continuing Education: Two Parts

- A minimum of ten contact hours of APRN-approved pharmacology continuing education offerings.
- Continuing education based on performance on the CNS-CP exam. For domains scored below the competent level, the corresponding number of contact hours based on the percentage of questions pertinent to that domain must be obtained. For more information on your individual results, please contact Julie Mower at 303-368-6723. Depending on your performance on the exam, you may not need to complete Part Two of the continuing education recertification process.

Completion of professional activities.
- A total of 125 points must be accrued. Points do not need to be accrued in all eleven activities.

Use the following log to track your contact hours and activities.

CONTINUING EDUCATION (Two parts)

Part I.   APRN-approved pharmacology contact hours

Program Title	Date of Program	Name of Provider	Program Accredited By	Contact Hours Awarded

TOTAL:_____Contact Hours (Must have a minimum of 10 contact hours)

Acceptable documentation (only if audited): Copy of certificate(s) of attendance from an acceptable provider.

Part 2. Domain-related contact hours based on performance on exam. All continuing education must be applicable to role of CNS or advanced practice nursing.

If all domains were scored at or above the competent level, initial here_____. Otherwise, please complete the following information based on the table provided below.

If you scored less than the competent level in:	Then you must accrue	In subject area
Domain 1	31 contact hours	Delivery of advanced practice perioperative care
Domain 2	16 contact hours	Consulting
Domain 3	13 contact hours	Education (nurse, other healthcare providers, patient, family, and/or community
Domain 4	15 contact hours	Clinical inquiry (EBP projects/re-search)
Domain 5	16 contact hours	Organizational/systems thinking
Domain 6	9 contact hours	Professional accountability

Domain #: _____   Required number of contact hours based on table above: _____

Program Title	Date of Program	Name of Provider	Program Accredited By	Contact Hours Awarded

TOTAL:_____Contact hours (Must meet required number of contact hours as identified above)

Domain #: _____   Required number of contact hours based on table above: _____

Program Title	Date of Program	Name of Provider	Program Accredited By	Contact Hours Awarded

TOTAL:_____Contact hours (Must meet required number of contact hours as identified above)

Acceptable documentation (only if audited): Copy of certificate(s) of attendance from an acceptable provider.

PROFESSIONAL ACTIVITIES

CNS-CP certificants may choose from nine professional activities. A maximum number of points are allowed for each activity. CNS-CPs must earn a total of 125 points to recertify their credential. These points are in addition to any CE requirement noted in Parts 1 and 2. All activities must be earned between Jan. 1, 2014 and Dec. 31, 2018. The same activities cannot be used for both CNS-CP and CNOR/CRNFA recertification.

Academic study-graduate or post-graduate level-Maximum of 100 points

Acceptable documentation (only if you are audited): Copy of unofficial transcript

Conversion rate for academic credits:

1 semester hour/credit	15 points
1 quarter hour/credit	10 points

Name of University	Title of Course	Semester/Quarter Hours Earned	Year	Points

TOTAL:_____POINTS (not to exceed 100)

Service as a Board Officer or Committee Member (e.g., facility APRN committee, NACNS or AORN APRN Specialty Assembly or task force)-Maximum of 60 points

Acceptable documentation (only if audited): Board report, minutes, committee report, or other documentation validating participation on committee; minimum four contacts/year.

Committee Position Held	POINTS AWARDED
International, national, or state board member	30 points/year
Local or facility level	15 points/year

Title of Board/Committee	Role on Board/Committee	Level of Committee (e.g., local, national)	Dates of Service	Points

TOTAL:_____POINTS (not to exceed 60)

Clinical inquiry (EBP projects/research)-Maximum 80 points

Acceptable documentation (only if audited): A final report which summarizes evidence of participation in a research project or study, including its impact on current practice/patient outcomes.

Primary investigator	50 points
Co-investigator or Project Lead	30 points

Title of Project	Name of Facility	Level of Participation	Points

TOTAL:_____POINTS (not to exceed 80)

Instructor, Academic Program-Maximum 90 points

Acceptable documentation (only if are audited): Course description, syllabus with course objectives, number of credits, and methods of evaluation. If your name does not appear as the instructor in the syllabus, a signed letter from the department chair on official school letterhead attesting to serving as instructor will suffice.

Conversion rate for teaching:

1 semester hour/credit	15 points
1 quarter hour/credit	10 points

Name of University	Title of Course	Semester/Quarter & Year Taught	Points

TOTAL:_____POINTS (not to exceed 90)

Precepting Advanced Practice Student-Maximum 60 points

Acceptable documentation (only if audited): Letter from sponsoring institution (on official school letterhead and signed by faculty or department chair) indicating responsibilities as preceptor and dates/hours of preceptorship.

Conversion rate for precepting:

1 semester hour/credit	15 points
1 quarter hour/credit	10 points

Student's initials	Name of University	Title of Program	Semester/Quarter & Year Precepted	Points

TOTAL:_____POINTS (not to exceed 60)

Presentation for an advanced practice audience, non-academic (professional nursing organization, e.g., NACNS, AORN)-Maximum 50 points

Acceptable documentation (only necessary if you are audited): Flyer, brochure, handout, or website link with title of presentation, objectives, and outline of content. If poster is submitted, provide a picture of completed work with proof of acceptance at conference.

Type of Presentation	POINTS AWARDED
Podium presentation (minimum 30 minutes in length)	30 points
In-service (minimum 30 minutes in length)	25 points
Remote presentation (i.e., webinar, teleconference, etc.) (minimum 30 minutes in length)	20 points
Poster presentation	20 points

Title of Presentation	Name of Conference	Date of Presentation	Length of Presentation	Points

TOTAL:_____POINTS (not to exceed 50)

Author (book, journal article, patient/family educational materials)-Maximum 75 points
Acceptable documentation (only if audited): Copy of title page, table of contents, or abstract that includes your name as contributor and the publication date. A copy of the publisher notification of acceptance is required if the publication date occurs after the recertification cycle.

Type of Publication	Points Awarded Primary author, chapter in book
Primary author, chapter in book	50 points
Secondary author, chapter in book	30 points
Subject matter expert or reviewer for journal article or chapter in book	20 points
Author, book review	20 points
Doctoral dissertation	100 points
DNP capstone project	75 points
Editorial, peer-reviewed professional journal	30 points
Primary author, peer-reviewed professional journal article	50 points
Secondary author, peer-reviewed professional journal article	30 points
Development of patient education tool or healthcare professional fact sheet	20 points
Guest Editor, Peer-Reviewed Journal Issue	50 points

Title of Publication	Type of Publication	Contributing Role	Year Published	Points

TOTAL:_____POINTS (not to exceed 75)

OCCI

Volunteer, CCI test development committee-Maximum 50 points

Acceptable documentation (only if audited): CCI acceptance letter

Committee Name	Points Awarded
Job analysis	40 points/appointment
Item writer	30 points/appointment
Cut score/standard setting	30 points/appointment
Item review	20 points/appointment
Form review	15 points/appointment
Problem Identification Notification	15 points/appointment
Other: Ad Hoc Committee (please specify)	15 points/appointment

Committee Name	Date(s) of Meeting	Points

TOTAL:_____POINTS (not to exceed 50)

APRN (CNS) primary certification/prescriptive authority achievement/maintenance-Maximum 45 points

Acceptable documentation (only if audited): Copy of certificate or wallet card

Primary APRN (CNS) Certification	Points Awarded
Initial APRN (CNS) primary (population focus) certification	30 points
Maintaining APRN (CNS) primary (population focus) certification	20 points/renewal period
Attaining/maintaining prescriptive authority	15 points/renewal period

Type of Certification	Date	Points

TOTAL:____POINTS (not to exceed 45)

CCI

Earning another Accredited Perioperative Certification

A maximum of 100 points may be earned for earning an accredited perioperative-related certification or completing the recertification process for an accredited perioperative-related certification. Examples of accredited perioperative-related certifications include CAPA, CPAN, CRCST, or ABCGN. Accreditation by ANSI, ABSNC, or NCCA will meet these criteria.

This list is not intended to be all-inclusive. Other accredited certification deemed equivalent by the CEO of CCI in consultation with the Credentialing Manager may be accepted.

Attain/Maintain an Accredited Perioperative Certification	
Initial Certification	30 points
Completion of Certification	20 points

Name of certification	Accrediting Body	Valid through (provide dates)	Points

TOTAL:___POINTS (not to exceed 100)

Professional Perioperative-Related Volunteer Service

A maximum of 100 points may be earned for medically-related volunteer service activities. Examples include surgical mission trips and service at medically underserved clinics.

Role	Point Value
Professional Perioperative-Related Volunteer Service	20 points/year of service or project

Sponsoring agency	Date of service	Points

TOTAL:___POINTS (not to exceed 100)

WAIT! Did you:

TOTAL: ___ POINTS IN LOG (must have 125)

☐ Complete all sections of your recertification log?
☐ Fill out the application form?
☐ Include payment?

Please mail all documents in a single envelope to:
CCI
Attn: CNS-CP recertification
2170 South Parker Road, Suite 120
Denver, CO 80231

CCI