

THE JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT

CAMPUS SECURITY REPORT THE JEANNE CLERY ACT

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, (Clery Act) requires all colleges and universities that participate in federal financial aid programs to keep and disclose information about crime on and near their respective campuses. These security regulations are designed to ensure the safety of all individuals at Vantage College, and as such, all members of the campus community and visitors are expected to conduct themselves in a manner that respects the rights of all within the community.

In accordance with the guidelines established by the U.S. Department of Education, and pursuant to federal law, identified as the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998", all currently enrolled students, campus employees and all prospective students and prospective employees are entitled to request and receive a copy of the Vantage College Annual Campus Security Report.

The report contains crime statistics about certain specified crimes/incidents that have been reported to Campus officials over the past three years and which have occurred either on-campus, in off-campus buildings or property owned or controlled by the school, or on public property adjacent to campus. Vantage College will make a reasonable, good faith effort to obtain statistics for crimes that occurred on or within the college's geography and rely on the information supplied by local law enforcement.

The report also contains policies and practices pertaining to campus security and access to facilities, crime awareness practices, crime reporting, crime prevention, alcohol and drugs, sexual harassment, disciplinary proceedings, as well as Emergency response & Evacuation Plan. The report encourages the reporting of all crime occurrences. The report tells how and to whom to report crimes, especially sexual assault crimes. Vantage College will provide written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both with the school and in the community as necessary.

Copies of this report may be obtained in person from the Administration Offices.

Vantage College Approach to Safety

Vantage College is dedicated to providing a clean, safe and comfortable environment for all students, faculty, staff and visitors. In order to do this, we need everyone's help. Members of the campus community must share in the responsibility for the safety and security of themselves, their neighbors and their belongings.

Security & Access to Facilities

Vantage College does not employ campus security personnel but encourages both its employees and students to immediately report suspected criminal activity or other emergencies to the nearest available institutional official and/or in the event of emergency directly contact local law enforcement or other emergency response agencies by dialing 911.

- Each campus limits access to all campus facilities to authorized personnel, students, and visitors. Unauthorized persons will be considered “trespassers” and will be dealt with accordingly.
- Adequate lighting is provided at all campus locations, especially in outside areas. Certain school staff and faculty are always on campus during business hours.
- Only authorized vehicles are allowed to park in the designated parking areas.
- Persons may be employed as security personnel at each campus and would represent the campus and would be instructed to enforce campus security policies.
- Institution’s officials have the authority to evict unauthorized persons from the campus premises and will notify local authorities of all actual or suspected criminal activities, including trespassing.
- Institution’s officials have no powers of arrest other than the Citizens Arrest Law, and are required in the event of a crime or emergency to call the correct agency or dial (911) for the police and emergency services. The Citizens Arrest Law will be invoked only as a last resort, and after all other possibilities have been explored.
- The campus maintains its relationship with local police through campus in-services and collection of statistical in-services. In addition, the campus works with local law enforcements as necessary to report or investigate crimes.

Crime Awareness

- All new campus employees and students are instructed on crime awareness during orientation, including the description of campus security measures and procedures for reporting any criminal activity or emergency. Students are required to follow campus security guidelines for their own personal and property safety, and are encouraged to report any suspicious activity.
- The campus conducts annual in-service programs designed to heighten awareness of crime and its prevention. These in-service programs are conducted by local law enforcement or qualified officials once a year.
- The campus does not maintain any off-campus student organizations.
- Students performing externship or clinical practice off-campus are expected to practice safety and security procedures as if the site were an extension of the campus.

Crime Prevention

The institution does not offer regularly scheduled crime awareness or prevention programs other than orientation where all the institution’s policies and regulations are properly disclosed to prospective students. In the interest of public safety we have gathered the following tips for general personal safety.

Vantage College encourages individuals to take whatever measures are necessary to prevent a crime from happening. Often people contribute to crimes of opportunity by needlessly placing themselves or their property at risk. Prevention efforts can be effective in reducing the opportunities for criminal activity. Students are encouraged to exercise proper care in seeing to their own personal safety and the safety of others. The following list is a compilation of tips devoted to crime prevention:

- Do not leave personal property in classrooms
- Report to your institutional official any suspicious persons
- Always try to walk in groups outside the school premises
- If you are waiting for a ride, wait within sight of other people
- Employees (staff and faculty) will close and lock all doors, windows and blinds and turn off lights when leaving a room
- Do not prop open campus doors
- Do not leave personal property unattended
- Stay on main walkways
- Walk confidently, be aware of your surroundings and what is going on around you
- Remove valuables from your car and lock it
- Engrave your valuables
- Attend campus-sponsored programs led by law enforcement officials
- If you feel threatened in any way, contact someone immediately

If you sense a potential threat:

- Try to get away from danger
- Yell or make as much noise as possible to attract attention
- Run toward a well-lit and populated area
- Report any concern or problems to the facilities staff and/or the local police

If you assume responsibility for your own safety first and encourage others to do the same, the opportunities for crime are drastically reduced.

Crime Log

The campus maintains a Crime Log that records by the date, any crime that occurred on campus, in off-campus buildings or property owned or controlled by the school, or on public property adjacent to campus. The log includes:

- Date of entry
- Incident report date
- Date/time of the crime
- Nature/type of the crime/complaint
- General location of crime
- Disposition of complaint, if known

A campus may withhold information required above if there is clear and convincing evidence that the release of the information would:

- Jeopardize an ongoing criminal investigation or the safety of an individual
- Cause a suspect to flee or evade detection

- Result in the destruction of evidence

The campus must make an entry or an addition to an entry to the log within two business days of the report of the information to the campus authority, unless that disclosure is prohibited by law or would jeopardize the confidentiality of the victim. The crime log for the most recent 60-day period will be open to public inspection during normal business hours. The crime log older than 60 day will be available within two business days of a request for public inspection.

Reporting Crimes

If you believe that you have been the victim of a crime on campus, or there has been another emergency on campus notify the Campus Director or other designated staff member immediately. If a student or employee wishes to report a crime on a voluntary or confidential basis, the institutional official will be prepared to record and report the crime, but not the name of the informant. The student or employee may, in order to maintain confidentiality, submit the information in writing to his/her institutional official without signature. If the student wishes to maintain confidentiality, the student will contact his/her instructor or school official who in turn will contact the nearest supervisor to report criminal actions or emergencies to the appropriate agency by calling (911).

Students and employees should refer to the following person or agency when reporting or seeking help on a criminal incident:

- Campus Director
- Student Services Director
- Director of Admissions
- Career Services Coordinator
- Financial Aid Officer

Please note that any emergency that requires immediate attention should not be waited upon on to report to the school's officer but rather contact the appropriate agency by calling (911).

- Students should accurately and promptly report criminal acts to the Campus Director at the campus, a member of the Campus Management staff, or local police departments.
- Reporting crimes is on a voluntary, confidential basis.
- The Campus Director is responsible to document any criminal acts, as well as reporting crimes to the local authorities as required by law.
- The campus is required to make timely warnings to members of the campus community regarding the occurrence of crimes considered by the institution to represent a threat to students and employees. The campus community includes all campus buildings and grounds, and all adjacent public property.
- Timely warnings to the campus community will be issued in a handout or flyer and also posted on any notice boards within the campus.
- If there is an ongoing investigation of a crime that occurred in, at, or on any of the campus facilities that would be jeopardized, cause the suspect to flee, risk the safety of an individual, or result in the destruction of evidence, the campus may delay the timely warning until any adverse effect is no longer likely to occur.
- The statistics are collected centrally for each campus on a monthly basis and reported to the Department of Education annually.

- Should also include the institution's response after a crime is reported (ex. disciplinary hearing)

Vantage College encourages all students and employees to be responsible for their own security and the security of others. Please report any known criminal offenses occurring on campus to the school administration. The institution currently has no procedures for encouraging or facilitating pastoral or professional counseling (mental health or otherwise), other than the student or employee is encouraged to seek such aid.

Alcohol and Drug Policy

Vantage College will support activities and requirements of the Drug Free Workplace Act and Drug Free Schools and Campuses Act. It is a violation of College policy for students, employees, or visitors to engage in the unlawful manufacture, distribution, possession, or use of a controlled substance on College property. College policy prohibits illegal use of alcohol on campus. Students in violation of these policies may face disciplinary action, including dismissal from the institution and/or appropriate criminal charges. Employees who are convicted of any criminal drug statute may be subject to disciplinary action up to and including termination of employment and/or be required to satisfactorily complete an approved drug abuse program at the employee's expense.

- Vantage College does not permit the sale, possession or consumption of alcoholic beverages on school property and adheres to and enforces all state underage-drinking laws.
- The institution does not permit the possession, use or sale of illegal drugs by its employees and students and adheres to and enforces all state and Federal drug laws.
- The violations of these policies by students or employees may result in expulsion, termination and/or arrest.
- Information concerning drug and alcohol abuse education program are posted in the school website and is communicated / distributed annually to students and staff.

Sexual Misconduct and Domestic Violence Policy

Sexual harassment is unacceptable conduct; it undermines the integrity of the employment/learning relationship, debilitates morale, and interferes with the work productivity of the college and the learning environment. All staff, faculty and students have a responsibility to maintain high standards of integrity, impartiality, and conduct, both personal and official, thereby ensuring proper performance of the college's business and maintenance of public trust. Sexual harassment violates those standards and is an act of misconduct. Therefore, specific acts of such misconduct may be subject to disciplinary action or even dismissal.

What Constitutes Sexual Harassment?

Sexual harassment includes, but is not limited to, the following:

- Influencing, offering to influence, or threatening the career, pay or job of another person or the educational program of a student in exchange for sexual favors.
- Deliberate or repeated offensive comments, gestures, physical contact of a sexual suggestive nature or creation of hostile work, work-related or instructional environment.

By way of further illustration, and not by way of limitation, any employee, faculty, or student, who uses implicit or explicit sexual behavior to control, influence, or affect the career, pay, or job of any employee or student, or to affect the instructional experience of any student is engaging in sexual harassment. Any employee, faculty, or student, who makes deliberate or repeated offensive verbal comments, gestures, or physical contact of a sexual or suggestive nature in the work, work-related, or educational environment is also engaging in sexual harassment. For purposes of this paragraph, the term "student" includes any person enrolled in an academic course at Vantage College.

Procedures for Dealing with Allegations of Sexual Harassment

An employee or student who is being or has been sexually harassed (or who believe that he or she is being or has been sexually harassed) by an administrative supervisor, co-worker, peer, student, faculty member, or other employee at Vantage College should do the following:

- Clearly indicate to the offender that such behavior is offensive and that such behavior should cease immediately.
- Report the incident to the Campus Director if the harassed person is an employee, faculty member, or student; any harassing incident may be reported to the Campus Director. Such report by the harassed party should be made within 30 days of the most recent harassing event.

An appropriate investigation will be undertaken of any complaint received under this procedure. All College personnel will be expected to keep all complaints and information in confidence, except to the extent released by an officer of the College.

Campus Sexual Assault Policy: Rape, Acquaintance Rape, Campus Domestic Violence, Dating Violence, Sexual Assault and Stalking

Vantage College attempts to provide a secure environment for students. Texas law and the College prohibit the offenses of rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking. Prevention of rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking is a very important part of the College's response to campus safety issues. If you have been a victim of any of these crimes:

- Preserve evidence that may assist in proving that the alleged criminal offense occurred or may be helpful in obtaining a protection order.
- Report the incident to the Campus Director, or other designated staff member.
- Request assistance, if desired, from college administration in reporting the crime to law enforcement agencies.
- Report the incident to law enforcement by dialing 911.
- Request a change in the academic situation if necessary.
- Decline to notify authorities.

Risk Reduction

The following are some strategies to reduce one's risk of sexual assault or harassment (taken from Rape, Abuse & Incest National Network - www.rainn.org)

- **Be aware** of your surroundings. Knowing where you are and who is around you may help you find a way to get out of a bad situation.

- Try to **avoid isolated areas**. It is more difficult to get help if no one is around.
- **Walk with purpose**. Even if you don't know where you are going, act like you do.
- **Trust your instincts**. If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
- **Try not to load yourself down** with packages or bags as this can make you appear more vulnerable.
- **Make sure your cell phone is with you** and charged and that you have cab money.
- **Don't allow yourself to be isolated** with someone you don't trust or someone you don't know.
- **Avoid putting music headphones in both ears** so that you can be more aware of your surroundings, especially if you are walking alone.
- **When you go to a social gathering, go with a group of friends**. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
- **Trust your instincts**. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately by dialing 911.
- **Don't leave your drink unattended** while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
- **Don't accept drinks from people you don't know or trust**. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
- **Watch out for your friends, and vice versa**. If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.
- **If you suspect you or a friend has been drugged, contact 911**. Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).

If you need to get out of an uncomfortable or scary situation here are some things that you can try:

- **Remember that being in this situation is not your fault**. You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
- **Be true to yourself**. Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
- **Have a code word with your friends or family** so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
- **Lie**. If you don't want to hurt the person's feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.

- **Try to think of an escape route.** How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?
- **If you and/or the other person have been drinking,** you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

Education

Vantage College can provide individual referrals for students and staff to be informed about rape awareness, acquaintance rape, and other sex offenses, including sexual assault, domestic violence, dating violence, or stalking through the Administration Offices. Education programs to promote awareness of these offenses are offered to students, employees, and the community by the local Police Department. In conjunction with the campus security annual in-services, the campus will address awareness and prevention of rape and sex offenses. These in-service programs are conducted by local law enforcement officials at least once a year. Notice of the programs is given to faculty, employees, and students by bulletins posted at the campus.

Definitions:

What Is Sexual Assault?

Sexual assault is any physical sexual contact, as defined by Texas law to which you have not given consent. Unwanted sexual gestures or language are sexual harassment.

Sexual assault is not always violent.

While in most sexual assaults, men are the perpetrators and women the victims, this is not always the case. Most sexual assaults occur between people that know each other. These instances of sexual assault are known as acquaintance rape.

What Is Consent?

Consent is "willingly and verbally agreeing to specific sexual contact or conduct." This means the individuals involved must state clearly what they do and do not want to occur between them. Under Vantage College policy:

- No one who is intoxicated can consent
- No one who is under duress can consent; and
- No one who has been threatened or pressured can consent.

What is Rape?

The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without consent of the victim.

What is Statutory Rape?

Sexual intercourse with a person who is under the statutory age of consent.

What is Fondling?

The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because his/her temporary or permanent mental incapacity.

What is Incest?

Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

What is Domestic Violence?

A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; a person with whom the victim shares a child in common; a person who is cohabitating with or has cohabitated with victim as spouse or intimate partner; a person similarly situated to a spouse of the victim under domestic or family violence laws of the jurisdiction in which the crime occurred; any other person against an adult or youth from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

What is Dating Violence?

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

What is Stalking?

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for their safety or the safety of others, or suffer substantial emotional stress.

Procedures for Reporting an Assault or Incidents of Domestic Violence, Dating Violence, and Stalking

Notify the Campus Director or other designated staff member immediately. If the offense occurs when the campus is closed, notify the local police department. Any college employee can help you in making a report. They will inform the local police, and assist them in all ways possible.

In accepting reports of sexual assault, or incidents of domestic violence, dating violence, and stalking the Vantage College staff will:

- Treat you and your particular case with courtesy, privacy, sensitivity, dignity, understanding and professionalism.
- Make appropriate accommodations, if you feel more comfortable talking with a female or male individual.
- Assist you in arranging for any hospital treatment or other medical needs.
- Direct you to staff that can assist you in privately contacting counseling, safety, advising and other available resources, including any options provided to you under State and Federal law regarding mandatory testing of sexual assault suspects for communicable diseases and notification to the victim of the results of testing.
- Provide the full and prompt cooperation of the institution's personnel with law enforcement authorities in obtaining, securing and maintaining evidence as may be necessary to the proof of criminal sexual assault in legal proceedings.
- Refer students to the appropriate agencies for counseling as required.
- Ensure that confidentiality of victims and other necessary parties will be maintained throughout the process.

- Uphold and maintain as confidential any accommodations or protective measures provided to the victim if they are reasonably available.
- Provide written notification to victims about options for available assistance in, and how to request changes to academic, living, transportation, and working situations

Vantage College will take any reasonable action as needed to prevent a victim from unnecessary or unwanted contact or proximity with the alleged assailant after an incident has been reported to the appropriate campus personnel. Vantage College will not retaliate, threaten, coerce, or otherwise discriminate against any individual for exercising their rights or responsibilities for reporting a crime.

Bystander Intervention

Bystander intervention is very important in the prevention of sexual and relationship violence. Bystanders are individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it. The following are some strategies for bystander intervention. (Taken from Rape, Abuse, & Incest National Network, www.rainn.org).

There are many things men and women can do to help prevent sexual violence:

If you see someone in danger of being assaulted:

- Step in and offer assistance. Ask if the person needs help. NOTE: Before stepping in, make sure to evaluate the risk. If it means putting yourself in danger, call 911 instead.
- Don't leave. If you remain at the scene and are a witness, the perpetrator is less likely to do anything.
- If you know the perpetrator, tell the person you do not approve of their actions. Ask the person to leave the potential victim alone.

Be an ally:

- When you go to a party, go with a group of friends. Arrive together, check in with each other frequently and leave together.
- Have a buddy system. Don't be afraid to let a friend know if you are worried about her/his safety.
- If you see someone who is intoxicated, offer to call a cab.

If someone you know has been assaulted:

- Listen. Be there. Don't be judgmental.
- Be patient. Remember, it will take your friend some time to deal with the crime.
- Help to empower your friend or family member. Sexual assault is a crime that takes away an individual's power, it is important not to compound this experience by putting pressure on your friend or family member to do things that they are not ready to do yet.
- Encourage your friend to report the rape to law enforcement by dialing 911. If your friend has questions about the criminal justice process, talking with someone on the National Sexual Assault Hotline, 1-800-656-HOPE can help.
- Let your friend know that professional help is available through the National Sexual Assault Hotline, 1-800-656- HOPE.

- If your friend is willing to seek medical attention or report the assault, offer to accompany them wherever they need to go (hospital, police station, campus security, etc.)
- Encourage him or her to contact one of the hotlines, but realize that only your friend can make the decision to get help.

Warning Signs of Abusive Behavior

Domestic violence, dating violence, and/or sexual assault can happen to anyone. Perpetrators of physical abuse use power and control over their victims. The following are a few warning signs of abusive behavior (taken from Rape, Abuse, & Incest National Network, www.rainn.org).

- Controlling behavior
- Act possessive or jealous
- Use emotional abuse
- Does not trust their significant other and constantly checks up on them (e.g. reads text messages, checks their email and phone calls)

Although not all victims of physical abuse act the same some common signs exhibited are as follows:

- Will not look you in the eye
- Low self-esteem; if they use to be confident
- Always aware of their surroundings (e.g. knows where the perpetrator is at all times)
- Personality changes

There are no clear cut ways to prevent sexual assault and even though there are occasionally warning signs you may not recognize these warning signs and it's important to remember sexual assault is never your fault. No perpetrator of sexual assault is the same but some techniques utilized in social settings in an attempt to isolate an individual are as follows:

- Attempts to continuously offer alcoholic drinks to a person
- Overly nice in an attempt to isolate (e.g. offers to walk you home, or escort you to the restroom, etc.)
- Crossing your boundaries
- Doesn't listen to your opinions

Procedures for Reporting Student Misconduct

Nonacademic misconduct, including sexual harassment and sexual assault, must be reported to the Campus Director or other designated staff member. If the police are required they will be informed and included in any follow-up. If internal measures are deemed necessary the Campus Director will be informed to make a decision on immediate disciplinary action.

Disciplinary Proceedings

The Higher Education Opportunity Act (HEOA) requires colleges to disclose, upon written request, to the alleged victim of a crime of violence or a non-forcible sex offense, the results of any disciplinary hearing related to the offense conducted by the campus against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, the campus must provide the results of the disciplinary hearing to the victim's next of kin, if so requested. When a student or employee reports an alleged crime of

violence of a non-forcible sex offense, the school will provide the student or employee a written explanation of rights and options.

On campus disciplinary action in cases of alleged sexual assault will be based on the findings of the law enforcement agency investigating the facts pertaining to the crime and other mitigating circumstances. This institution has zero tolerance of such assault; the violation of this policy by students or employees may result in expulsion, while investigations are being followed, termination and/or arrest. Vantage College prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking. No member of the college community shall engage in any sexual assault as defined by Texas law. The College will treat any and/or all sexual assaults as a matter of the highest concern and seriousness.

Although victims of conduct prohibited by this policy are not required to report the incident, victims are encouraged to report the incident immediately to appropriate law enforcement authorities, or to any employee (who will report to the Campus Director) or the Campus Director who will assist in notifying these authorities, if requested. If the accused is a student, the incident must be referred to the Campus Director, who will consider investigating the incident taking into account the victim's request for confidentiality. A victim may not be required to participate in any investigation or disciplinary proceeding. Once the Campus Director or designee have decided to initiate an investigation after taking into account the victim's request for confidentiality, he or she shall conduct a prompt, fair and impartial process from initial investigation through final resolution of the matter. The Campus Director or designee will conduct the investigation in a manner appropriate in light of the circumstances of the case, which will typically include interviews with the parties and any witnesses. The interviews will be supplemented by the gathering of any physical, documentary or other evidence. As part of the investigation, the Campus Director or designee will provide an opportunity for the parties to present witnesses and other evidence. The Campus Director or designee shall seek to complete the investigation and issue a written decision within 20 (twenty) working days of receiving the report of the incident. This written decision will provide the parties with the opportunity to appeal the decision.

The parties will have ten (10) working days to appeal the decision. Upon filing of any appeal, the President will then conduct a prompt, fair and impartial process from initial investigation through final resolution of the matter. The President will schedule a hearing. The President will provide the parties with: timely notice (at least 48 hours' notice) of the hearing or any related meetings at which the parties may be present and timely access (at least 48 hours in advance) to any information that will be used at the hearing or related meetings at which the parties may be present. A party has the right to remain silent at disciplinary hearings; such silence will not be used as a factor in the determination or outcome of the matter. Witnesses may be called on a party's behalf or on the College's behalf. Witness names should be presented at least 24 hours in advance of the hearing. The victim is not required to be present at the hearing for the hearing to proceed. If the President allows one party to be present for the entirety of the hearing, it will provide the same opportunity to the other party. The accuser and the accused shall each have the same opportunity to have others present during a disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by an advisor of their choice. Neither party will be permitted to directly cross examine the other party. Evidence or

questioning regarding a party's prior sexual history with any non-party may not be permitted in a disciplinary proceeding. The mere fact of a current or previous consensual dating or sexual relationship between the two parties does not itself imply consent or preclude a finding of sexual violence. Although counsel and/or advisers may be present for the hearing, counsel and/or advisers may not speak or participate directly in the hearing. A written decision will be issued by the President within ten (10) working days after a hearing and will be provided in writing simultaneously to both parties. This decision will be final. Determinations by the Campus Director, designee, or President are based on a preponderance of the evidence (e.g., it is more likely than not). With each proceeding, whether it is a decision by the Campus Director or President, Vantage College shall notify both the accuser and accused simultaneously and in writing of the outcome of the proceeding, how to appeal, any change to the result, and when the result will become final. Vantage College shall document how each party is notified of the determination and ensure that the application is consistent and comparable for both parties. The victim's confidentiality will be protected and records of disciplinary proceedings will exclude personally identifiable information on victims and be housed in restricted systems with limited access. Vantage College also encourages victims to prosecute alleged perpetrators to the fullest extent of the law. Mediation is not an option for incidents which have allegedly violated this policy. All time frames referenced in this policy may be extended for good cause, including the complexity of the circumstances of each case, with written notice to the parties of the delay and the reason for a delay. The Campus Director and President shall undergo annual training on issues related to dating violence, domestic violence, sexual assault, and stalking. They shall also receive annual training on how to investigate and conduct hearings in a manner that protects the safety of victims and promotes accountability, as well as on how to respond effectively to situations involving domestic violence, dating violence, sexual assault, or stalking. Any member of the campus community requiring additional information on sexual assault is welcome to contact the toll-free, 24-hour National Sexual Assault Hotline, operated by RAINN (the Rape, Abuse, & Incest National Network), at 1-800-656-HOPE for free, confidential counseling. The RAINN website at www.rainn.org also provides information.

Policy Regarding Timely Warnings

In the event that a situation arises, either on or off campus, that may constitute an ongoing or continuing threat to the campus community, a campus wide timely warning will be issued. The warning will be issued by providing a link to the local Crime Alert web page from the Vantage College website as they become available and/or by posting notification of the threat for the appropriate amount of time in areas around the campus. Any notification Vantage College receives from the City of a reportable event in the area will be communicated as soon as practicable. Anyone with information warranting a timely warning should report the circumstances to the Campus Director or his designate responsible for issuing warnings on campus.

Sex Offenders

The Campus Sex Crimes Prevention Act requires colleges and universities to disclose to its students the location of sex offender registries and the campus community where state law enforcement agency information concerning registered sex offenders may be obtained. The act

also requires registered sex offenders to provide a notice of any campus of higher education in which the offender is employed, carries on a vocation, or is a student, to state officials.

Students who are subject to an involuntary civil commitment, after completing a period of incarceration for a forcible or non-forcible sexual offense, are ineligible to receive a Federal Pell Grant.

Any member of the campus community who wishes to obtain further information regarding sexual offenders in the area may refer to <http://www.sexoffender.com> for the national registry.

Crime Statistics

The federal law requires that schools participating in the Title IV Program disclose statistics on twelve crimes that may occur on-campus, on non-campus property, or on public property adjacent to the campus. For the purposes of the Clery Act, any building that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student facility even if the building itself is owned or controlled by a third party, as classified by the FBI Uniform Crime Report.

In compliance with this regulation, the following reflects this institution’s crime statistics for the past three years. The following criminal offenses report is published each year and reported no later than October 1 of each year. It includes any crime statistics that occurred on campus during the previous three year period.

Date updated: November, 2015

**Vantage College – All Campuses
Campus Crimes Statistics**

Crimes Reported	2012	2013	2014	Location: C=Campus N=Non-campus P=Public Area	Hate Crime/ Bias
Criminal Homicide					
Murder and non-negligent manslaughter	0	0	0		
Negligent manslaughter	0	0	0		
Sex offenses					
Rape	0	0	0		
Fondling	0	0	0		
Incest	0	0	0		
Statutory Rape	0	0	0		
Robbery	0	0	0		
Aggravated assault	0	0	0		
Burglary	0	0	0		
Motor Vehicle Theft (On Campus)	0	0	0		
Arson	0	0	0		

Arrests and Referrals for Disciplinary Actions-On Campus					
Drug law violations	0	0	0		
Illegal weapons possession	0	0	0		
Liquor law violations	0	0	0		
Arrests and Referrals for Disciplinary Actions-Non Campus					
Drug law violations	0	0	0		
Illegal weapons possession	0	0	0		
Liquor law violations	0	0	0		
Hate crimes					
Larceny-theft	0	0	0		
Simple assault	0	0	0		
Intimidation	0	0	0		
Destruction/damage/vandalism of property	0	0	0		
Dating violence	0	0	0		
Domestic violence	0	0	0		
Stalking	0	0	0		

* Hate Offenses: The above crimes of murder, manslaughter, arson, forcible rape and aggravated assault that show evidence of prejudice based on race, religion, sexual orientation, ethnicity or disability as prescribed by the Hate Crimes Statistics Act (28 U.S.C 534) occurred.

Emergency Response & Evacuation Plan

The Emergency Response Plan is designed to maximize human survival and preservation of property, minimize danger, and restore normal operations of the Campus. The Plan is set in operation whenever a natural or induced emergency, affecting the Campus, beyond the capacity to be handled by normal, established measures.

In the event of any fire or other emergency, a report shall be made immediately by calling **911**. When an emergency requires the assistance of an outside agency, the Campus Director or his/her designee will call the needed outside emergency organization as the situation dictates.

Where possible, after reviewing the situation with the cognizant senior official, the Campus Director or his/her designee will make the determination if evacuation is necessary. If a building (or buildings) must be evacuated, an emergency air horn in the Campus Director's office shall be used as the signal to evacuate.

When the signal sounds, all occupants must promptly vacate the building. The occupants shall calmly evacuate the building following the exit signs. Do not use elevators. After evacuating the building, all evacuees must report to an assembly designated area. Re-entry into an evacuated building would have to be authorized by the Campus Director or his/her designee.

The campus will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate an emergency.

The campus will test these procedures once per year, and will include:

- Drills that may be announced or unannounced;
- Publicizing its emergency response and evacuation procedures in conjunction with at least one test per calendar year; and
- Documenting, for each test, a description of the exercise, the date, time, and whether it was announced or unannounced.

Missing Student Notification

Vantage College does not have on campus student housing; however, if you suspect that a student is missing report this information to the Campus Director or call 911.