



Campbelltown City Council adopts accounts payable best practice

Campbelltown City Council streamlines supplier invoice processing by adopting document capture technologies. The Xcellerate IT solution optimises business processing by reducing cost and increasing efficiency, while maintaining high service levels to customers.



The Client

Campbelltown City is one of the largest regional centres in New South Wales.

Campbelltown City Council has established itself as a forward thinking organisation, committed to innovation and enhancing community life.

With hospitals, university and TAFE campuses, industrial hubs and a significant

tourism industry, Campbelltown City continues to attract new residents, boasting a population of around 150,000.

Campbelltown City Council currently processes more than 30,000 supplier invoices per year.

Industry

- Local Government

Organisation

- Campbelltown City Council

State

- New South Wales

Solution

- Kofax Capture
- Kofax KTM
- Kofax VRS

Date solution deployed

- May 2009

The Challenges

The increasing volume of supplier invoices, together with manual data entry and verification procedures, had an impact on processing cycle times. Coupled with the physical handling and storage of paper documents, the ability to answer supplier queries promptly was affected. The Council recognised the importance of providing visibility and control of accounts payable data entry processing as well as minimising resource time and costs associated with distributing, retention and storage. The goal was to adopt best practice in Accounts Payable by utilising the latest business process automation technology. *"We saw the need for a cost effective, intelligent data capture solution, which could guarantee direct integration with our current financial system, TechnologyOne"* said Cathy Gavin, Council's Finance and Tax Accountant. *"Xcellerate IT proved to have a market leading and unique experience in this technology, having previously dealt with local government bodies with the same finance system and similar requirements."*

The Solution

Campbelltown City Council selected XcellerateIT to automate its accounts payable environment with the implementation of the Kofax Capture platform, integrated with TechnologyOne Financials.

In the new system, manual data entry is drastically reduced, errors are minimised and the whole processing cycle significantly reduced. The document capture software does all the tedious and monotonous tasks of compliance checking, manual data entry, physical filing and updating transactions in TechnologyOne Financials.

The Scan module converts paper documents into electronic images, while the Recognition module automatically extracts data from those images and places it into predefined index fields in TechnologyOne Financials.





Accounts payable team members are able to view the images and data, correcting any errors prior to uploading to TechnologyOne Financials.

The Benefit - “Solution will pay for itself”

The solution in place enables Campbelltown City Council to rationalise accounting processes and achieve cost savings by reducing man-hours required to process invoices and refocus roles on more valuable tasks.

“Solution will pay for itself with the efficiencies achieved and resource saving” said Cathy Gavin. “Staff savings has been estimated at up to a day per week for each employee by enabling access to digital images rather than paper files”.

Accounts payable personnel no longer have to go through paper files when answering invoice queries, so response times have been reduced dramatically, together with reducing storage and retrieval costs. In addition, the Council has reduced printing costs, through minimal use of paper and associated printing consumables.

The overall benefit for Campbelltown City Council goes beyond Accounts Payable as the Council now has central control of all incoming invoices with tracking and visibility throughout the invoice cycles. *“Future plans may be for further development of scanning technology for payroll and other areas within financial services”* confirmed Cathy Gavin.

“Xcellerate IT’s solution has provided quantifiable efficiencies and savings, and the support of our consultant through the whole implementation process was, and continues to be, excellent,”

Cathy Gavin,
Finance & Tax Accountant

Xcellerate IT

With over 16 years of experience in the document delivery and capture marketplace, Xcellerate IT is a leading Australian provider of business process automation solutions.

Xcellerate IT’s solution provides an essential link between enterprise applications “Systems of Records” and the way in which your customers and suppliers engage with your business “System of Engagement” resulting in an optimised customer experience and greatly reduced operational costs.

Xcellerate IT’s solutions are widely used across multiple industries in manufacturing, finance, local and state government, healthcare and a wide range of companies that require the capture of critical information from paper, electronic documents and forms.

For further information visit our website

www.xcellerateit.com.au



Xcellerate IT Pty Ltd
Level 2, 201 Miller Street
North Sydney NSW 2060

T + 61 2 8228 6600

F + 61 2 9929 6966