Administrative Auditing

“Guide 4th Partial Exam”



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| **Group: F53A Prof. Rosa María López Larios** |  |  |

1. What is an audit technique and what is its purpose?

2. What is general study?

3.- What does the analysis consist on?

4.- What is an investigation technique?

5.- Explain the techniques of inspection and confirmation

6.- What is the difference between statement and confirmation?

7.- What is observation?

8.-What is calculation?

9.- Mention attitudes to have a confident environment in an interview

10.- Indicate three attitudes that may harm the interview

11.- Mention five responsibilities of the auditor leader

12.- Mention five responsibilities of the auditor

13.- Describe the responsibilities of the customer in an audit process

14.- What is the audit scope?

15.- What is an audit program?

16.- What should be considered to prepare an audit program?

17.- Indicate four advantages of the audit program

18.- Who is responsible for the preparation of the audit program?

19.- What is internal audit and its characteristics

20.- What is the difference between financial audit and operational audit?