Materia: Administrative Auditing

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**Grupo: 53A / 83A**

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| **Study Guide** | **First Partial Exam**  |

1.- Write the definition of auditing

2.- Mention the importance of auditing

3.- Indicate the meaning of auditing norms

4.- Mention the characteristics of auditing norms

4.- Write the classification of auditing norms

5.- What does personal auditing norms refer to?

6.- List the classification of personal auditing norms

7.- What is technical training and professional skills?

8.- What is professional care and diligence?

9.- What is independence in auditing?

10.- What does work execution norms refer to?

11.- List the classification of work execution norms

12.- What is planning and supervision?

13.- What is study and evaluation of internal control?

14.- What is sufficient and precise evidence?

15.- What does information norms refer to?

16.- Mention the modalities of the auditor opinion in a financial auditing

17.- List administrative auditing objectives

18.- Explain the control and productivity auditing objectives

19.- What do the objectives of organization and service refer to?

20.- What do the objectives of quality and change mean?