



# A fit for purpose checklist for your fleet

Get the right vehicles for your fleet

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Fleet vehicles are a valued component of the workplace, but how do you know if they are fit for purpose? It is the fleet manager's responsibility to ensure the type of vehicle used is fit for purpose. Use this helpful checklist to determine whether you have the right vehicles in your fleet.

## Step 1: Gather company details

It's important to include the following important information in your checklist:

- Your company name
- Your job title and level
- The industry your company operates in

## Step 2: Important information about your fleet

The following questions will help you decide what type of vehicles you ultimately need for your fleet and help you make a decision between engine sizes and configuration.

- What is the size of your fleet (ranges from 0-100+)? Always consult key personnel to determine upcoming changes in your business.
- What type of vehicle classes do you have in your fleet? These may include Equipment and yellow plant, Commercial Heavy, Commercial Medium, Commercial Light, Passenger and Unknown.
- Remember to fill in the subclass of each of your vehicle classes.
- What is the average monthly mileage of your fleet across all vehicles (In kilometres)?
- What is the average age of the vehicles in your fleet (In months)?
- What loads will the vehicle(s) carry on a regular basis and what is your average GVM (Gross Vehicle Mass) (in kilograms)? Don't always assume that you need a vehicle for big/heavy jobs on long roads. Always consider load space and take all safety considerations into consideration before deciding on your vehicle type.

## Step 3: Add any additional features and operating area

- Where will the vehicle be driven? In which province do you normally operate in? Keep the terrain in mind as well. If you'll be using your vehicle off-road, make sure it will be able to function on a harsh, rough terrain.
- What additional features do your vehicles require? If a vehicle is used for business purposes, your main criteria should be safety and fit for purpose. If a company car is used, always think about flexibility and driver/personal circumstances.

## Step 4: Compile your data

Your job is not yet done. Make sure that your business needs are met and that you thought of every single aspect pertaining to both your business and fleet requirements.

## Step 5: Book an appointment with an expert at EQSTRA Fleet Management

If you're unsure of your fit for purpose status and need more information to fill in the gaps, [book an appointment](#) with a fit for purpose expert at EQSTRA Fleet Management now. Our team looks forward to answering your questions!

A pencil is shown drawing a line on a grid paper. The pencil is positioned diagonally from the top right towards the bottom center. The grid lines are light gray and form a pattern of squares and rectangles. The pencil's tip is sharp and is in the process of creating a dark line on the paper. The background is a soft, out-of-focus light blue and white.

# Book an appointment

Have a question? We can solve your fleet related queries.

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