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| POSITION INFORMATION | |
| **Position Title:** | Dietitian Grade 2 |
| **Position Term:** | Fixed term until June 30 2019. Extension subject to funding |
| **Hours:** | 4 days per week |
| **Award:** | HSU 4 - Medical Scientists, Psychologists, Pharmacists (Public Sector – Victoria) Award |
| **Location:** | The Service currently has sites at Belgrave, Healesville and Lilydale. This position may also work at other sites within the Community. |
| **Team:** | Primary Care |
| **Reports To:** | Clinical Operations Manager Allied Health and Nursing (COM) |
| **Date:** | January 2018 |

About Inspiro

Inspiro is a local, not-for-profit health service providing allied health, counselling, dental and health promotion services to the Yarra Ranges community.

**Our Vision:**

Inspiring healthier lives. Our vision is to inspire as many people as we can to identify and achieve their own health goals.

**Our Values:**

*Friendly:*we offer a welcoming and accessible place where people are treated with respect and dignity.

*Client centred:*We support the right of each individual to set their own health goals and actively work alongside and empower people to reach them.

*Local:*we provide a strong community membership, board and workforce which keeps us grounded on what is important for clients.

Our work environment is based around the workplace values of respect, recognition, collaboration, openness, integrity and empowerment.

Position Summary

The purpose of this position is to provide nutrition and dietetic services to the target population, to enhance health outcomes. The role will provide a variety of treatment, preventative, early intervention and health promotion activities with a nutritional health focus.

The position aims to provide evidence based, high quality, safe, patient/client centred care that meets current professional best practice standards.

Position responsiblities

Inspiro has as a principle part of its philosophy an emphasis on illness prevention, early intervention and health promotion. To achieve this, this role will work co-operatively within a team of dedicated professionals, to provide high quality, comprehensive and multi-disciplinary health services.

**Clinical Service Delivery**

* Provide a general dietetics service to Inspiro clients of all ages, in line with all policies, procedures and guidelines for best practice.
* Provide services in the Centre or on a domiciliary basis and within the community.
* Plan treatment programs with clients that reflect the needs of the client whilst aiming to promote independence and enhanced quality of life.
* Provide nutritional assessment, care and intervention as required
* Advocate for clients in obtaining funding or in dealing with health agencies when necessary.
* Maintain appropriate standards of professional conduct and a high standard of dietetics through training, networks and appropriate memberships.
* Develop and implement alternative models of service delivery, including generating income via MBS item numbers.
* Provide supervision to nutrition and dietetic students and assist with the development of projects specific to the placements requested.

**Teamwork, Quality Improvement and Professional Development**

* Participate in team and service planning, health promotion activities, policy development and other project activities as required.
* Participate in Inspiro’s continual quality improvement program including the development of new practice models and community development approaches.
* Be committed to ongoing professional development and undertake annual mandatory training. Keep up to date with developments and trends within Community Health.
* Participate in the creation of a culturally safe environment for staff, clients and the community in line with Inspiro’s commitment to cultural diversity and inclusiveness
* Ensure Inspiro’s services are accessible, client focused; developed, delivered and evaluated in partnership with our diverse communities.

**Occupational Health and Safety**

* Comply with best practice infection control guidelines.
* Comply with all OHS guidelines and contribute expertise when required, to maximizing the safety of staff and clients of the organisation.

Performance objectives and indicators

**Performance Targets**

* Achievement of a minimum of 6 billable hours per day
* 8 sessions per day
* 10 new clients per fortnight

**Practice Framework**

* Compliance with Inspiro Dietetic service model and practice framework
* Compliance with DAA credentialing and accreditation requirements
* Compliance with Inspiro policy and procedures
* Compliance with documentation and data reporting requirements
* Compliance with file audits and peer review

**Quality Improvement and Evaluation**

* Evidence of participation in quality improvement activities
* Evidence of participation in professional development activities relevant to the position
* Review programs and groups annually

Performance objectives and indicators will be discussed with your manager and a workplan developed.

Key selection criteria

**Qualifications, knowledge and experience**

* Tertiary qualification in Dietetics
* Eligibility for Membership of the Dietitians Association of Australia
* Accredited Practicing Dietitian status
* Demonstrated experience (minimum of 2 years) and skill in a wide range of clinical assessment procedures, treatments and activities, including:
  + General Dietetic client consults,
  + Chronic Disease Management,
  + Group planning, facilitation and public speaking
  + Paediatric care (highly desirable).
* Demonstrated high level of communication, interpersonal and effective counselling skills
* Evidence of involvement in quality improvement and team projects to improve the quality of dietetic care
* Demonstrated ability to work within a team and contribute to planning, implementation and evaluation
* Demonstrated understanding of various funding models including MBS, NDIS and CHSP.
* Demonstrated IT skills and ability to use electronic client record systems
* Current Victorian driver’s license and ability to drive a range of vehicles
* Current Working with Children’s Check valid for employment purposes.

Employment is subject to a police check. Persons who have worked overseas may be required to obtain an international police check.

AcknowledGEment

I acknowledge and agree with the above position description.

Signed:

Employee Name: Date: