**INFORMATION PACK**

**The Inspiro Tertiary Heath Scholarship program supports local tertiary health students in pursuing their chosen career.**

**This information pack contains the following information:**

* Award categories
* Eligibility
* Selection criteria
* Selection panel
* Submission details
* Application form.

For more information, please contact Inspiro on 9738 8801 or hello@inspiro.org.au.

**About Inspiro**

Inspiro is a local, non-profit community health service providing primary care services to the Yarra Ranges community. Our team of more than 80 staff is here to connect everyone to the health care they need, regardless of their situation. We provide dental services, podiatry, physiotherapy and exercise physiology, occupational therapy, children’s occupational therapy, children’s speech pathology, counselling and social work, dietetics, diabetes education and health promotion.

**Values that drive our actions**

**Friendly -** We offer a welcoming and accessible place where people are treated with respect and dignity.

**Client Centred** - We support the right of each individual to set their own health goals and actively work alongside and empower people to reach them.

**Local** - We provide a strong community membership, board and workforce which keeps us grounded on what is important for clients.

**Award categories**

The program offers two major awards of $3,000 each, an encouragement award of $2,000 and an encouragement award of $1,000. These include the:

* $3,000 Inspiro Tertiary Health Scholarship
* $3,000 Inspiro Tertiary Health Scholarship
* $2,000 Encouragement Award
* $2,000 Encouragement Award.

**Eligibility**

To be eligible, applicants must be residents of the Shire of Yarra Ranges who are currently undertaking or are enrolled to commence tertiary studies in nursing, medicine or other recognised health science course at an Australian university or TAFE institute.

Applicants must have resided in the Shire of Yarra Ranges for at least 12 months. Students temporarily residing outside of the Yarra Ranges Shire for study purposes are also eligible, but must demonstrate that their full-time residence is in the Yarra Ranges. Contact Yarra Ranges Council to confirm if your address is eligible: <http://www.yarraranges.vic.gov.au/Home>

Undergraduate and postgraduate, part-time and full-time students can apply.

**Selection criteria**

The selection panel will consider the following criteria:

1. **Academic achievement** that demonstrates your commitment to succeeding in your chosen field of study
2. **Community involvement** that demonstrates your commitment to your local community
3. **Personal attributes** that could help demonstrate your suitability for the scholarship

The panel will also consider special circumstances, including financial and/or personal hardship.

Referee comments are also required in your application.

**Selection panel**

The selection panel includes representatives from the Inspiro Board, Yarra Ranges Council and at least one community representative.

**Submission details**

Submissions must be in writing (hardcopy or email applications accepted) using the application form provided (on the following pages) and may be submitted to:

**Tertiary Scholarship Panel OR** Emailed to:

**Inspiro hello@inspiro.org.au**

**17 Clarke Street** *(if you do not receive a confirmation receipt*

**Lilydale VIC 3140** *email within 48 hours, please contact us on 9738 8801.)*

**Applications must be received by 4pm on Friday 3rd March 2017***.*

**Interviews -** Only shortlisted applicants will be contacted for an interview. Shortlisted applicants will be contacted by phone in March 2017**.** It is therefore essential that each applicant provides a phone number or numbers where they can easily be contacted.

**Presentation event -** An official award presentation event will be held in April 2017 at Inspiro, 17 Clarke Street, Lilydale. An invitation will be sent to award recipients and family and friends are welcome to attend.

**APPLICATION FORM**

All details must be filled in for your application to be processed. It is in your best interest to provide as much detail as possible.

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| **Applicant details** |
| **First name** |  | **Surname** |  |
| **Student ID** |  |
| **University** |  |
| **Course name** |  |
| **Course level** | Undergraduate / Postgraduate / Other *(please state)* |
| **Date of birth** |  | **Sex** | Male / Female |
| **Residential status** | Australian citizen | Y / N |
| Permanent resident | Y / N | Country of birth:Arrival date:  |
| Humanitarian visa | Y / N | Country of birth:Arrival date:  |
| **Indigenous** | YES / NO |
| **Residential address***You must live in the Shire of Yarra Ranges* |  |
| Please attach evidence e.g. copy of drivers licence, rental agreement, bill |
|  |
| **Contact details** |
| **Home phone** |  | **Mobile**  |  |
| **Email** |  |
| **Have you applied for a scholarship with Inspiro in the past?** *If yes, state year(s).* | Successful | Unsuccessful | Never applied  |

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| **Concession information** |
| **Do you have a health care card?**  | Yes  | No  |
| **Fee concession** | Yes  | No | **VET Fee Help** | Yes  | No |

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| **Selection Criteria 1** **Academic achievement that demonstrates your commitment to succeeding in your chosen field of study** |
| *Please attach a copy of your academic transcript* |
| **List any academic achievements and awards you have received.** |  |
| **How will your course help you achieve your career and personal goals?** | *(Maximum 300 words)* |

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| **Selection Criteria 2** **Community involvement that demonstrates your commitment to your local community** |
| **Do you volunteer or contribute to your local community in some way? How and why?** | *Please describe your role and skills required, why you take part in these activities and what you hope to achieve. Activities can include volunteer or non-volunteer roles in community organisations, charities, sporting clubs, schools and non-profit organisations.**(Maximum 300 words)* |

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| **Selection Criteria 3****Personal attributes that could help demonstrate your suitability for the scholarship***(Please list here or attach additional pages)* |
| **Personal and other key attributes examples** | *Examples:* * *interaction with and respect for peers and teachers*
* *effective interpersonal skills*
* *active involvement in your community or chosen industry*
* *commitment to return to work in the local community.*

*(Maximum 300 words)* |
| **Personal growth examples** | *Examples:** *striving to reach personal potential*
* *displaying qualities of self-motivation and self-direction*
* *indicate how learning will play a positive role on personal growth.*

*(Maximum 300 words)* |

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| **Additional Considerations** **Special circumstances, including financial and/or personal hardship.** *(Please list here or attach additional pages)* |
| **Please explain in detail your hardship circumstances** | *Please take your time in providing as much details as possible. This is your chance to tell your story.** *Experiencing difficulty paying for fees or materials*
* *Individual or family adversity*
* *Excessive relocation or changes of school*
* *Relocation as a refugee*
* *Mental and physical health barriers*
* *Other barriers to education.*
* *May include current or lifetime experiences or financial barriers*

 *Please attach additional pages if required. (No maximum word limit)* |
| **How will this scholarship help you successfully complete your course?** | *(Maximum 300 words)* |

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| **Supporting references** |
| *This section must be completed by someone who knows you well (e.g. teacher, employer, peers from one of your activities). Avoid using family members. Additional pages can be attached.* |
| **How long have you known the applicant?**  |  |
| **In what capacity have you known the applicant?** |  |
| **Why do you feel the applicant should receive a scholarship?**  |  |
| **Describe the applicant’s personal attributes that you are familiar with.** |  |
| **How do you think the scholarship will help support the applicant’s completion of their course?** |  |
| **Describe the applicant’s commitment their chosen field of study and their local community.** |  |
| **Your name** |  |
| **Position**  | Teacher | Support | Other  |
| **Organisation**  |  | **Phone** |  |
| **Signed** |  | **Date** |

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| **Scholarship recipient requirements** |
| **If you are successful, there are some responsibilities that you must agree to. You must be able to commit to providing:**  |
| Permission for your name and residing suburb to be announced as the successful applicant for the given scholarship | Yes / No  |
| Your written acceptance of the award and acknowledgement that it will be paid in two equal amounts subject to evidence of satisfactory academic progress | Yes / No  |
| A short resume (one A4 page or less) setting out details of your course of study, your community involvement and a few relevant personal details that may be used for promotional purposes | Yes / No  |
| A recent head/shoulder digital photo of yourself | Yes / No  |
| Your written permission for Inspiro to use your brief resume and photo for marketing purposes, including local media, external newsletters, annual report, for use on the Inspiro website and Facebook page. | Yes / No  |
| Documentation as evidence of your satisfactory completion of Semester 1 by the end of June 2017, in order to receive the second (and last) instalment of your award. | Yes / No |

**Checklist**

Please ensure you have attached the relevant evidence to support your application:

* Latest academic results / transcripts □
* Evidence of enrolment in your stated course □
* Concession card and/or health care card □
* Evidence of residential address (e.g. driver licence) □

You may be required to bring original documentation to an interview.

**Applicant declaration**

I understand that my application may be shared by Inspiro staff and selection panels. I have, to the best of my knowledge, been truthful and honest. I understand that any misleading information will result in my scholarship being cancelled.

By signing this application I agree to the above declaration.

Please sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please return the completed application form in writing (hardcopy or email) to:**

ATT: Scholarship Panel

**4pm Friday 4th March 2017** Applications sent by post must arrive by the deadline. Any application received after the deadline will not be accepted.

Inspiro

17 Clarke Street

Lilydale VIC 3140

Email to: hello@inspiro.org.au

Please call Inspiro on 9738 8801 or email hello@inspiro.org.au if you have any questions.

**Good luck with your application!**