|  |  |
| --- | --- |
| POSITION INFORMATION | |
| **Position Title** | Withdrawal Nurse RN Grade 3B – Medication Support Service |
| **Position Term:** | Part-time Fixed-term position until 30 June 2019. Position may be extended subject to funding. |
| **Hours:** | Part time 0.6 (22.8 hours per week) |
| **Award:** | Nurses and Midwives (Victorian Public Health Sector) (Single Interest Employers) Enterprise Agreement 2016-2020 |
| **Location:** | Inspiro operates from 3 sites, Lilydale, Healesville and Belgrave. This position will operate across all sites. |
| **Reports To:** | Clinical Operations Manager (Counselling and Children’s Services) |
| **Date:** | June 2018 |

About Inspiro

Inspiro is a local, not-for-profit health service providing allied health, counselling, dental and health promotion services to the Yarra Ranges community.

**Our Vision:**

Inspiring healthier lives. Our vision is to inspire as many people as we can to identify and achieve their own health goals.

**Our Values:**

*Friendly:*we offer a welcoming and accessible place where people are treated with respect and dignity.

*Client centred:*We support the right of each individual to set their own health goals and actively work alongside and empower people to reach them.

*Local:*we provide a strong community membership, board and workforce which keeps us grounded on what is important for clients.

Our work environment is based around the workplace values of respect, recognition, collaboration, openness, integrity and empowerment.

Position Summary

The **MSS Withdrawal Nurse** will provide clinical assessment and nursing input for clients who are seeking to reduce/cease their pharmaceutical/medication use. The position will play a valuable role in supporting the client to address their substance use and will work closely with the MSS counsellors as well as the clients’ GP and wider care team.

The position will be primarily based at our Lilydale site but there will be a requirement to travel to other sites in the EMPHN catchment.

There may be a requirement to provide some after-hours services as part of this role.

There may also be scope for the **Medication Support Service Nurse** to work across other funded programs within the wider AOD service at Inspiro (by negotiation and according to need).

This role may require some afterhours service delivery

Position responsiblities

Inspiro has as a principle part of its philosophy an emphasis on illness prevention, early intervention and health promotion. To achieve this, the Medication Support Service Nurse will work co-operatively within a team of dedicated professionals, to provide high quality, comprehensive and multi-disciplinary health services.

There will be three key components to the role:

Direct Support

Secondary Consultation/clinical expertise

Integration with Access Health & Community

**Direct Support**

* Provide clinical assessment, brief intervention, withdrawal treatment, referral information and support to clients presenting with concerns regarding pharmaceutical/ medication use
* Provide interventions face to face at Connect4Health partner agencies and by telephone
* Develop withdrawal plans tailored to individual client presentations and that consider the clients’ psychosocial circumstances and needs
* Identify and support the individuals’ GP and wider care team including allied health staff, TAC case managers, psychiatrists etc.
* Provide relevant, up-to-date and evidence based medical advice and support to clients’ and their treating team
* Liaise with medical staff and allied health staff in the development and implementation of individualized treatment plans
* Facilitating referrals into residential withdrawal services as required
* Maintain high quality client files, case notes and contribute to program targets and data collection requirements

**Secondary consultation**

* Contribute and provide withdrawal/nursing expertise to the intake, assessment and allocation processes with the wider MSS program
* Provide secondary consultation to the MSS counselling staff and wider AOD staff among Connect4Health partner agencies on withdrawal and medical management of a persons’ presenting substance use issues
* Contribute to capacity building activities with allied health staff of Connect4Health agencies; lead tutorials on withdrawal management with GP registrar program

**Integration with Inspiro & Community**

* Actively participate and contribute to wider Inspiro service integration activities as requested by the Clinical Operations manager
* Maintain a professional code of conduct and participate in on-going professional development in accordance with annual work plans
* Adhere to Inspiro policies and procedures (including OH&S standards) and
* Participate in practice and performance reviews with the AOD manager on a regular basis
* Participate in regular AOD/clinical supervision with clinical lead and discipline specific activities within the broader Inspiro nursing and Counselling staff as negotiated

**Documentation and administration**

* Manage and meet individual performance targets as required for funding purposes
* Maintain high quality clinical case files and related data recording as per program requirements, including accurate and thorough documentation of clinical risk incidents
* Administer clinical review and outcome tools with clients at assessment, review and discharge
* Contribute to the planning, development, delivery and evaluation of the service model and program development where required
* Build on and maintain networks and referral pathways with relevant internal and external stakeholders (for example, General Practitioners, pain specialists, hospitals, mental health services and other AOD providers)
* Represent the service as required in a professional, courteous and empathic manner

**Teamwork, Quality Improvement and Professional Development**

* Participate in team and service planning, health promotion activities, policy development and other project activities as required.
* Participate in Inspiro’s continual quality improvement program including the development of new practice models and community development approaches.
* Be committed to ongoing professional development and undertake annual mandatory training. Keep up to date with developments and trends within Community Health.
* Participate in the creation of a culturally safe environment for staff, clients and the community in line with Inspiro’s commitment to cultural diversity and inclusiveness
* Ensure Inspiro’s services are accessible, client focused; developed, delivered and evaluated in partnership with our diverse communities.

**Occupational Health and Safety**

* Comply with best practice infection control guidelines.
* Comply with all OHS guidelines and contribute expertise when required, to maximizing the safety of staff and clients of the organisation.

Performance objectives and indicators

**Performance Targets**

* Achievement of minimum of 6 contact hours per 7.6 hour day
* Minimum of 5 sessions per day

**Practice Framework**

* Compliance with Inspiro counselling service model and practice framework
* Compliance with APHRA, credentialing and accreditation requirements
* Compliance with Inspiro policy and procedures
* Compliance with documentation and data reporting requirements
* Compliance with file audits and peer review

**Quality Improvement and Evaluation**

* Evidence of participation in quality improvement activities
* Evidence of participation in professional development activities relevant to the position
* Review programs and groups annually

Performance objectives and indicators will be discussed with your manager and a work plan developed.

Key selection criteria

**Mandatory**

* Division 1 Nurse with current registration with AHPRA
* Qualifications in addictions studies or Alcohol and Other Drugs or equivalent experience working in a AOD setting
* Demonstrated experience in the delivery of clinical interventions and treatment with people with substance use issues including clinical assessment, care planning, withdrawal/reduction plans, input into medication plans and discharge planning
* Demonstrated understanding of pharmaceutical overdose, including clinical risk assessment and management, overdose awareness, pharmacotherapy treatment options and harm reduction principles
* Demonstrated experience in providing respectful, non-judgemental and empathetic care to people with substance use concerns and co-occurring conditions
* Demonstrated experience engaging with GP and health services and other health/community agencies
* Ability to work flexibly across sites and in collaboration with partner agencies as required
* Demonstrated skill and experience in clinical risk assessment and management.
* The ability to maintain high level clinical assessment documents, client records, reports and case notes
* Well-developed interpersonal and communication skills and the ability to work both autonomously and as part of a team
* The ability to work respectfully and creatively with diverse populations, including Indigenous Australians, CALD communities and the LGBTIQ community
* Experience with information and communication technology, including desktop computers, word processing, spreadsheet and database software packages

Employment is subject to a police check and the applicant having a current working with children check. Persons who have worked overseas may be required to obtain an international police check.

Acknowledgement

I acknowledge and agree with the above position description.

Signed:

Employee Name:

Date: