LOFFLER

Managed Print Services Checklist

**A true MPS vendor has the ability to provide the following services.
Match your printer needs to the checklist below:**

- **Assess** your current printer environment to identify areas for improvement

- **Optimize, manage and oversee** all existing and new printers to cut costs and increase efficiency

- **Map and strategically place** copiers and printers to reduce the total number of devices

- **Consolidate multiple vendors** into one point of contact across the enterprise to save employees time and duplicate work

- **Streamline supply fulfillment** by automatically tracking print volume data and proactively shipping supplies when needed

- **Proactively monitor** printers for frequent breakdowns to determine when to replace

- **Align environmental sustainability** with real-world strategies that positively impact your profit by saving paper, tracking supply need and use and programming sleep and wake modes to reduce energy use

- **Secure your printer environment** and ensure compliance to reduce risk of data breaches and cyber-attacks through printers connected to your network

- **Reduce the demand** printers place on the IT team by taking on the burden of routine printer-related issues (ex: print drivers)

- **Monitor, control** and cut costs on an ongoing basis with the ability to document ROI in real time

- **Train your team** on how to use and optimize your print environment with specialized and qualified trainers

- **Centralize and manage** your printer needs for small to enterprise businesses, be they in one location or spread across several states

- **Improve workflows** and business processes to reduce the associated time, money, supplies and energy that were involved in managing an inefficient system

- **Review and analyze** your print environment quarterly to further improve the program

PRINTVISION USA

Managed Print Services by Loffler Companies

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