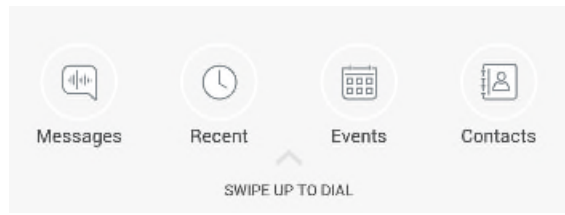


MITEL USER GUIDE – MOBILITY

Android

Main Menu Bar



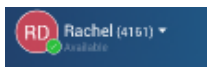
- **Messages** – Access New or Saved voice messages or Instant Messages
- **Recent** – Shows call History
- **Events** – Access Calendar items of the day. Directly dial into conferences by selecting join.
- **Contacts** – Click for more information, to call, email or IM
- **Keypad** – Swipe up anywhere on the screen to bring up keypad

Availability State

- Click on your name



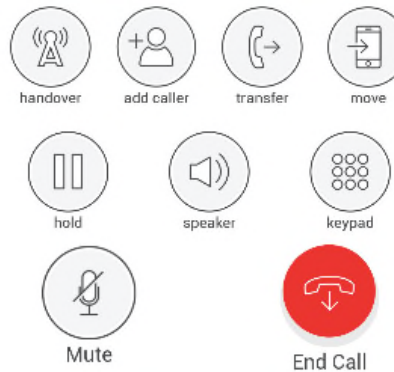
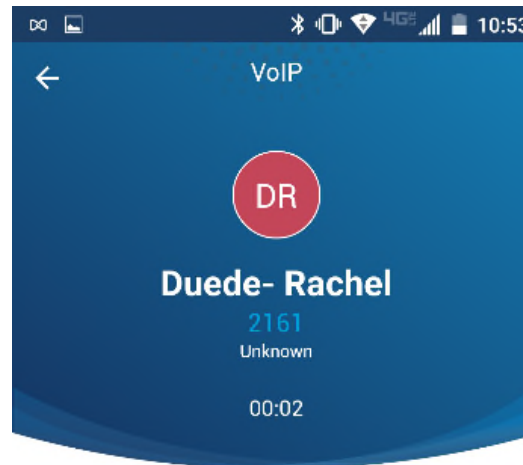
- Click on the availability State you want to show



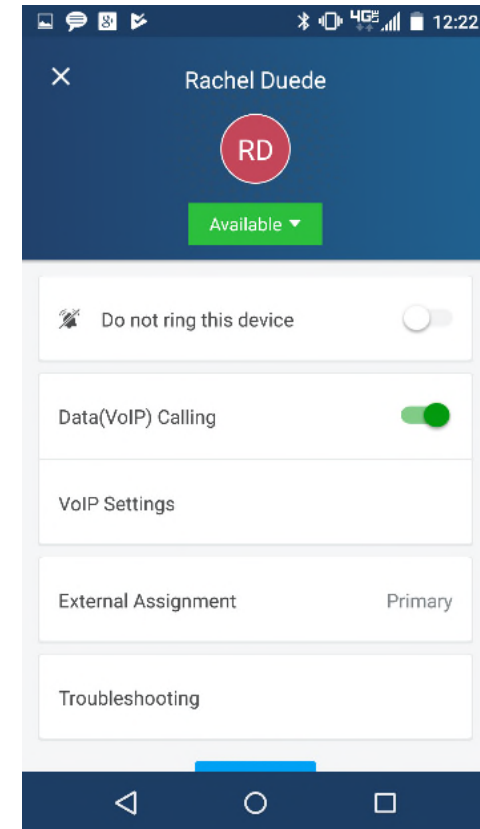
- Available ✓
- In a meeting
- Out of office
- On vacation
- Do not disturb
- Custom...

Active Call Pane

Information about calls in progress



Settings

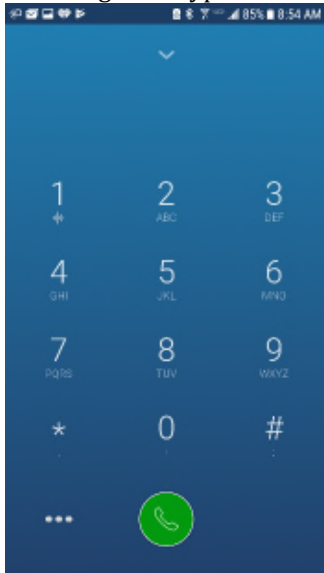


- **Availability State** – Choose which presence to display
- **Do not ring this device** – Turn off call offering
- **Data (VoIP) Calling** – Turn on or off
- **VoIP Settings** – Choose VoIP settings
- **Trouble Shooting** – Connection Status, Configuration, Logging
- **Logout** – Log out of Mobility Client

Call Information

Placing a Call

- Dial using the Keypad



OR

- Select a contact from the Contacts Tab



Answering a Call

- When there is a call coming in, press answer or decline



Ending a Call

- Press

Placing a Call on Hold

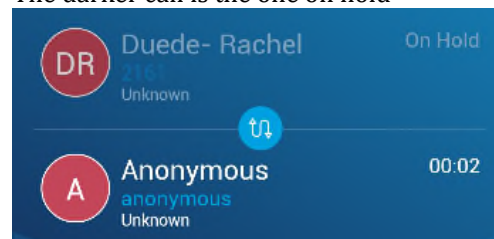
- Press

Removing a Call from Hold

- Press

Switching between Calls

The White Call with the counter is the active call
The darker call is the one on hold



- Press to flip between calls

Muting Yourself

- Press

Removing Yourself from Mute

- Press

Transferring a Call

- Press
- Select one of the following:
 - - Transfer to an internal or external number immediately
 - - Let's you speak with the third party before the transfer
 - To Transfer to your desk phone

- Press

Conferencing

- While on a call, press and first contact is placed on hold
- Use keypad to dial number or select contact from contacts, favorites, Messages
- Select to combine calls
-

Training Links:

<http://www.loffler.com/support/product-training>

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