

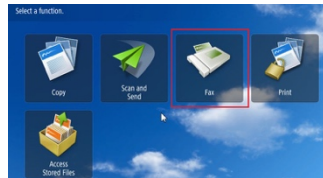
## Canon ImageRUNNER Advance: Scan and Send

Using the SCAN and Send feature on the Canon ImageRUNNER Advance Multi-Function Printer.

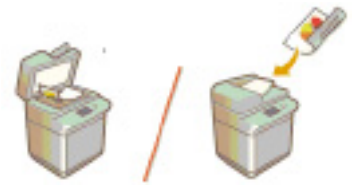
### Basic Scan and Send:

#### From the Main Menu

1. Select the Scan and Send button.

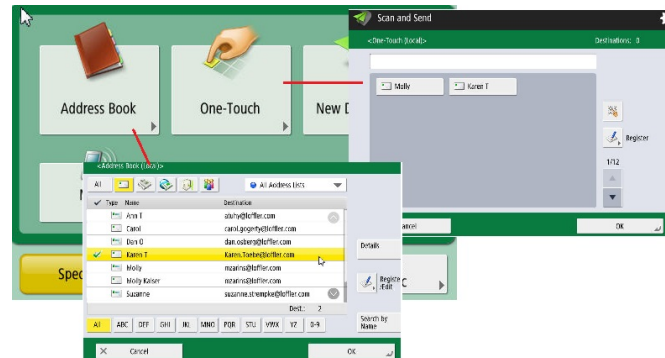


2. Place your document in the face up in document feeder or on the glass platen.



3. Enter a destination:

- a. Using the Address Book: Select Address Book and choose from the registered destinations
- b. Using One Touch: Select One Touch and choose from the One Touch buttons.



4. Select additional options as needed: 2-sided original, resolution, PDF etc.

- a. For more advanced features, select the Options button.



5. Press the green "START" button to begin faxing.



