

# Chairperson

**Overview:**

The figurehead of the sports club, leading its affairs and representing the interests of its members.

**Reports to:**

The management committee

**Time commitment:**

8 hours per week

**Responsibilities:**

- Steers the future direction of principal club matters.
- Chair meetings and the Annual General Meeting (AGM).
- Co-ordinate committee business.
- Communicate with club officers and members.
- Assist with development plans and funding bids.
- Recruit committee members.
- Represent the club locally and nationally.

**Skills and attributes:**

- Strong leadership.
- Excellent communication.
- Negotiating.
- Listening and mediating.
- Unbiased and impartial.
- Approachable.
- Well organised.