## **Grounds Manager**

## **Overview:**

Maintains all of the outdoor areas such as pitches, practice facilities, stands and parking.

**Reports to:** The Management Committee

Time commitment:

10-25 hours per week

## **Responsibilities:**

Keep the club grounds and facilities safe and in excellent condition for continual use all year round.

Plan and budget work and upgrades required and discuss timescales/costs with the management committee.

Manage any ground staff and recruit, train and support volunteers or paid professionals.

Supervise external contractors on-site and assess all work completed.

Keep in touch with club officials around weather risks and match postponements.

Prepare the playing surface and necessities such as boundary flags or goals for training and matches.

After the games are finished, put materials and equipment away so it is secure and return the facilities to their original state including tidying and cleaning.

## **Skills and attributes:**

Experienced in groundsmanship or willing to learn with the IOG (Institute of Groundsmanship). Well organised.

Methodical approach.

Good numeracy to prepare quotes and track the costs of repairs and maintenance.

Comfortable with multi-tasking and problem-solving.

Used to working outdoors, including manual labour, in all weathers.

Strong communicator to explain workload to staff and contractors.

