Supervision & Leadership

Course Overview

Effective leadership starts with a thorough understanding of the organization's vision, mission, and strategies. The role of the Supervisor is to then ensure those strategies, goals, and objectives are achieved. Both Leaders and Supervisors must have excellent listening and facilitation skills to get the best performance from themselves, and the rest of the team.

Supervision & Leadership is a 3 day, interactive leadership and management training course designed to give team leaders the additional knowledge, skills, tools, and techniques to feel more confident, motivated, and self-assured. Using case studies, exercises and open discussion, delegates will gain new insights on goal setting, proper use of language, delegating, giving constructive criticism, and how to positively motivate oneself and others.

Whether you are a future, newly promoted, or experienced Supervisor or Manager, this course will test the limits and challenge what you thought you knew about leadership and supervision. Delegates will leave this training with the key skill requirements and necessary tools to handle any situation and improve workforce productivity by reducing employee turnover rates, meeting time, and non-value activities.

Learning Objectives

- **Improve** key concepts of world class maintenance and operations
- **Develop** key leadership styles
- **Discover** conflict resolution techniques
- **Explore** effective leadership tools to help get the most from your team
- **Distinguish** when to delegate, motivate, direct, and hold people accountable

Course Format

This course will be held in a highly interactive workshop format with case studies and real-world examples. The material has been designed using Adult Learning Methodology that believes the ideal ratio for optimum learning and retention is 60%/40%:

60% - blended combination of discussion, practical exercises, simulations, and case studies

40% - material/slides

Participants will engage in interactive exercises and discussions throughout the course to ensure the material is not only taught, but can also be applied. Limited class size (15-20 participants) is strictly enforced to enhance individual learning experiences and interaction with the instructor and other participants.

Course Material

All attendees will receive a hard copy of the course material and a USB containing examples of forms, tools, etc. to take back for use at their organization.

Certificate of Attendance

Upon the successful completion of this course, participants will receive a Certificate of Attendance bearing the signatures of both the Instructor and Course Organizer.

Course Outline

- Basic Concepts of Maintenance Best Practices
- Roles & Responsibilities
- Supervisor Strategies
- Leading Effective Performance
- Supervisor Tools
- Change Management

Who Should Attend

Supervision & Leadership was designed specifically for individuals participating in or aspiring to become better leaders and motivators. This course was developed using best practices for adult learning styles, immediate application, and high retention.

By Job Title:

- Organization Leadership
- Managers/Supervisors
- Technical Authorities
- Maintenance Leads/Supervisors
- Lead Technicians & Operators
- Operation Supervisors
- Improvement Leaders
- Maintenance & Reliability Professionals

By Sectors:

- Bio Pharmaceutical
- Facilities
- Food and Beverage
- Manufacturing
- Mining
- Oil & Gas Upstream & Downstream
- Petrochemical/Chemical
- Power Generation
- Utilities & Transportation

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