Day in the life of a GDPR-ready DPO.

Microsoft 365 and supporting tools help simplify compliance.

NEWS
New data breach!

7:45 AM
A week ago, Miriam, a Data Protection Officer (DPO) at a midsized firm, had learned about a regulatory change being made in response to a significant data breach. Today she's going to focus on implementing necessary updates.

CONTROL Unimplemented
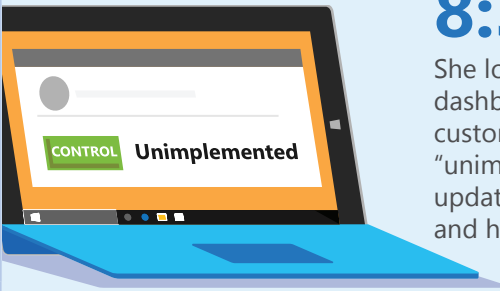
8:30 AM
She looks at the Compliance Manager dashboard and notices that the related customer control is now showing "unimplemented". This means Microsoft has updated the guidance for the relevant control and her immediate attention is required.

9:30 AM
Miriam also notices that Grady in IT implemented the prior version of this control to prepare for the last external audit.
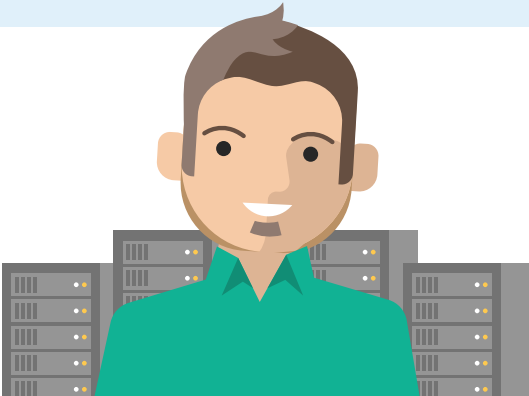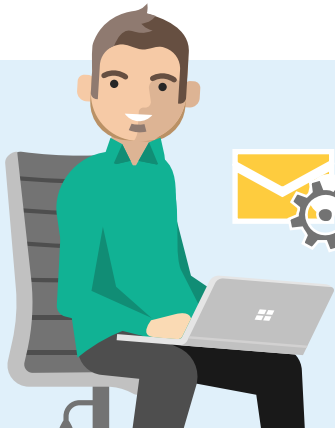
10:30 AM
Miriam assigns the activity to update the control to Grady for re-evaluation and implementation.

11:45 AM
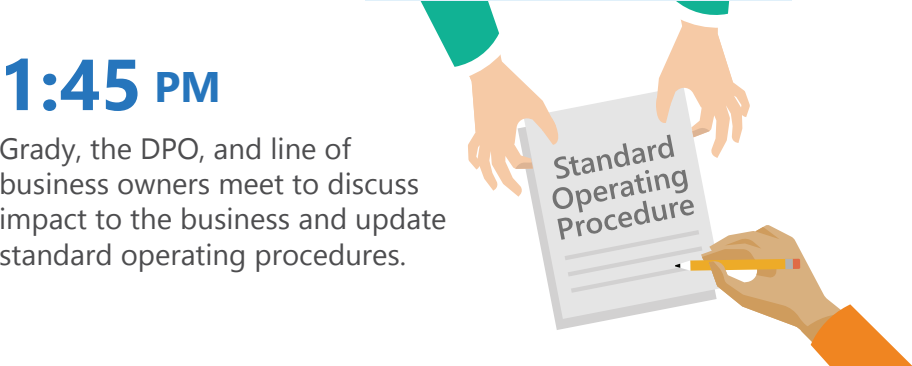Grady receives the task via email.

12:00 PM
Grady opens up the Compliance Manager pane directly from the task email and sees he needs to update several GDPR related data classification definitions.

1:00 PM
After Grady makes the updates he does testing and enters all details into Compliance Manager.

1:45 PM
Grady, the DPO, and line of business owners meet to discuss impact to the business and update standard operating procedures.

Standard Operating Procedure

3:00 PM
Grady reminds users about the change, effective immediately.

4:00 PM
Since the users were already trained to classify their data, they are able to easily adjust to this without impacting work products or schedules.

CERTIFIED

4:30 PM
Miriam reviews Grady's test result, is satisfied and certifies the results.

6:00 PM Miriam enjoys a relaxing meal, knowing that Microsoft 365 controls are helping her keep her organization's data safe, comply with GDPR requirements and simplify her life.

5:15 PM
Then she prepares an audit report to the supervisory authority, with evidence showing the required changes are in effect throughout the organization.

Microsoft