

UNDERSTANDING THE CATEGORY

DRAWER SELECTION GUIDE

When are Drawers the Right Solution?

Drawers are ideal when you have a limited amount of storage space – no shelving units – and require frequent access to files. The stronger the drawers, the higher they stack and the more space you save.

Did you know?

- On-site storage reduces handling of your records and increases control of who has access to your files.
- Drawers can save you up to 50% of storage space and increase storage capacity up to 80%
- On-site record storage saves time by giving you instant file access
- Drawers allow easier access to your documents by eliminating stacked boxes

CHOOSING THE RIGHT STORAGE DRAWERS

1 Drawer SPACE-SAVINGS

FREQUENT ACCESS

MAXIMUM SPACE-SAVING

OCCASIONAL ACCESS

EXTRA SPACE-SAVING

INFREQUENT ACCESS

BASIC SPACE-SAVING

2 Drawer STACKABILITY



stacks up to 10 drawers high

Shown: 00511 & 00512



stacks up to 7 drawers high

00524

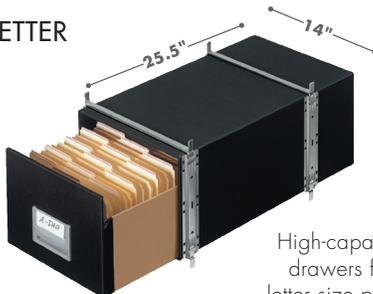


stacks up to 5 drawers high

00311

3 Drawer SIZE

LETTER



High-capacity drawers for letter size paper

Outer Dimensions Shown

LEGAL



3" wider than letter drawers to accommodate legal paper

Outer Dimensions Shown



BEFORE



AFTER

SAVE UP TO 50% MORE STORAGE SPACE