



## Actors Weekly Timesheet

Work Status Symbols	
SW	- Start Work
W	- Work
R	- Rehearse
T	- Travel
H	- Hold
I	- Idle
WF	- Worked Finished

Artist Name \_\_\_\_\_ Last 4 SS# XXX-XX- W/E \_\_\_\_\_  
 Loan-Out Co. \_\_\_\_\_ Fed ID# \_\_\_\_\_ City / County \_\_\_\_\_  
 Production Title \_\_\_\_\_ Role \_\_\_\_\_ Work State \_\_\_\_\_

Day	Date	Work Status	Travel (TT1.5X)		On Set (Start)	First Meal		Second Meal		Wrap	Makeup Removal	Travel (TT1.5X)		Total Hours	STRAIGHT 1X	Overtime			Stunt Adj.	N D B	Meal Pen	Misc Payment
			Start Travel	Arrive Location		From	To	From	To			Leave Location	Finish Travel			TT1.5x	1.5x	2x				
Sun																						
Mon																						
Tue																						
Wed																						
Thu																						
Fri																						
Sat																						

Daily Salary \$ \_\_\_\_\_ Guar. \_\_\_\_\_  
 3 Day Salary \$ \_\_\_\_\_ Guar. \_\_\_\_\_  
 Weekly Salary \$ \_\_\_\_\_ Guar. \_\_\_\_\_

Accum Weekly Hours \_\_\_\_\_  
 Less 44 / 48 / 24 / 32 \_\_\_\_\_  
 Less Daily OT / TT \_\_\_\_\_  
 Weekly OT Hours \_\_\_\_\_

Sch. \_\_\_\_\_

	Hrs.	Rate	Totals	Acct. Code
WEEK/DAY				
STUNT ADJUSTMENT				
TRAVEL TIME - 1.5X				
DAILY OT - 1.5X				
DAILY OT - 2X				
WEEKLY OT - 1.5X				
LOCATION ALLOWANCE				
AGENTS' FEE				
FITTING				

	RATE / AMOUNT		TOTALS		ACCOUNT CODE	
MEAL PEN.						
FORCE CALL						
WARDROBE						
MISC. ADJUST.						
	\$ / DAY	TAXABLE	NON-TAX	TOTAL	ACCOUNT CODE	
LODGING						
PER DIEM						

ADVANCE/EXPLNTN	AMOUNT

TOTALS	
SALARY	
ADVANCE	
GRAND TOTAL	