TECHVERA

DATA SECURITY & PROTECTION CHECKLIST

IT SECURITY

Subscription-based antivirus software installed and monitored on:
- ☐ Desktops
- ☐ Laptops
- ☐ Servers
- ☐ Mobile devices

Network protected by a firewall appliance?
- ☐ Yes
- ☐ No
- ☐ Not sure

If company is subject to industry regulation:
Is all data and information stored/encrypted properly and securly within regulations?
- ☐ Yes
- ☐ No
- ☐ Not sure

BACKUPS

Data is backed up:
- ☐ On-site (local server, hard drive, flash drive, tape, etc.)
- ☐ Off-site (cloud service, data center)

Are backups monitored for completeness?
- ☐ Yes
- ☐ No

If yes, how often? _____

Data is backed up every:
- ☐ Hour (or less)
- ☐ Few hours - one day
- ☐ Day
- ☐ Week+
- ☐ Don't know/never

DATA SECURITY & PROTECTION CHECKLIST

Devices backed up:
- ☐ Desktops
- ☐ Laptops
- ☐ Mobile devices
- ☐ Servers
- ☐ Other: _____

DISASTER RECOVERY

Who is responsible for managing your recovery plan?
- ☐ A third party company (managed service provider, IT company, cloud service provider, etc.)
- ☐ Someone at your company (IT person/department, technology officer, network admin, management, etc.)
- ☐ No one

What is your company's estimated time to recover?
- ☐ Hours
- ☐ Days
- ☐ Weeks+
- ☐ Not sure

When was your last mock disaster recovery simulation?
- ☐ Within the last month
- ☐ Within the last quarter
- ☐ Within the last six months
- ☐ Within the last year
- ☐ Over one year ago
- ☐ Never

How long could your company survive being down in a disaster event?
- ☐ Less than a day
- ☐ One day - one week
- ☐ One - two weeks
- ☐ Two weeks or longer