



March 25, 2020

To Whom It May Concern,

After careful consideration of the recommendations from the CDC and adherence to government guidelines due to the Coronavirus (COVID-19), we regret the need to cancel our annual JAM Conference that was scheduled to be held in Orlando, Florida on May 26-30, 2020.

Please provide any traveler impacted by this cancelation with a refund or travel voucher to lessen the impact for events that were outside of their control.

Please contact the JAM Team with any questions at [JAM@jenzabar.com](mailto:JAM@jenzabar.com).

Thank you,

A handwritten signature in black ink, appearing to read "Mary Ellen Quinn", written in a cursive style.

Mary Ellen Quinn  
Director, Corporate Events  
Jenzabar