

Minutes of Board of Directors Meeting, February 8, 2017

ATTENDEES

Board members

- Julane Armbrister
- Traci Bolander
- Tom Brown
- Tim Constantine
- Nancy Fan
- Alan Greenglass
- Kathy Janvier
- Stephen Kushner
- Brenda Lakeman
- Rita Landgraf
- Jan Lee
- Lolita Lopez
- Gary Siegelman
- Matt Swanson

AGENDA

- Call to Order
- Status Updates
- Executive Director Update
- Board Business
- Workforce Capacity Planning Paper

- Patient & Consumer Advisory Committee Structure
- Public Comment
- Executive Session

RESOLUTIONS

- Approval of December meeting minutes
- Approval of January meeting minutes
- Approval of Workforce and Education Committee’s consensus paper on developing a framework for sustainable workforce capacity assessments

SUMMARY OF DISCUSSION

- Matt Swanson began the meeting with a brief status update before deferring to Committee Chairs for updates on their respective initiatives.
- Updates were provided on: Practice Transformation (Dr. Fan), Payment Reform (Tom Brown), Healthy Neighborhoods (Matt Swanson), Behavioral Health Integration (Traci Bolander), and Workforce and Education initiatives (Kathy Janvier).
- Dr. Jan Lee provided an update on Health Information Technology initiatives included in the SIM year three operational plan.
- Gary Siegelman shared an update on the proposed path forward for the Technical Advisory Group (TAG) and requested feedback on the role of Health IT within DCHI’s broader transformation efforts. Additional information will be presented in future Board meetings.
- Matt Swanson provided a detailed update on the soft launch of Healthy Neighborhood’s Wilmington/Claymont local council.
- Julane Armbrister presented an Executive Director update on the approved year three operational plan. Information from the DCHI Strategic Plan implementation tactics was also shared. Finally, Board members were briefed on the status of the DCHI Communications Plan.
- Matt Swanson presented an update on Board Business. The Board unanimously approved the December and January meeting minutes.
- Kathy Janvier introduced a consensus paper from the Workforce and Education Committee: “Developing a Framework for Sustainable Workforce Capacity Assessments”. Matt Swanson put forward a motion to approve the

paper, Rita Landgraf and Brenda Lakeman seconded, and the Board approved unanimously.

- Rita Landgraf provided an update on the new structure of the Patient & Consumer Advisory Committee moving forward.
- The Board moved into Executive Session.

ACTION ITEMS

- None

NEXT MEETING

- Date: March 8th, 2017
- Time: 2:00 pm ET
- Location: Del Technology Park, Newark

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