

# CDP's 2017 Forests Information Request

CDP's forests program assists companies and their investors worldwide in understanding and addressing their exposure to 'forest risk commodities'. In 2016, 365 investors with over US\$22 trillion in assets backed CDP's forests information request.





The following set of questions form CDP's 2017 forests information request. Companies are asked to answer these questions in the Online Response System (ORS) provided by CDP through its website. As such, this document is a representation of the request and whilst the questions will remain the same, the format may differ for ease of response. Guidance is available on the CDP website from December 2016 which details all of the options available and provides screen shots of the ORS to aid companies in completing the request.

## An introduction to CDP's forests program

Deforestation accounts for approximately 10-15% of the world's greenhouse gas emissions, equivalent to the entire transport sector.<sup>1</sup> Commodities which may be sourced, directly or indirectly, from recently deforested land represents the deforestation risk for a business.

Global demand for agricultural commodities is the primary driver of deforestation, as timber is extracted and land is cleared to produce beef, soy, and palm oil. These 'forest risk commodities' are the building blocks of millions of products traded globally and feature in the supply chains of countless companies. International pressure is mounting to stop deforestation, a significant cause of greenhouse gas emissions. The loss of natural capital due to land use by the primary production and primary processing sectors is estimated to be costing the global economy US\$1.8 trillion annually.<sup>2</sup>

## The forest risk commodities

Forest risk commodity	Explanation
	<b>Timber:</b> this includes all solid timber as well as products made from processed wood fiber such as paper, cardboard and specialty fibers such as viscose. It also includes timber products used for biomass.
	<b>Palm Oil:</b> this includes crude palm oil, and all of its chemical derivatives. It also includes palm kernel oil and its derivatives. Please note that palm oil used for biofuel production is also included in this category, if applicable (see below).
	<b>Cattle Products:</b> this includes all food products containing beef, all clothing, furniture and accessories that are made of leather, tallow and all other products derived from cattle. Please note that tallow used for biofuel production is also included in this category, if applicable (see below).
	<b>Soy:</b> this includes all meal or oil containing soy and any derivatives that are obtained from soy. Please note that soy used for biofuel production is also included in this category, if applicable (see below).

<sup>1</sup> Van der Werf GR, et al. 2009. CO<sub>2</sub> Emissions from Forest Loss. Nature Geoscience 2, 737-738.

<sup>2</sup> Trucost. 2013. Natural Capital at Risk: The Top 100 Externalities of Business. Available online at: <http://naturalcapitalcoalition.org/wp-content/uploads/2016/07/Trucost-Nat-Cap-at-Risk-Final-Report-web.pdf>

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**Please note:** Companies are asked to complete each section of the information request in relation only to the commodities relevant to their business.

**Biofuels:** Biofuels are not included in the list of commodities companies can choose to disclose on. CDP's forests program considers the production of commodities for biofuel production a significant contributor to deforestation. Biofuels should be included in the response only if a company has influence over the production of biofuels using the forest risk commodities listed above, and not if biofuels are purchased for use in the transport fleet. Furthermore, at present CDP's focus is on biomass produced from timber products as well as biofuels produced from oils, such as palm and soy, and not from crops such as corn or wheat, or algae.

We request a reply to the following questions by 29 June 2017.

Please respond to the information request using our Online Response System (ORS). This is the same ORS as is used for CDP's 2017 climate change and water information requests. In early February 2017, instructions on how to access the ORS will be sent to you by email. If you are unable to respond via the ORS, please email [respond@cdp.net](mailto:respond@cdp.net).

We encourage companies to consult CDP's 2017 forests reporting guidance and CDP's 2017 forests scoring methodology at <https://www.cdp.net/en/guidance/guidance-for-companies>, as well as refer to the guidance within the ORS. Please answer the questions as comprehensively as possible. Where you do not have all of the information requested, please respond with what you have as this is more valuable to your investors than no response at all.

Where questions have been amended from 2016 to 2017, this is indicated next to the relevant questions.

## **CDP Questionnaire Copyright and Licensed Use:**

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# Introduction

## F0. Introduction

F0.1 Please give a general description and introduction to your organization

F0.2 Please select the stages of the value chain which best represent your organization's area of operation pertaining to forest risk commodities. If your organization is diversified or vertically integrated, please select all that apply

- Production [of raw materials]
- Processing
- Trading
- Manufacturing
- Retailing

F0.3 Are there any parts of your direct operations that are excluded from this disclosure?

- Yes
- No

*If Yes:*

F0.3a Please identify the parts of your direct operations that are excluded from your disclosure

Exclusion	Description of exclusion	Potential for deforestation risk	Please explain
Select from: <ul style="list-style-type: none"> <li>• Source/country/geographical area</li> <li>• Business activity</li> <li>• Facility</li> <li>• Specific product line(s)</li> <li>• Other, please specify</li> </ul>	Text field [2,400 characters max]	Select from: <ul style="list-style-type: none"> <li>• No potential</li> <li>• Potential for deforestation risk but not evaluated</li> <li>• Potential for deforestation risk, evaluated but not disclosing to CDP</li> <li>• Don't know</li> </ul>	Text field [2,400 characters max]

Add Row

F0.4 Are there any parts of your supply chain that are excluded from this disclosure?

- Yes
- No

## Introduction

If Yes:

F0.4a Please identify the parts of your supply chain that are excluded from your disclosure

Exclusion	Description of exclusion	Potential for deforestation risk	Please explain
Select from: <ul style="list-style-type: none"> <li>Source/country/geographical area</li> <li>Business activity</li> <li>Facility</li> <li>Specific product line(s)</li> <li>Specific supplier(s)</li> <li>Other, please specify</li> </ul>	Text field [2,400 characters max]	Select from: <ul style="list-style-type: none"> <li>No potential</li> <li>Potential for deforestation risk but not evaluated</li> <li>Potential for deforestation risk, evaluated but not disclosing to CDP</li> <li>Don't know</li> </ul>	Text field [2,400 characters max]

Add Row

F0.5 Do you produce or use materials that contain any of the forest risk commodities? Please complete the table

Forest risk commodity	Produce/use forest risk commodity	Explanation if not disclosing but produce/use the commodity
Timber	Select from: <ul style="list-style-type: none"> <li>Yes</li> <li>No</li> <li>Don't Know</li> </ul>	Text field [2,400 characters max]
Palm Oil		
Cattle Products		
Soy		
Other		

F0.6 Please confirm which commodities you will be disclosing on

- Timber
- Palm Oil
- Cattle Products
- Soy

F0.7 Please state the start and end date of the year for which you are reporting data

Reporting year	
From: [DD/MM/YYYY]	To: [DD/MM/YYYY]

## Current State

### F1. Context

F1.1 How does your organization use your selected commodities? Please provide details on the form and source of the commodities you use or produce

Forest risk commodity	Activity	Form of commodity	Source	Country of origin	% of procurement spend	Comment
Select from:  Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Growing/ production of raw materials</li> <li>• Harvesting</li> <li>• Milling</li> <li>• Crushing</li> <li>• Slaughtering</li> <li>• Tanning for leather</li> <li>• Rendering for tallow</li> <li>• Refining &amp; processing</li> <li>• Refining &amp; fractionation</li> <li>• Export/ trading</li> <li>• Input into manufacturing process (e.g. power generation)</li> <li>• Input into product manufacturing</li> <li>• Construction</li> <li>• Buying manufactured products</li> <li>• Distribution packaging</li> </ul>	Select all that apply: <p>Timber</p> <ul style="list-style-type: none"> <li>• Hardwood logs</li> <li>• Softwood logs</li> <li>• Sawn timber, veneer, chips</li> <li>• Unprocessed wood fiber</li> <li>• Pulp</li> <li>• Paper</li> <li>• Boards, plywood, engineered wood</li> <li>• Primary packaging</li> <li>• Secondary packaging</li> <li>• Tertiary packaging</li> <li>• Cellulose-based textile fiber</li> <li>• Wood-based bioenergy</li> <li>• Goods Not For Resale (GNFR)</li> </ul> <p>Palm oil</p> <ul style="list-style-type: none"> <li>• Palm oil fruit</li> <li>• Crude palm oil (CPO)</li> <li>• Crude palm kernel oil (CPKO)</li> <li>• Palm kernel meal (PKM)</li> <li>• Refined palm oil</li> <li>• Palm oil derivatives</li> </ul>	Select all that apply: <ul style="list-style-type: none"> <li>• Own concessions</li> <li>• Smallholders</li> <li>• Single contracted producer</li> <li>• Multiple contracted producers</li> <li>• Trader/broker/ commodity market</li> <li>• Contracted suppliers (processors)</li> <li>• Contracted suppliers (manufacturers)</li> <li>• Other, please specify</li> </ul>	Select all that apply: <ul style="list-style-type: none"> <li>• Don't know</li> <li>• Other, please specify</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• &lt;1%</li> <li>• 1-5%</li> <li>• 6-10%</li> <li>• 11-20%</li> <li>• 21-30%</li> <li>• 31-40%</li> <li>• 41-50%</li> <li>• 51-60%</li> <li>• 61-70%</li> <li>• 71-80%</li> <li>• 81-90%</li> <li>• 91-99%</li> <li>• 100%</li> <li>• Don't know</li> <li>• Not applicable</li> </ul>	Text field [2,400 characters max]

## Current State

	<ul style="list-style-type: none"> <li>• Retail/ onward sale of commodity or product containing commodity</li> <li>• Other, please specify</li> </ul>	<ul style="list-style-type: none"> <li>• Palm kernel oil derivatives</li> <li>• Palm biodiesel</li> </ul> <p>Cattle products</p> <ul style="list-style-type: none"> <li>• Cattle</li> <li>• Tallow</li> <li>• Beef</li> <li>• By-products (e.g. glycerin, gelatin)</li> <li>• Hides/ leather</li> <li>• Tallow biodiesel</li> </ul> <p>Soy</p> <ul style="list-style-type: none"> <li>• Whole soy beans</li> <li>• Soy bean oil</li> <li>• Soy bean meal</li> <li>• Soy derivatives</li> <li>• Soy biodiesel</li> </ul> <p>Other, please specify</p>				
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Add Row

## Current State

F1.2 Please indicate the percentage of your organization's revenue that was dependent on each of your selected forest risk commodities in the reporting year

Forest risk commodity	% of revenue dependent on commodity in the reporting year	Comment
Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• &lt;1%</li> <li>• 1-5%</li> <li>• 6-10%</li> <li>• 11-20%</li> <li>• 21-30%</li> <li>• 31-40%</li> <li>• 41-50%</li> <li>• 51-60%</li> <li>• 61-70%</li> <li>• 71-80%</li> <li>• 81-90%</li> <li>• 91-99%</li> <li>• 100%</li> </ul>	Text field [2,400 characters max]

F1.3 Has your organization experienced impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year? **(CDP 2016 F1.3, amended)**

- Yes
- No
- Don't know

## Current State

If Yes:

F1.3a Please identify the impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year **(CDP 2016 F1.3a, amended)**

Forest risk commodity	Impact driver	Impact	Description of impact	Estimated financial impact	Response Strategy	Description of response strategy
Select from:  Forest risk commodities selected in F0.6	Select from: Physical: <ul style="list-style-type: none"> <li>• Climate change</li> <li>• Change in mean (average) temperature or temperature extremes</li> <li>• Change in mean (average) precipitation or precipitation pattern</li> <li>• Change in precipitation extremes and droughts</li> <li>• Loss of ecosystem services</li> <li>• Tropical cyclones (hurricanes and typhoons)</li> <li>• Forest fires</li> <li>• Reduced crop yields</li> <li>• Change in herd sizes</li> <li>• Availability of certified sustainable material</li> <li>• Community opposition</li> <li>• Litigation/grievance procedures</li> <li>• Land tenure changes and disputes</li> </ul> Regulatory: <ul style="list-style-type: none"> <li>• International law and bilateral agreements</li> <li>• National legislation</li> <li>• Moratoria</li> <li>• Import tariffs</li> <li>• Changes in land tenure regulations</li> </ul>	Select all that apply: <ul style="list-style-type: none"> <li>• Brand damage</li> <li>• Higher operating costs</li> <li>• Decrease in shareholder value</li> <li>• Loss of license to operate</li> <li>• Delays in operations</li> <li>• Closure of operations</li> <li>• Property damage</li> <li>• Supply chain disruption</li> <li>• Transport disruption</li> <li>• Fines/ penalties</li> <li>• Litigation</li> <li>• Other, please specify</li> </ul>	Text field [2,400 characters max]	Text field [500 characters max]	Select all that apply: <ul style="list-style-type: none"> <li>• Alignment of public policy positions with sustainable forest management goals</li> <li>• Strengthening links with local community</li> <li>• Engagement with customers</li> <li>• Engagement with public policy makers</li> <li>• Engagement with other stakeholders</li> <li>• Engagement with suppliers</li> <li>• Tighter supplier performance standards</li> <li>• Establishment of site-specific targets</li> <li>• Supplier diversification</li> <li>• Infrastructure investment</li> </ul>	Text field [2,400 characters max]



## Current State

	<ul style="list-style-type: none"> <li>• Lack of enforcement of regulations</li> <li>• Reporting obligations</li> <li>• Product regulations and standards</li> <li>• Voluntary agreements</li> <li>• Lack of regulation</li> </ul> <p>Reputational:</p> <ul style="list-style-type: none"> <li>• Negative media coverage</li> <li>• Changing consumer behavior/ market demand</li> <li>• Consumer market campaigns</li> <li>• Community opposition</li> <li>• Litigation/grievance procedures</li> <li>• Land tenure changes and disputes</li> <li>• Uncertainty in market signals</li> </ul> <p>Other, please specify</p>				<ul style="list-style-type: none"> <li>• Infrastructure maintenance</li> <li>• Greater due diligence</li> <li>• Increased capital expenditure</li> <li>• Increased investment in new technology</li> <li>• New product development and/or market expansion</li> <li>• Sustainable forest management incentives</li> <li>• Other, please specify</li> </ul>	
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Add Row

*If Don't know:*

## Current State

1.4 Please describe why you do not know if your organization experienced any impacts related to forest risk commodities that have generated a substantive change in your business operations, revenue or expenditure in the reporting year **(CDP 2016 F1.4, amended)**

Primary reason for being unaware of impacts	Comment
Select from: <ul style="list-style-type: none"> <li>• Impacts related to forest risk commodities not recorded at the corporate level</li> <li>• Recording of impacts related to forest risk commodities not required by management</li> <li>• Judged to be unimportant</li> <li>• Other, please specify</li> </ul>	Text field [2,400 characters max]

## Risk Assessment

### F2. Risk assessment

F2.1 Please select the option that best describes your procedures with regard to assessing deforestation risks and opportunities

Forest risk commodity	Deforestation risk assessment procedure	Operational coverage	Please explain
Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>Integrated into a comprehensive, company-wide risk assessment process</li> <li>Undertaken independently of other risk assessments</li> <li>Deforestation risks are not assessed</li> <li>Other</li> </ul>	Select all that apply: <ul style="list-style-type: none"> <li>Direct operations</li> <li>Supply chain</li> <li>Partial direct operations</li> <li>Partial supply chain</li> </ul>	Text field [2,400 characters max]

*You will be required to answer questions F2.1a-F2.1c if any option in column 2 of question F2.1 is selected except 'Deforestation risks are not assessed', in which case you will proceed to question F2.2. If in F2.1 column 3 you have indicated that the operational coverage of your risk assessment is partial for any of the commodities, you will be asked to respond to an additional question, F2.1d.*

F2.1a Please provide further details on your risk assessment procedures with regard to deforestation risks and opportunities

Forest risk commodity	Frequency of monitoring	To whom are results reported?	Scale of risk assessment	How far into the future are risks considered?	Please explain
Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>Six-monthly or more frequently</li> <li>Annually</li> <li>Every two years</li> <li>Sporadically, undefined</li> <li>Never</li> </ul>	Select from: <ul style="list-style-type: none"> <li>Board or individual/ subset of the Board or committee appointed by the Board</li> <li>Other committee</li> <li>Senior manager/ officer</li> <li>Other manager/ officer</li> <li>Nobody</li> </ul>	Select all that apply: <ul style="list-style-type: none"> <li>Whole company</li> <li>Regional level</li> <li>Country level</li> <li>Facility level</li> <li>Specific business units only</li> <li>Tier 1 supplier(s)</li> <li>Tier 1 and tier 2 supplier(s)</li> <li>Other, please specify</li> </ul>	Select from: <ul style="list-style-type: none"> <li>Up to 1 year</li> <li>1 to 3 years</li> <li>3 to 6 years</li> <li>&gt;6 years</li> <li>Unknown</li> </ul>	Text field [2,400 characters max]

Add Row

## Risk Assessment

F2.1b Please identify which of the following criteria are factored into your organization's deforestation risk assessments

Criteria	Timeframe	Relevance	Please explain
Changes in availability and quality of forest risk commodities	Select all that apply: <ul style="list-style-type: none"> <li>• Current</li> <li>• Future</li> <li>• Not applicable</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• Relevant, included</li> <li>• Relevant, included for some suppliers, facilities, or product lines</li> <li>• Relevant, not yet included</li> <li>• Not relevant, included</li> <li>• Not relevant</li> <li>• Not evaluated</li> </ul>	Text field [2,400 characters max]
Impact of activity on the status of ecosystems and habitats			
Regulation			
Tariffs or price increases			
Loss of markets			
Stakeholder conflicts concerning forest risk commodities			
Brand damage related to forest risk commodities			
Corruption			
Other			

F2.1c Please provide any additional information about your approach to assessing deforestation risks here

*Text field [5,000 characters max]*

*You will only be required to answer question F2.1d if 'Partial direct operations' or 'Partial supply chain' is selected in column 3 of question F2.1:*

F2.1d If you have conducted a partial risk assessment, please identify any exclusions in the following table

Forest risk commodity	Exclusion	Please explain
Select from:  Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Source/ country/ geographical area</li> <li>• Business activity</li> <li>• Facility</li> <li>• Specific product line(s)</li> <li>• Specific supplier(s)</li> <li>• Other, please specify</li> </ul>	Text field [2,400 characters max]

Add Row

## Risk Assessment

*If 'Deforestation risks are not assessed':*

F2.2 Please explain why you do not have a process in place for assessing and managing deforestation risks, and whether you plan to introduce such a process in the future

Forest risk commodity	Primary reason for not having a process	Do you plan to introduce a process?	Timeframe	Comment
Select from:  Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Insufficient resources to complete risk assessment</li> <li>• No requirement from management</li> <li>• Insufficient data on operations</li> <li>• Insufficient knowledge of deforestation impacts from forest risk commodities</li> <li>• Other, please specify</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• Next reporting year</li> <li>• Next 24-36 months</li> <li>• Other, please specify</li> </ul>	Text field [2,400 characters max]

Add Row

# Implications

## F3. Risks

F3.1 Have you identified any inherent risks related to producing, marketing or sourcing forest risk commodities that have the potential to generate a substantive change in your business operations, revenue or expenditure? Please select all that apply

Forest risk commodity	Risk
Forest risk commodities selected in F0.6	Select all that apply: <ul style="list-style-type: none"> <li>• Operational risks driven by changes in physical parameters</li> <li>• Risks driven by changes in regulation</li> <li>• Reputational risks</li> </ul>

*Please note: If any of the options in column 2 of question F3.1 are not selected for any of your commodities, you are asked to answer the corresponding question from F3.2-F3.4.*

# Implications

*If 'Risks driven by changes in physical parameters':*

F3.1a For your selected forest risk commodities, please describe any inherent operational risks in your direct operations or supply chain driven by changes in physical parameters that have the potential to generate a substantive change in business operations, revenue or expenditure

Forest risk commodity	Risk driver	Geographical scale	Description of risk	Potential impact	Timeframe	Direct operations/ supply chain	Likelihood	Magnitude of impact	Management methods
Select from:  Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>Change in temperature or temperature extremes</li> <li>Change in precipitation or precipitation pattern</li> <li>Change in precipitation extremes and droughts</li> <li>Loss of ecosystem services</li> <li>Tropical cyclones (hurricanes and typhoons)</li> <li>Forest fires</li> <li>Reduced crop yields</li> <li>Change in herd sizes</li> <li>Availability of certified sustainable material</li> <li>Community opposition</li> <li>Litigation/grievance procedures</li> <li>Land tenure changes and disputes</li> <li>Uncertainty of physical risks</li> <li>Other, please specify</li> </ul>	Select from: <ul style="list-style-type: none"> <li>Global</li> <li>Region</li> <li>Country</li> <li>Province</li> <li>Forest (concession)</li> <li>Tannery</li> <li>Slaughterhouse</li> <li>Farm</li> <li>Mill</li> <li>Plantation</li> <li>Forest management unit</li> </ul>	Text field [2,400 characters max]	Select all that apply: <ul style="list-style-type: none"> <li>Increased operational cost</li> <li>Increased capital cost</li> <li>Reduced demand for goods/service</li> <li>Reduction/ disruption in production capacity</li> <li>Reduction/ disruption of supply</li> <li>Reduction in capital availability</li> <li>Reduced stock price (market valuation)</li> <li>Inability to do business</li> <li>Wider social disadvantage</li> <li>Other, please specify</li> </ul>	Select from: <ul style="list-style-type: none"> <li>Up to 1 year</li> <li>1-3 years</li> <li>3-6 years</li> <li>&gt;6 years</li> <li>Unknown</li> </ul>	Select from: <ul style="list-style-type: none"> <li>Direct operations</li> <li>Supply chain</li> <li>Direct operations and supply chain</li> </ul>	Select from: <ul style="list-style-type: none"> <li>Virtually certain</li> <li>Very likely</li> <li>Likely</li> <li>More likely than not</li> <li>About as likely as not</li> <li>Unlikely</li> <li>Very unlikely</li> <li>Exceptionally unlikely</li> <li>Unknown</li> </ul>	Select from: <ul style="list-style-type: none"> <li>High</li> <li>Medium-high</li> <li>Medium</li> <li>Low-medium</li> <li>Low</li> <li>Unknown</li> </ul>	Text field [2,400 characters max]

Add Row

# Implications

*If 'Risks driven by changes in regulation':*

F3.1b For your selected forest risk commodities, please describe any inherent risks in your direct operations or supply chain driven by changes in regulation that have the potential to generate a substantive change in business operations, revenue or expenditure

Forest risk commodity	Risk driver	Geographical scale	Description of risk	Potential impact	Timeframe	Direct operations/ supply chain	Likelihood	Magnitude of impact	Management methods
Select from:  Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• International law and bilateral agreements</li> <li>• National legislation</li> <li>• Moratoria</li> <li>• Import tariffs</li> <li>• Changes in land tenure regulations</li> <li>• Lack of enforcement of regulations</li> <li>• Reporting obligations</li> <li>• Product regulations and standards</li> <li>• Voluntary agreements</li> <li>• Uncertainty surrounding new regulation</li> <li>• Lack of regulation</li> <li>• Other, please specify</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• Global</li> <li>• Region</li> <li>• Country</li> <li>• Province</li> <li>• Forest (concession)</li> <li>• Tannery</li> <li>• Slaughterhouse</li> <li>• Farm</li> <li>• Mill</li> <li>• Plantation</li> <li>• Forest management unit</li> </ul>	Text field [2,400 characters max]	Select all that apply: <ul style="list-style-type: none"> <li>• Increased operational cost</li> <li>• Increased capital cost</li> <li>• Reduced demand for goods/service</li> <li>• Reduction/ disruption in production capacity</li> <li>• Reduction/ disruption of supply</li> <li>• Reduction in capital availability</li> <li>• Reduced stock price (market valuation)</li> <li>• Inability to do business</li> <li>• Wider social disadvantage</li> <li>• Other, please specify</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• Up to 1 year</li> <li>• 1-3 years</li> <li>• 3-6 years</li> <li>• &gt;6 years</li> <li>• Unknown</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• Direct operations</li> <li>• Supply chain</li> <li>• Direct operations and supply chain</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• Virtually certain</li> <li>• Very likely</li> <li>• Likely</li> <li>• More likely than not</li> <li>• About as likely as not</li> <li>• Unlikely</li> <li>• Very unlikely</li> <li>• Exceptionally unlikely</li> <li>• Unknown</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• High</li> <li>• Medium-high</li> <li>• Medium</li> <li>• Low-medium</li> <li>• Low</li> <li>• Unknown</li> </ul>	Text field [2,400 characters max]

Add Row



# Implications

*If 'Reputational risks':*

F3.1c For your selected forest risk commodities, please describe any inherent reputational risks in your direct operations or supply chain that have the potential to generate a substantive change in business operations, revenue or expenditure

Forest risk commodity	Risk driver	Geographical scale	Description of risk	Potential impact	Timeframe	Direct operations/ supply chain	Likelihood	Magnitude of impact	Management methods
Select from:  Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>Negative media coverage</li> <li>Consumer market campaigns</li> <li>Community opposition</li> <li>Litigation/ grievance procedures</li> <li>Land tenure changes and disputes</li> <li>Uncertainty in market signals</li> <li>Other, please specify</li> </ul>	Select from: <ul style="list-style-type: none"> <li>Global</li> <li>Region</li> <li>Country</li> <li>Province</li> <li>Forest (concession)</li> <li>Tannery</li> <li>Slaughterhouse</li> <li>Farm</li> <li>Mill</li> <li>Plantation</li> <li>Forest management unit</li> </ul>	Text field [2,400 characters max]	Select all that apply: <ul style="list-style-type: none"> <li>Increased operational cost</li> <li>Increased capital cost</li> <li>Reduced demand for goods/service</li> <li>Reduction/ disruption in production capacity</li> <li>Reduction/ disruption of supply</li> <li>Reduction in capital availability</li> <li>Reduced stock price (market valuation)</li> <li>Inability to do business</li> <li>Wider social disadvantage</li> <li>Other, please specify</li> </ul>	Select from: <ul style="list-style-type: none"> <li>Up to 1 year</li> <li>1-3 years</li> <li>3-6 years</li> <li>&gt;6 years</li> <li>Unknown</li> </ul>	Select from: <ul style="list-style-type: none"> <li>Direct operations</li> <li>Supply chain</li> <li>Direct operations and supply chain</li> </ul>	Select from: <ul style="list-style-type: none"> <li>Virtually certain</li> <li>Very likely</li> <li>Likely</li> <li>More likely than not</li> <li>About as likely as not</li> <li>Unlikely</li> <li>Very unlikely</li> <li>Exceptionally unlikely</li> <li>Unknown</li> </ul>	Select from: <ul style="list-style-type: none"> <li>High</li> <li>Medium-high</li> <li>Medium</li> <li>Low-medium</li> <li>Low</li> <li>Unknown</li> </ul>	Text field [2,400 characters max]

Add Row

## Implications

If in column 2 of question F3.1 you have not ticked a risk type for any of your commodities, you are asked to answer the corresponding question from F3.2-F3.4.

F3.2 If you indicated in question F3.1 that you do not consider your organization to be exposed to operational risks related to producing, marketing or sourcing any of your selected commodities, please explain why in the table below

Forest risk commodity	Primary reason for not identifying risks	Please explain
Select from:  Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Risks exist, but no substantive impact anticipated</li> <li>• Environmental risk assessments are incomplete at this time</li> <li>• Other, please specify</li> </ul>	Text field [2,400 characters max]

Add Row

F3.3 If you indicated in question F3.1 that you do not consider your organization to be exposed to risks related to producing, marketing or sourcing any of you selected commodities driven by changes in regulation, please explain why in the table below

Forest risk commodity	Primary reason for not identifying risks	Please explain
Select from:  Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Risks exist, but no substantive impact anticipated</li> <li>• Environmental risk assessments are incomplete at this time</li> <li>• Other, please specify</li> </ul>	Text field [2,400 characters max]

Add Row

## Implications

F3.4 If you indicated in question F3.1 that you do not consider your organization to be exposed to reputational risks related to producing, marketing or sourcing any of your selected commodities, please explain why in the table below

Forest risk commodity	Primary reason for not identifying risks	Please explain
Select from:  Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Risks exist, but no substantive impact anticipated</li> <li>• Environmental risk assessments are incomplete at this time</li> <li>• Other, please specify</li> </ul>	Text field [2,400 characters max]

Add Row

## Implications

### F4. Opportunities

F4.1 Have you identified any opportunities related to producing, marketing or sourcing these commodities sustainably that have the potential to benefit your organization?

Forest risk commodity	Opportunities?
Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> <li>• Don't know</li> </ul>

*If Yes:*

F4.1a Please describe the opportunities related to producing, marketing or sourcing these commodities sustainably, and your organization's strategy to capitalize on them

Forest risk commodity	Opportunity	Scale of opportunity	Strategy to realize opportunity	Timeframe	Comment
Select from:  Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Increased brand value</li> <li>• Cost savings</li> <li>• Increased shareholder value</li> <li>• Staff retention/satisfaction</li> <li>• New market or product/service opportunities</li> <li>• Increased security of supply</li> <li>• Increased efficiency</li> <li>• Increased transparency</li> <li>• Increasing capacity of sustainable commodity markets</li> <li>• Driving demand for sustainable materials</li> <li>• Other, please specify</li> </ul>	Text field [2,400 characters max]	Text field [2,400 characters max]	Select all that apply: <ul style="list-style-type: none"> <li>• Last 3-6 years</li> <li>• Last 1-3 years</li> <li>• Within the last year</li> <li>• Up to 1 year</li> <li>• 1-3 years</li> <li>• 3-6 years</li> <li>• &gt;6 years</li> <li>• Unknown</li> </ul>	Text field [2,400 characters max]

Add Row

## Implications

*If No:*

F4.2 Please explain why you do not consider there to be any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably

Forest risk commodity	Primary reason for not identifying opportunities	Please explain
Select from: Forest risk commodities selected in F0.6	<ul style="list-style-type: none"> <li>• Opportunities exist, but cannot currently capitalize on them</li> <li>• Opportunities exist, but not substantive</li> <li>• Other, please specify</li> </ul>	Text field [2,400 characters max]

Add Row

*If Don't know:*

F4.3 Please explain why you don't know if there are any opportunities for your organization associated with producing, marketing or sourcing these commodities sustainably

Forest risk commodity	Primary reason for not knowing if there are opportunities	Please explain
Select from: Forest risk commodities selected in F0.6	<ul style="list-style-type: none"> <li>• No requirement from management to seek out opportunities</li> <li>• Judged to be unimportant</li> <li>• Other, please specify</li> </ul>	Text field [2,400 characters max]

Add Row

## Measuring and Monitoring

### F5. Measurement

F5.1 Do you own or manage land used for the production of any of your selected commodities?  
Please complete the table

Forest risk commodity	Own and/or manage land?	Size (Hectares)	Type of control	System in place to monitor deforestation?	Recent infractions?	Please explain
Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Own land</li> <li>• Manage land</li> <li>• Own and manage land</li> <li>• Don't own or manage land</li> </ul>	Select from: Not applicable 1-500 500-1,000 1,000-5,000 5,000-10,000 10,000-20,000 20,000-50,000 50,000-100,000 100,000-150,000 150,000-200,000 200,000-250,000 250,000-300,000 300,000-350,000 350,000-400,000 400,000-450,000 450,000-500,000 500,000-600,000 600,000-700,000 700,000-800,000 800,000-900,000 900,000-1,000,000 1,000,000-1,500,000 1,500,000-2,000,000 >2,000,000	Select from: <ul style="list-style-type: none"> <li>• Financial</li> <li>• Operational</li> <li>• Equity share</li> <li>• Not applicable</li> <li>• Other, please specify</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> <li>• Don't know</li> <li>• Not applicable</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> <li>• Don't know</li> <li>• Not applicable</li> </ul>	Text field [2,400 characters max]

F5.2 Does your organization collect production and/or consumption data for your selected commodities?

Forest risk commodity	Production and/or consumption data available?
Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Consumption data available, disclosing</li> <li>• Production data available, disclosing</li> <li>• Consumption and production data available, disclosing</li> <li>• Data available, but not disclosing</li> <li>• Data not available</li> </ul>

## Measuring and Monitoring

If 'Consumption data available, disclosing', 'production data available, disclosing', or 'consumption and production data available, disclosing':

F5.2a Please disclose your production and/or consumption data using the table below

Forest risk commodity	Production/consumption data	Volume	Metric	Full/Partial data?	If partial, please explain
Select from:  Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Production data</li> <li>• Consumption data</li> <li>• Production and consumption data</li> </ul>	Numeric field	Select from: <ul style="list-style-type: none"> <li>• Metric tons</li> <li>• Liters</li> <li>• Gallons</li> <li>• Air dry metric tons</li> <li>• Wet white metric tons</li> <li>• Green metric tons</li> <li>• Bone dry metric tons</li> <li>• Logs</li> <li>• Cunits</li> <li>• Pallets</li> <li>• Round wood equivalent (RWE)</li> <li>• Wood raw material equivalent (WRME)</li> <li>• Fresh fruit bunches</li> <li>• Bushels</li> <li>• Cubic meters</li> <li>• Square meters</li> <li>• Hides</li> <li>• Heads</li> <li>• Other, please specify</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• Full commodity production/consumption</li> <li>• Partial commodity production/consumption</li> </ul>	Text field [2,400 characters max]

Add Row

If 'Data available, but not disclosing':

F5.3 Please explain why your organization is not disclosing production and/or consumption data for your selected commodities

Forest risk commodity	Primary reason for not disclosing production/consumption data	Please explain
Select from:  Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Only partial scoping of forest risk commodities in products/supply chain completed</li> <li>• Data considered confidential</li> <li>• Other, please specify</li> </ul>	Text field [2,400 characters max]

Add Row

## Measuring and Monitoring

*If 'Data not available':*

F5.4 Please explain why production and/or consumption data is not available for your selected commodities

Forest risk commodity	Primary reason for not having production/consumption data	Please explain
Select from:  Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• No requirement from management to collect production/consumption data</li> <li>• Production/consumption of forest risk commodities not recorded at the corporate level</li> <li>• Insufficient resources to complete collection of data</li> <li>• Insufficient data on operations</li> <li>• Scoping of forest risk commodities in products/supply chain not completed</li> <li>• Judged to be unimportant</li> <li>• Other, please specify</li> </ul>	Text field [2,400 characters max]

Add Row



## Measuring and Monitoring

### F6. Traceability

Please note that the questions on the Traceability page are driven by your response to question F0.2 on which stage(s) of the value chain best represent your organization's area of operation pertaining to forest risk commodities

If Production/Processing/Trading is selected in question F0.2:

F6.1 Do you have a system in place to track and monitor the origin of raw materials for your selected commodities?

Forest risk commodity	System to track and monitor origin of raw materials?
Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>

If Yes:

F6.1a Please describe the system you have in place to track and monitor the origin of raw materials for your selected commodities

Forests risk commodity	System	System coverage	If partial, % of total production/consumption tracked/monitored	Please explain
Select from:  Forest risk commodities selected in F0.6	Text field [2,400 characters max]	Select from: <ul style="list-style-type: none"> <li>• Full</li> <li>• Partial</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• &lt;1%</li> <li>• 1-5%</li> <li>• 6-10%</li> <li>• 11-20%</li> <li>• 21-30%</li> <li>• 31-40%</li> <li>• 41-50%</li> <li>• 51-60%</li> <li>• 61-70%</li> <li>• 71-80%</li> <li>• 81-90%</li> <li>• 91-99%</li> <li>• 100%</li> <li>• Don't know</li> </ul>	Text field [2,400 characters max]

Add Row

## Measuring and Monitoring

If No:

F6.2 Please explain why you do not have a system in place to track and monitor the origin of raw materials for your selected commodities

Forest risk commodity	Primary reason for not having a system in place	Please explain
Select from:  Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>No requirement from management</li> <li>Insufficient resources to complete collection of data</li> <li>Insufficient data on operations</li> <li>Judged to be unimportant</li> <li>Other, please specify</li> </ul>	Text field [2,400 characters max]

Add Row

If Manufacturing/Retailing is selected in question F0.2:

F6.3 Please provide details on the level of traceability your organization has for your selected commodities

Forest risk commodity	% of total production/consumption traceable	Traceability system	Point to which traceable	Exclusions	Exclusion description, if applicable	Comment
Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>None</li> <li>&lt;1%</li> <li>1-5%</li> <li>6-10%</li> <li>11-20%</li> <li>21-30%</li> <li>31-40%</li> <li>41-50%</li> <li>51-60%</li> <li>61-70%</li> <li>71-80%</li> <li>81-90%</li> <li>91-99%</li> <li>100%</li> <li>Don't know</li> </ul>	Text field [2,400 characters max]	Select from: <ul style="list-style-type: none"> <li>Not applicable</li> <li>Region</li> <li>Country</li> <li>Province</li> <li>Forest</li> <li>Tannery</li> <li>Slaughterhouse</li> <li>Farm</li> <li>Mill</li> <li>Plantation</li> <li>Forest management unit</li> </ul>	Select all that apply: <ul style="list-style-type: none"> <li>Not applicable</li> <li>Source/country/geographical area</li> <li>Business activity</li> <li>Facility</li> <li>Specific product line(s)</li> <li>Specific supplier(s)</li> <li>Other, please specify</li> </ul>	Text field [2,400 characters max]	Text field [2,400 characters max]

F6.3a Please describe your organization's approach to establishing traceability

Text field [5,000 characters max]

# Response

## F7. Governance and strategy

F7.1 Please indicate where the highest level of direct responsibility for deforestation risk lies within your organization and detail the frequency and nature of engagement on the issue

Highest level of responsibility	Name/position of individual or name of committee	Frequency of briefing	Nature of engagement
Select from: <ul style="list-style-type: none"> <li>Board or individual/sub-set of the Board or committee appointed by the Board</li> <li>Senior Manager/Officer</li> <li>Other Manager/Officer</li> <li>No individual or committee with overall responsibility for deforestation risk</li> <li>Other, please specify</li> </ul>	Text field [2,400 characters max]	Select from: <ul style="list-style-type: none"> <li>Quarterly</li> <li>Bi-annually</li> <li>Annually</li> <li>Sporadic, as important matters arise</li> <li>Never</li> <li>Other, please specify</li> </ul>	Text field [2,400 characters max]

F7.2 Have you evaluated how the availability or quality of forest risk commodities could affect your organization's growth strategy?

- Yes, evaluated over the next 1 year
- Yes, evaluated over the next 5 years
- Yes, evaluated over the next 10 years
- Not evaluated
- Other

*If Yes or Other:*

F7.2a Please explain how you evaluated the effects of the availability or quality of forest risk commodities on the success (viability, constraints) of your organization's growth strategy

*Text field [5,000 characters max]*

*If Not evaluated:*

F7.3 Please explain why you have not evaluated how the availability or quality of forest risk commodities could affect the success (viability, constraints) of your organization's growth strategy

Primary reason for not evaluating potential impact on growth strategy	Please explain
Select from: <ul style="list-style-type: none"> <li>Insufficient resources to complete risk assessment</li> <li>No requirement from management</li> <li>Insufficient data on operations</li> <li>Insufficient knowledge of deforestation impacts from forest risk commodities</li> <li>Judged to be unimportant</li> <li>Other, please specify</li> </ul>	Text field [2,400 characters max]

# Response

## F8. Policies

F8.1 Does your organization have a policy that recognizes the role of reducing deforestation for climate change mitigation and sets out clear goals and guidelines for action?

Policy	Please explain
<ul style="list-style-type: none"> <li>• Yes, a publicly available company-wide policy with performance standards for direct operations including supplier, procurement and contracting best practices</li> <li>• Yes, a publicly available company-wide policy</li> <li>• Yes, a company-wide policy that is not publicly available</li> <li>• Yes, a policy for select facilities or suppliers only</li> <li>• No</li> <li>• Other, please specify</li> </ul>	Text field [2,400 characters max]

F8.2 Has your organization made a commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain?

- Yes
- No

If Yes:

F8.2a Please identify which of the following criteria are specifically stated in your organization's commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain

Criteria	Commodity coverage	Operational coverage	% of total production/ consumption covered by commitment	Commitment timeframe	Please explain
Select all that apply: <ul style="list-style-type: none"> <li>• Zero deforestation and forest degradation</li> <li>• Zero net deforestation and forest degradation</li> <li>• High Conservation Value (HCV) management</li> <li>• High Carbon Stock (HCS) management</li> <li>• No peatland conversion</li> <li>• Avoidance of land area under conservation</li> <li>• Free, Prior and Informed Consent (FPIC)</li> <li>• Legality</li> <li>• Net positive impact</li> <li>• Certification</li> <li>• Avoidance of CITES listed species</li> <li>• Avoidance of IUCN Red List of Threatened Species</li> <li>• Other, please specify</li> </ul>	Select all that apply: <ul style="list-style-type: none"> <li>• Timber</li> <li>• Palm Oil</li> <li>• Cattle Products</li> <li>• Soy</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• Direct operations</li> <li>• Supply chain</li> <li>• Direct operations and supply chain</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• &lt;1%</li> <li>• 1-5%</li> <li>• 6-10%</li> <li>• 11-20%</li> <li>• 21-30%</li> <li>• 31-40%</li> <li>• 41-50%</li> <li>• 51-60%</li> <li>• 61-70%</li> <li>• 71-80%</li> <li>• 81-90%</li> <li>• 91-99%</li> <li>• 100%</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• No timeframe</li> <li>• 2016</li> <li>• 2017</li> <li>• 2018</li> <li>• 2019</li> <li>• 2020</li> <li>• 2021</li> <li>• 2022</li> <li>• 2023</li> <li>• 2024</li> <li>• 2025</li> <li>• 2026</li> <li>• 2027</li> <li>• 2028</li> <li>• 2029</li> <li>• 2030</li> <li>• 2050</li> </ul>	Text field [2,400 characters max]

## Response

If No:

F8.3 Please explain why your organization has not made a commitment to reduce or remove deforestation and forest degradation from your direct operations and/or supply chain, and whether you plan to do this in the future

Primary reason for not having made a commitment	Do you plan to introduce a commitment?	Please explain
Select from: <ul style="list-style-type: none"> <li>No requirement from management</li> <li>Insufficient knowledge of deforestation impacts from forest risk commodities</li> <li>Insufficient resources to implement or enforce a commitment</li> <li>Judged to be unimportant</li> <li>Other, please specify</li> </ul>	Select from: <ul style="list-style-type: none"> <li>Yes</li> <li>No</li> </ul>	Text field [2,400 characters max]

F8.4 Do you have commodity specific sustainability policies?

Forest risk commodity	Commodity specific sustainability policies?	Criteria	Cut-off date, if applicable	Please explain
Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>Yes</li> <li>No</li> </ul>	Select all that apply: <ul style="list-style-type: none"> <li>Not applicable</li> <li>Zero deforestation and forest degradation</li> <li>Zero net deforestation and forest degradation</li> <li>High Conservation Value (HCV) management</li> <li>High Carbon Stock (HCS) management</li> <li>No peatland conversion</li> <li>Avoidance of land area under conservation</li> <li>Free, Prior and Informed Consent (FPIC)</li> <li>Legality</li> <li>Net positive impact</li> <li>Certification</li> <li>Avoidance of CITES listed species</li> <li>Avoidance of IUCN Red List of Threatened Species</li> <li>Other, please specify</li> </ul>	Select from: <ul style="list-style-type: none"> <li>Not applicable</li> <li>No cut-off date</li> <li>Don't know</li> <li>1994</li> <li>1995</li> <li>1996</li> <li>1997</li> <li>1998</li> <li>1999</li> <li>2000</li> <li>2001</li> <li>2002</li> <li>2003</li> <li>2004</li> <li>2005</li> <li>2006</li> <li>2007</li> <li>2008</li> <li>2009</li> <li>2010</li> <li>2011</li> <li>2012</li> <li>2013</li> <li>2014</li> <li>2015</li> <li>2016</li> </ul>	Text field [2,400 characters max]

# Response

## F9. Standards and targets

Please note that questions F9.1 and F9.2 on the Standards and targets page are driven by your response to question F0.2 on which stage(s) of the value chain best represent your organization's area of operation pertaining to forest risk commodities

If Production/Processing/Trading is selected in question F0.2:

F9.1 Do you have any environmental standards for the production of raw materials for your selected commodities, other than third party certification schemes?

Forest risk commodity	Production standards in place?	Please describe your production standards	Comment
Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> <li>• Don't know</li> <li>• Not applicable</li> </ul>	Text field [2,400 characters max]	Text field [2,400 characters max]

If Manufacturing/Retailing is selected in question F0.2:

F9.2 Does your organization enforce any procurement standards that impact your sourcing of forest risk commodities?

Forest risk commodity	Procurement standards in place?	Monitor compliance?	Impact on sourcing activities	Please explain
Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> <li>• Don't know</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> <li>• Don't know</li> </ul>	Select all that apply: <ul style="list-style-type: none"> <li>• Factored into supplier selection process</li> <li>• Impact on supplier engagement strategy</li> <li>• No impact</li> <li>• Other, please specify</li> </ul>	Text field [2,400 characters max]

The following questions will be presented to all responding companies, regardless of your response to question F0.2

F9.3 Are you involved in any multi-partnership or stakeholder initiatives relating to the sustainability of these commodities? Please describe your role

Forest risk commodity	Involved in initiatives?	Initiatives	Please explain
Select from:  Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	Select all that apply: <ul style="list-style-type: none"> <li>• Timber</li> <li>• FSC</li> <li>• PEFC</li> <li>• WWF Global Forest &amp; Trade Network (GFTN)</li> <li>• The Consumer Good Forum (CGF)</li> </ul>	Text field [2,400 characters max]

# Response

		<ul style="list-style-type: none"> <li>• WBCSD Forests Solutions Group</li> <li>• Forests Dialogue</li> <li>• UN Global Compact</li> <li>• Sustainable Packaging Coalition (SPC)</li> <li>• Tropical Forest Alliance (TFA)</li> <li>• Sustainable Forestry Initiative (SFI)</li> <li>• AMERIPEN</li> <li>• EUROOPEN</li> <li>• PREPS</li> <li>• Global Environmental Management Initiative</li> <li>• Sustainable Purchasing Leadership Council SPLC</li> <li>• Timber Trade Federation (TTF)</li> <li>• World Resource Group Customer Consultative Group</li> <li>• Roundtable on Sustainable Biomaterials (RSB)</li> </ul> <p>Palm Oil</p> <ul style="list-style-type: none"> <li>• Roundtable on Sustainable Palm Oil (RSPO)</li> <li>• The Consumer Goods Forum (CGF)</li> <li>• Roundtable on Sustainable Biomaterials (RSB)</li> <li>• Tropical Forest Alliance (TFA)</li> <li>• Palm Oil Innovation Group (POIG)</li> </ul> <p>Cattle</p> <ul style="list-style-type: none"> <li>• Leather Working Group (LWG)</li> <li>• Global Roundtable for Sustainable Beef (GRSB)</li> <li>• Brazilian Roundtable on Sustainable Livestock (GTPS)</li> <li>• Tropical Forest Alliance (TFA)</li> <li>• Sustainable Restaurant Association</li> <li>• Sustainable Agriculture Initiative (SAI)</li> <li>• The Consumer Goods Forum (CGF)</li> <li>• Sustainable Apparel Coalition (SAC)</li> <li>• Roundtable on Sustainable Biomaterials (RSB)</li> </ul> <p>Soy</p> <ul style="list-style-type: none"> <li>• Roundtable on Sustainable Soy (RTRS)</li> <li>• The Consumer Goods Forum (CGF)</li> <li>• Sustainable Agricultural Initiative (SAI)</li> <li>• Tropical Forest Alliance (TFA)</li> <li>• Roundtable on Sustainable Biomaterials (RSB)</li> </ul> <p>Not applicable</p> <p>Other, please specify</p>	
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Add Row

# Response

F9.4 Do you specify any third party certification schemes for your selected commodities? Please indicate the percentage of total production and/or consumption currently certified **(CDP 2016 F9.4, amended)**

Forest risk commodity	Specify third party certification schemes?	% of total production/ consumption certified	Certification scheme breakdown	Please explain
Select from:  Forest risk commodities selected in F0.6	Select all that apply: Timber <ul style="list-style-type: none"> <li>• FSC</li> <li>• PEFC</li> <li>• SFI</li> <li>• Cerflor</li> <li>• Rainforest Alliance (RA)</li> <li>• Canadian Standards Association (CSA)</li> <li>• Australian Forestry Standard (AFS)</li> <li>• American Forest Foundation Tree Farm System</li> </ul> Palm Oil <ul style="list-style-type: none"> <li>• RSPO</li> <li>• International Sustainability and Carbon Certification (ISCC)</li> <li>• RA Sustainable Agriculture Network (SAN) standard</li> <li>• Indonesian Sustainable Palm Oil Standard (ISPO)</li> </ul> Cattle Products <ul style="list-style-type: none"> <li>• RA Sustainable Agriculture Network Standard (SAN)</li> </ul> Soy <ul style="list-style-type: none"> <li>• RTRS</li> <li>• Identity Preserved</li> <li>• ProTerra certification</li> <li>• International Sustainability and Carbon Certification (ISCC)</li> </ul> <ul style="list-style-type: none"> <li>• No certification schemes specified</li> </ul> Other, please specify	Select from: <ul style="list-style-type: none"> <li>• 0%</li> <li>• &lt;10%</li> <li>• 10-20%</li> <li>• 21-30%</li> <li>• 31-40%</li> <li>• 41-50%</li> <li>• 51-60%</li> <li>• 61-70%</li> <li>• 71-80%</li> <li>• 81-90%</li> <li>• 91-99%</li> <li>• 100%</li> <li>• Don't know</li> <li>• Not applicable</li> </ul>	Select all that apply: Timber <ul style="list-style-type: none"> <li>• FSC Forest Management certification</li> <li>• FSC Chain of Custody</li> <li>• FSC Controlled Wood</li> <li>• FSC Group certification</li> <li>• FSC SMLIF (small or low-intensity managed forest)</li> <li>• FSC Recycled</li> <li>• PEFC Sustainable Forest Management certification</li> <li>• PEFC Chain of Custody</li> <li>• PEFC Project Chain of Custody</li> <li>• PEFC Group certification</li> <li>• SFI Forest Management certification</li> <li>• SFI Chain of Custody</li> <li>• SFI Fiber Sourcing certification</li> <li>• RA SmartWood</li> <li>• RA SmartLogging</li> </ul> Palm Oil <ul style="list-style-type: none"> <li>• RSPO producer/grower certification</li> <li>• RSPO GreenPalm</li> <li>• RSPO Mass Balance</li> <li>• RSPO Segregated</li> <li>• RSPO Identity Preserved</li> <li>• RSPO Next</li> </ul> Cattle products <ul style="list-style-type: none"> <li>• RA SAN Standard for Sustainable Cattle Production Systems</li> <li>• RA SAN Chain of Custody</li> </ul> Soy <ul style="list-style-type: none"> <li>• RTRS Chain of Custody</li> <li>• RTRS Standard for Responsible Soy Production</li> <li>• RTRS certificate trading</li> </ul> Not applicable  Other, please specify	Text field [2,400 characters max]

Add Row



# Response

F9.5 Do you have any quantified targets for third party certified materials in your direct operations and/or supply chain?

Forest risk commodity	Quantified targets for third party certification?	Certification scheme breakdown	Baseline year	Target year	Coverage	% of materials third party certified in target year	Please explain
Select from:  Forest risk commodities selected in F0.6	Select all that apply:  Timber <ul style="list-style-type: none"> <li>• FSC</li> <li>• PEFC</li> <li>• SFI</li> <li>• Cerflor</li> <li>• Rainforest Alliance (RA)</li> <li>• Canadian Standards Association (CSA)</li> <li>• Australian Forestry Standard (AFS)</li> <li>• American Forest Foundation Tree Farm System</li> </ul> Palm Oil <ul style="list-style-type: none"> <li>• RSPO</li> <li>• International Sustainability and Carbon Certification (ISCC)</li> <li>• RA Sustainable Agriculture Network (SAN) standard</li> <li>• Indonesian Sustainable Palm Oil Standard (ISPO)</li> </ul> Cattle Products <ul style="list-style-type: none"> <li>• RA Sustainable Agriculture</li> </ul>	Select all that apply:  Timber <ul style="list-style-type: none"> <li>• FSC Forest Management certification</li> <li>• FSC Chain of Custody</li> <li>• FSC Controlled Wood</li> <li>• FSC Group certification</li> <li>• FSC SMLIF (small or low-intensity managed forest)</li> <li>• FSC Recycled</li> <li>• PEFC Sustainable Forest Management certification</li> <li>• PEFC Chain of Custody</li> <li>• PEFC Project Chain of Custody</li> <li>• PEFC Group certification</li> <li>• SFI Forest Management certification</li> <li>• SFI Chain of Custody</li> <li>• SFI Fiber Sourcing certification</li> <li>• RA SmartWood</li> <li>• RA SmartLogging</li> </ul> Palm Oil	Numeric field	Numeric field	Select from:  Direct operations  Supply chain  Direct operations and supply chain	Select from: 0% <10% 10-20% 21-30% 31-40% 41-50% 51-60% 61-70% 71-80% 81-90% 91-99% 100% Don't know Not applicable	Text field [2,400 characters max]

# Response

	<p>Network Standard (SAN)</p> <p>Soy</p> <ul style="list-style-type: none"> <li>• RTRS</li> <li>• Identity Preserved</li> <li>• ProTerra certification</li> <li>• International Sustainability and Carbon Certification (ISCC)</li> </ul> <p>• No quantified targets</p> <p>Other, please specify</p>	<ul style="list-style-type: none"> <li>• RSPO producer/grower certification</li> <li>• RSPO GreenPalm</li> <li>• RSPO Mass Balance</li> <li>• RSPO Segregated</li> <li>• RSPO Identity Preserved</li> <li>• RSPO Next</li> </ul> <p>Cattle products</p> <ul style="list-style-type: none"> <li>• RA SAN Standard for Sustainable Cattle Production Systems</li> <li>• RA SAN Chain of Custody</li> </ul> <p>Soy</p> <ul style="list-style-type: none"> <li>• RTRS Chain of Custody</li> <li>• RTRS Standard for Responsible Soy Production</li> <li>• RTRS certificate trading</li> </ul> <p>Not applicable</p> <p>Other, please specify</p>					
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Add Row

# Response

F9.6 Do you have any quantified targets for sustainable production and/or procurement, other than third party certification?

Forest risk commodity	Quantified targets for sustainable production/ procurement?	Type of target	Baseline year	Target year	Coverage	% of materials to meet requirements in target year	Please explain
Select from:  Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• Sustainable production</li> <li>• Sustainable procurement</li> <li>• Traceability</li> <li>• Not applicable</li> <li>• Other, please specify</li> </ul>	Numeric field	Numeric field	Select from: <ul style="list-style-type: none"> <li>• Direct operations</li> <li>• Supply chain</li> <li>• Direct operations and supply chain</li> </ul>	Select from: 0% <10% 10-20% 21-30% 31-40% 41-50% 51-60% 61-70% 71-80% 81-90% 91-99% 100% Don't know Not applicable	Text field [2,400 characters max]

Add row

## Response

### F10. Engagement

Please note that some questions on the Engagement page are driven by your response to question F0.2 on which stage(s) of the value chain best represent your organization's area of operation pertaining to forest risk commodities

F10.1 Have you identified sufficient sources of sustainable materials to meet your operational needs? Please explain what you are doing to ensure security/continuity of supply

Forest risk commodity	Current demand	Future demand	Actions to ensure security/ continuity of supply	Please explain
Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	Select from: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	Select all that apply: <ul style="list-style-type: none"> <li>• Supplier improvement plans to increase capacity of supply</li> <li>• Engaging in capacity building activities in the value chain</li> <li>• Other, please specify</li> </ul>	Text field [2,400 characters max]

If Production/Processing/Trading is selected in question F0.2:

F10.2 Are you working with smallholders to encourage and support sustainable forest management practices?

Forest risk commodity	Working with smallholders?	Please explain
Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Working with smallholders</li> <li>• Not working with smallholders</li> <li>• Do not source from smallholders</li> </ul>	Text field [2,400 characters max]

## Response

*If Manufacturing/Retailing is selected in question F0.2:*

F10.3 Are you working with your direct suppliers to support and improve their capacity to supply sustainable materials?

Forest risk commodity	Working with direct suppliers?	Supplier engagement strategy	Please explain
Forest risk commodities selected in F0.6	Select from <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> <li>• Don't know</li> </ul>	Select all that apply: <ul style="list-style-type: none"> <li>• Not applicable</li> <li>• Developing or distributing supply chain mapping tool</li> <li>• Data collection in central database</li> <li>• Encouraging certification</li> <li>• Encouraging work with multi-stakeholder groups</li> <li>• Supplier questionnaires on environmental and social indicators</li> <li>• Workshops and training</li> <li>• Supplier audits</li> <li>• Supplier charters</li> <li>• Contractual agreements</li> <li>• Joint projects</li> <li>• Financial support</li> <li>• Technical support</li> <li>• Other, please specify</li> </ul>	Text field [2,400 characters max]

F10.4 Are you working beyond the first tier of your supply chain to manage and mitigate risk?

Forest risk commodity	Working beyond first tier?	Please explain
Forest risk commodities selected in F0.6	Select from: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	Text field [2,400 characters max]

*The following question will be presented to all responding companies, regardless of your response to question F0.2*

F10.5 Do you engage in activities that could either directly or indirectly influence the market for sustainable forest risk commodities?

Activity	Please explain
Select all that apply: <ul style="list-style-type: none"> <li>• Increasing demand for sustainable materials</li> <li>• Increasing awareness of sustainable materials</li> <li>• Raising awareness of the issue of deforestation</li> <li>• Engaging with policy makers or governments</li> <li>• Not engaging in activities to influence market for sustainable materials</li> <li>• Other, please specify</li> </ul>	Text field [2,400 characters max]

## Challenges

### F11. Barriers and Challenges

F11.1 Please describe any key barriers or challenges to achieving deforestation free direct operations and supply chains

*Text field [5,000 characters max]*

F11.2 Please describe any measures that would improve your organization's ability to manage deforestation risk

*Text field [5,000 characters max]*

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## Sign Off

### F12. Sign off

F12.1 Please provide the following information for the person that has signed off (approved) your CDP forests response **(CDP 2016 F12.1, amended)**

Name	Job title	Corresponding job category
Text field [2,400 characters max]	Text field [2,400 characters max]	Select from: <ul style="list-style-type: none"> <li>• Board chairman</li> <li>• Board/Executive board</li> <li>• Director on board</li> <li>• Chief Executive Officer (CEO)</li> <li>• Chief Financial Officer (CFO)</li> <li>• Chief Operating Officer (COO)</li> <li>• Other C-Suite Officer</li> <li>• President</li> <li>• Business unit manager</li> <li>• Energy manager</li> <li>• EHS manager</li> <li>• Environment/Sustainability manager</li> <li>• Facilities manager</li> <li>• Process operation manager</li> <li>• Procurement manager</li> <li>• Public affairs manager</li> <li>• Risk manager</li> <li>• Other, please specify</li> </ul>

## Important Information

CDP is an independent not-for-profit organization that has been requesting information relating to forests on behalf of investors since 2013.

Thousands of organizations from across the world's major economies measure and disclose their environmental information through CDP. CDP puts this information at the heart of financial and policy decision-making and its goal is to collect and distribute high quality information that motivates investors, corporations and governments to act to prevent dangerous climate change and protect our natural resources.

To find out more about CDP and the previous responses from other organizations, please refer to our website at [www.cdp.net](http://www.cdp.net).

### **Why is this request from a group of shareholders and lenders to a group of companies rather than from an individual shareholder or lender to an individual company?**

1. To reduce the reporting burden – one standardized request that requires one corporate response that is then delivered by CDP to multiple investors (note that CDP also works with the Global Reporting Initiative (GRI) to ensure that this request and the GRI indicators are closely aligned and complementary); and
2. To standardize responses and data – data is captured and presented back to investors in a common format.

However, companies should not consider their CDP response a means of complying with any regulatory requirement to share financially sensitive non-public information with the market.

### **Which companies will be asked to respond in 2017?**

Companies participating in CDP's programs are selected using economic (market) and environmental criteria. Please refer to our website at <https://www.cdp.net/en/guidance/samples> to learn more about the companies targeted by each program and the selection criteria used.

### **How can a company confirm its participation?**

On receipt of the emailed request, please register via the URL provided. If you have not received the request via e-mail please e-mail [respond@cdp.net](mailto:respond@cdp.net) to confirm your participation in CDP 2017. **Please note that your response is subject to CDP's Terms for responding companies – investor forests request which are set out on the following pages.**

### **What is the legal status of CDP?**

CDP Worldwide (CDP) is a UK Registered Charity no. 1122330 and a company limited by guarantee registered in England no. 05013650. The charity has wholly owned subsidiaries in Germany and China and companies in Australia, Brazil and India over which it exercises control through majority Board representation. In the US, CDP North America, Inc. is an independently incorporated affiliate which has United States IRS 501(c)(3) charitable status.

### **CDP questionnaire copyright and licensed use**

The copyright to CDP's annual questionnaire/s is owned by CDP Worldwide, a registered charity number 1122330 and a company limited by guarantee, registered in England number 05013650. Any use of any part of the questionnaire, including the questions, must be licensed by CDP. Any unauthorized use is prohibited and CDP reserves the right to protect its copyright by all legal means necessary. **Contact [license@cdp.net](mailto:license@cdp.net) for details of licenses and fees**



# Terms for responding companies – investor forests request

## 1. DEFINITIONS

**Billing Company:** means the organization determined in accordance with the table at the end of these terms.

**CDP:** means CDP Worldwide, a charitable company registered with the Charity Commission of England and Wales (registered charity no. 1122330 and a company number 05013650). References to “we”, “our” and “us” in these terms are references to CDP and the Billing Company.

**Deadline:** means 29 June 2017.

**Fee:** means the fee set out in the table at the end of these terms, which is exclusive of any applicable taxes.

**Information Request:** means CDP's 2017 Forests Information Request.

**Responding Company:** means the company responding to the Information Request. References to “you” and “your” in these terms are references to the Responding Company.

## 2. PARTIES

The parties to these terms shall be CDP, the Billing Company (where the Billing Company is not CDP) and the Responding Company.

## 3. THESE TERMS

These are the terms that apply when you respond to our Information Request. If you do not agree to these terms please contact us at [respond@cdp.net](mailto:respond@cdp.net) to discuss them with us.

## 4. RESPONDING TO OUR INFORMATION REQUEST

**General.** When responding to our Information Request, you will be given a choice as to whether your response can be made public or whether your response is non-public. We strongly encourage you to make your response public.

**Deadline for responding.** You must submit your response to us using our online response system by the Deadline for your response to be eligible for scoring and inclusion in any reports.

**Public responses.** If you agree that your response can be made public, we may use and make it available for all purposes that we decide (whether for a fee or otherwise), including, for example, making your responses available on our website, to our investor signatories and other third parties and scoring your response (including publishing your score).

**Non-public responses.** If your response is non-public, we may use it only as follows:

- a) make it available as soon as it is received by CDP to our investor signatories (as listed on our website) either directly or through Bloomberg terminals, for any use within their organizations but not for publication unless any data from your response has been anonymized or aggregated in such manner that it has the effect of being anonymized;

## Terms for responding companies – investor forests request

- b) make it available as soon as it is received by CDP to our group companies and affiliates (for example, CDP North America, Inc), our country partners, research partners, report writers and scoring partners:
  - (i) to score your response and to publish that score; and
  - (ii) for any other use within their organizations but not for publication unless any data from your response has been anonymized or aggregated in such manner that it has the effect of being anonymized.

**Amending your response.** You may amend a response that you have submitted at any time before the Deadline. After the Deadline has passed, your response can only be amended by our staff and we may charge a fee. Please note that any changes that you make to your response after the Deadline may not be reflected in any score or in any report.

**Scoring of responses.** If you submit your response to us using our online response system by the Deadline your response will be scored. If you submit your response after the Deadline but on or before 29 September 2017 you can choose to request an 'On-Demand' score for a fee. Please email [scorefeedback@cdp.net](mailto:scorefeedback@cdp.net) for more information.

### 5. FEE

**Fee.** We are a not-for-profit organization and charge certain companies an annual administrative fee to enable us to maintain the disclosure system. Unless you are exempt from paying the Fee, as set out below, if you are listed, incorporated or headquartered in a country that is listed in the next paragraph, you are required to pay the Fee plus any applicable taxes. The Fee is payable once regardless of how many responses (climate change, forests and water) you submit in 2017. Please note that we may charge an additional fee if you want to change your response after you have submitted your response and you are seeking to make the change after the Deadline or if you submit your response after the Deadline and you would like it to be scored.

**Countries where the Fee applies.** A Responding Company will be required to pay the Fee if it is listed, incorporated or headquartered in any one of the following countries:

Argentina, Australia, Austria, Bahamas, Belgium, Brazil, Canada, Cayman Islands, Channel Islands, Chile, Colombia, Denmark, Finland, France, Germany, Hong Kong, Iceland, India, Indonesia, Ireland, Italy, Luxembourg, Malaysia, Mexico, Netherlands, Norway, Peru, Philippines, Portugal, Singapore, South Africa, South Korea, Spain, Sweden, Switzerland, Taiwan, Thailand, the UK or the USA.

**Exemptions from the Fee.** A Responding Company is exempt from paying the Fee if:

- (a) it falls within one of CDP's investor samples and it has not submitted a response to CDP in the last three years; or
- (b) it is responding only to CDP's supply chain request.

Please note we will decide in our absolute discretion as to whether the Fee is payable or not and we will notify you before you submit your response. A full list of companies in our investor samples is available on our website.

# Terms for responding companies – investor forests request

**Payment of the Fee.** You must pay the Fee by credit or debit card or request an invoice via CDP's online portal, which must be paid within such time as set out in the invoice. Please note that you will not be able to submit your response unless you have paid the Fee, you have requested an invoice or you are exempt from paying the Fee.

## 6. RIGHTS IN THE RESPONSES

**Ownership.** All intellectual property rights in your response will be owned by you or your licensors.

**License.** You grant to us, or shall procure for us, a perpetual, irrevocable, non-exclusive, assignable, sub-licensable, royalty-free and global license to use your response and all intellectual property rights in your response for all purposes.

## 7. IMPORTANT REPRESENTATIONS

You confirm that:

- (a) the person submitting the response to us is authorized by you to submit the response;
- (b) you have obtained all necessary consents and permissions to submit the response to us;  
and
- (c) the response that you submit does not infringe the rights of any third party.

## 8. LIABILITY

**We do not exclude or limit in any way our liability to you where it would be unlawful to do so.** This includes liability for death or personal injury caused by our negligence or the negligence of our employees, agents or subcontractors; for fraud or fraudulent misrepresentation.

**We are not liable for business losses.** Subject to these terms, CDP and the Billing Company have no liability to you in any circumstances for any loss of revenue, loss of profit, loss of business, business interruption, loss of business opportunity, loss of goodwill, loss of reputation, loss of, damage to or corruption of data or software or any indirect or consequential loss or damage.

**Exclusion of liability.** Subject to these terms, CDP and the Billing Company have no liability to you in any circumstances arising from the submission of your response to us, our use of your response and/or the use of your response by any third parties.

**Limitation of liability.** Subject to these terms, CDP and the Billing Company's total liability to you in all circumstances shall be limited to an amount equivalent to the Fee or to £625 if you are not required to pay the Fee.

## 9. GENERAL

**We may transfer our rights to someone else.** We may transfer our rights and obligations under these terms to another organization.

**Nobody else has any rights under these terms.** These terms are between you and us. No other person shall have any rights to enforce any of its terms.

## Terms for responding companies – investor forests request

**Entire agreement.** These terms constitute the entire agreement between you and us unless you also choose to share your response with supply chain members, in which case you will also be subject to our Terms for responding companies – supply chain request.

**Variation.** CDP (acting on its own behalf and the Billing Company's behalf, if applicable) reserves the right to change these terms at any time. Such changes shall be effective immediately or such other time as CDP elects. In the event of any materially adverse changes, you may request to withdraw your response within 30 days of us notifying you of the change.

**If a court finds part of these terms illegal, the rest will continue in force.** Each of the paragraphs of these terms operates separately. If any court or relevant authority decides that any of them are unlawful, the remaining paragraphs will remain in full force and effect.

**Governing law and jurisdiction.** These terms are governed by English law and you and us both agree to the exclusive jurisdiction of the English courts to resolve any dispute or claim arising out of or in connection with these terms or their subject matter or formation.

**Language.** If these Terms are translated into any language other than English, the English language version will prevail.

### 10. FEE

Location of Responding Company	Fee (exclusive of any applicable taxes)
UK	£625
Europe (excluding UK)	€925
Rest of the world	US\$975

### 11. BILLING COMPANY

Billing Company	CDP Worldwide	CDP Worldwide (Europe) gGmbH	CDP North America, Inc	Carbon Disclosure Project (Latin America)	Carbon Disclosure Project India
Location of Responding Company	Australia	Austria	Canada	Argentina	India
	Bahamas	Belgium	USA	Brazil	
	Cayman Islands	Denmark		Chile	
	Channel Islands	Finland		Colombia	
	Hong Kong	France		Mexico	
	Indonesia	Germany		Peru	
	Ireland	Iceland			
	Malaysia	Italy			
	Philippines	Luxembourg			
	Singapore	Netherlands			
	South Africa	Norway			
	South Korea	Portugal			
	Taiwan	Spain			
	Thailand	Sweden			
United Kingdom	Switzerland				

If the Responding Company is located in a territory that is not listed in the table above, the Billing Company shall be CDP Worldwide.