

A photograph of three hikers (two women and one man) walking away from the camera on a dirt trail. They are wearing backpacks and outdoor gear. The background shows a valley with a lake and mountains under a cloudy sky. A semi-transparent geometric pattern of white lines and polygons is overlaid on the left side of the image.

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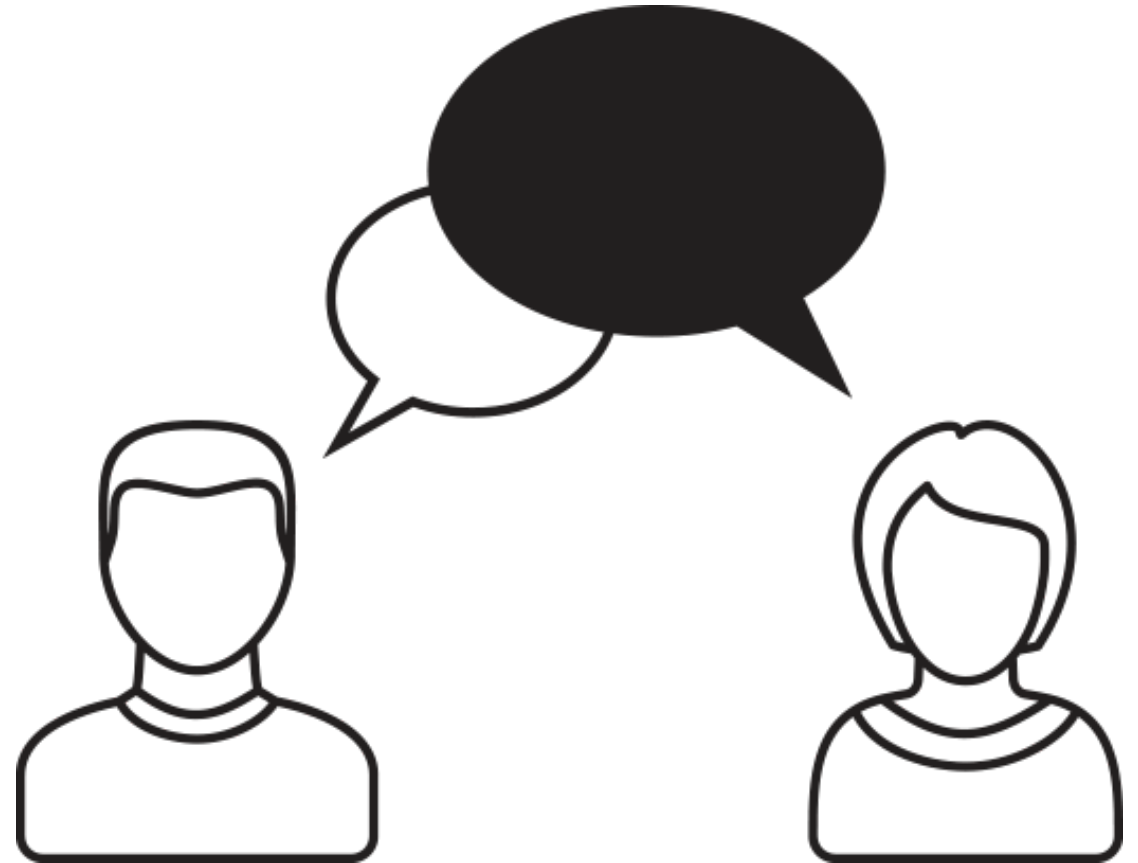
PPM Governance | Framework

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Introductions

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- Take 5 Minutes
- Turn to a Person Near You
- Introduce Yourself



Agenda

- Are you struggling with decision making processes?
- This session will show you the ins and outs of how a good governance framework provides the foundation for better project decisions to help achieve goals and finish on time and within budget.

Open Mic

- What is your definition of governance?
- What about PPM governance framework? What are the differences?

Governance Defined

Governance determines who has power, who makes decisions, how other players make their voice heard and how they are held accountable.

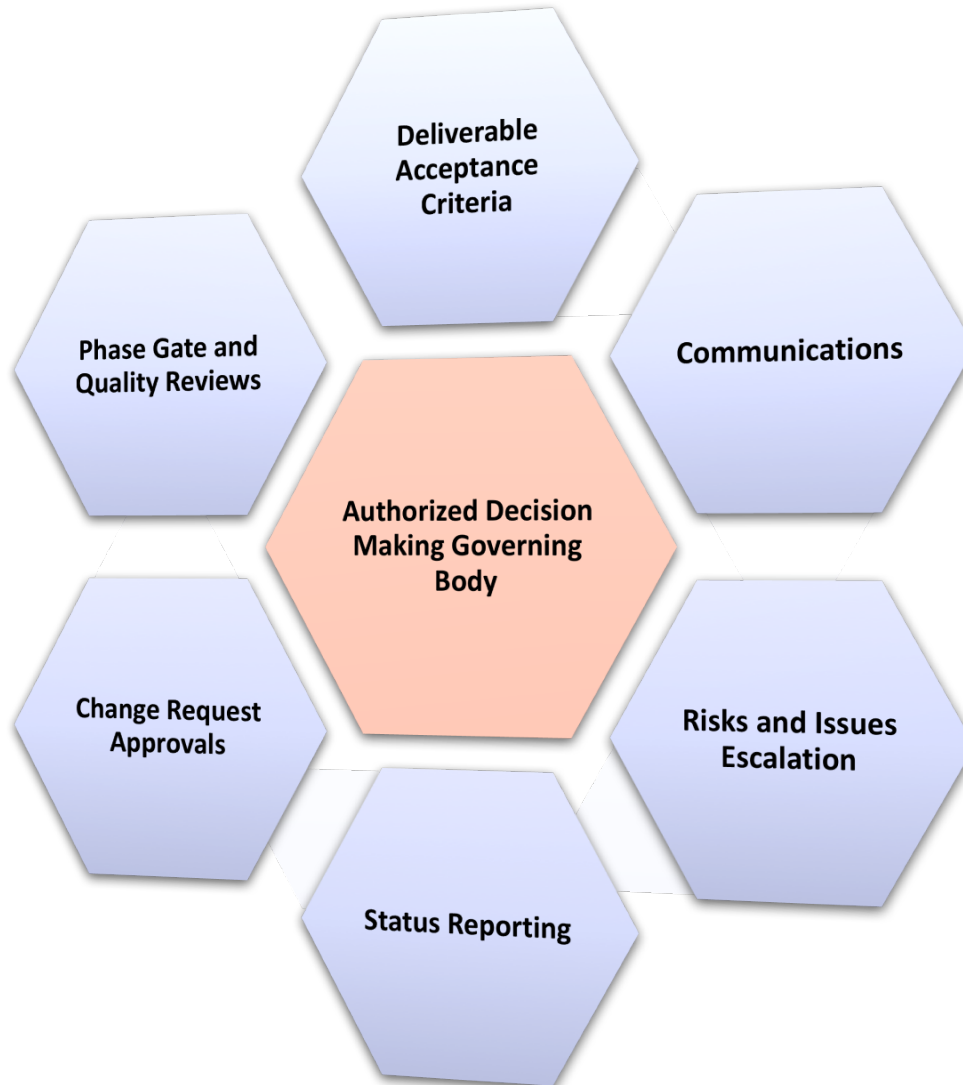
PPM Governance	Framework, functions and processes that guide:
Portfolio	Portfolio management activities to optimize investments
Program	Program management activities to deliver business value
Project	Project management activities to create a unique product, service or result

Open Mic

- Today's session focuses on project governance framework.
- What does your organization have in place for governing projects?
- What is working?
- What are you struggling with?

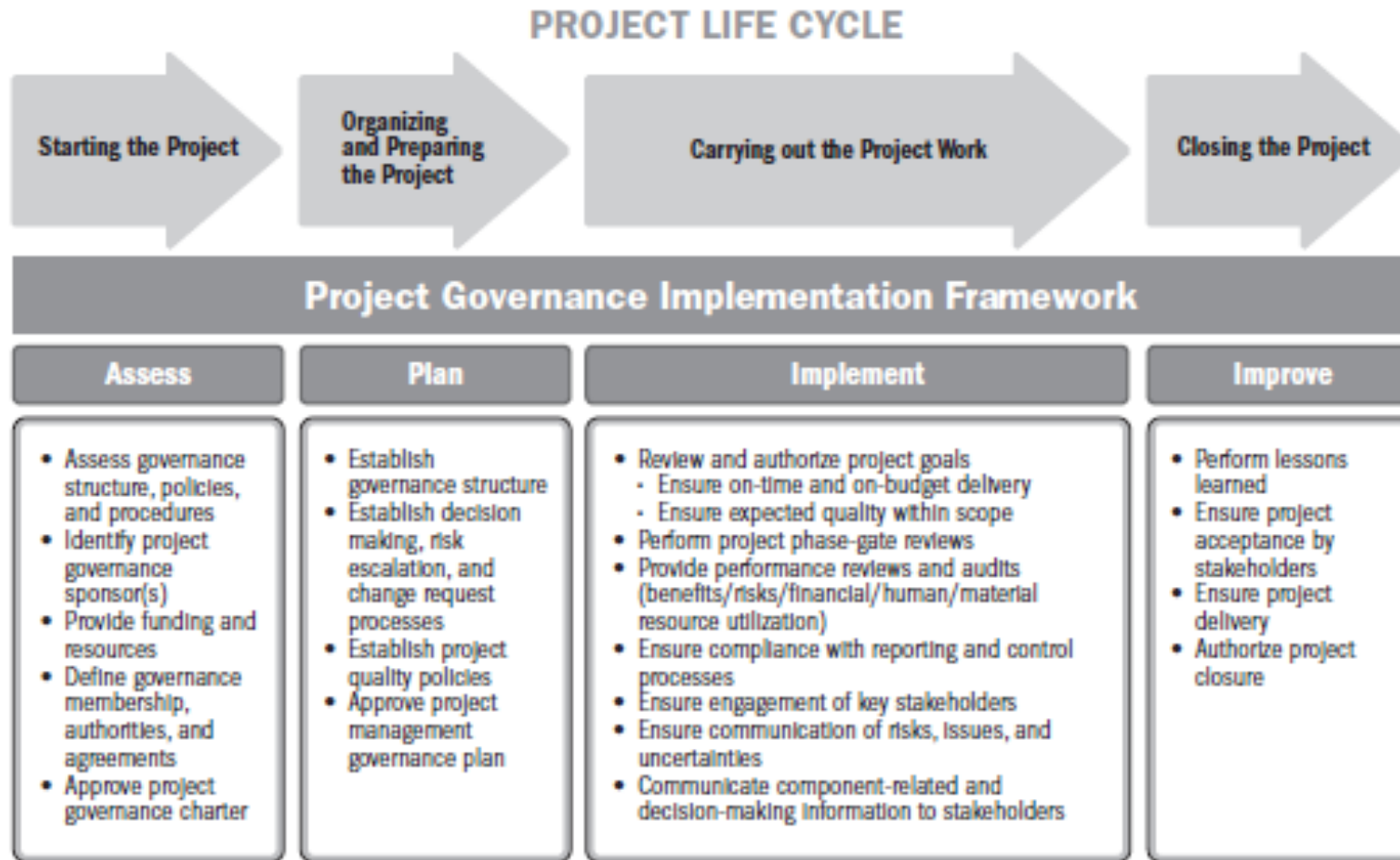
Project Governance Framework Components

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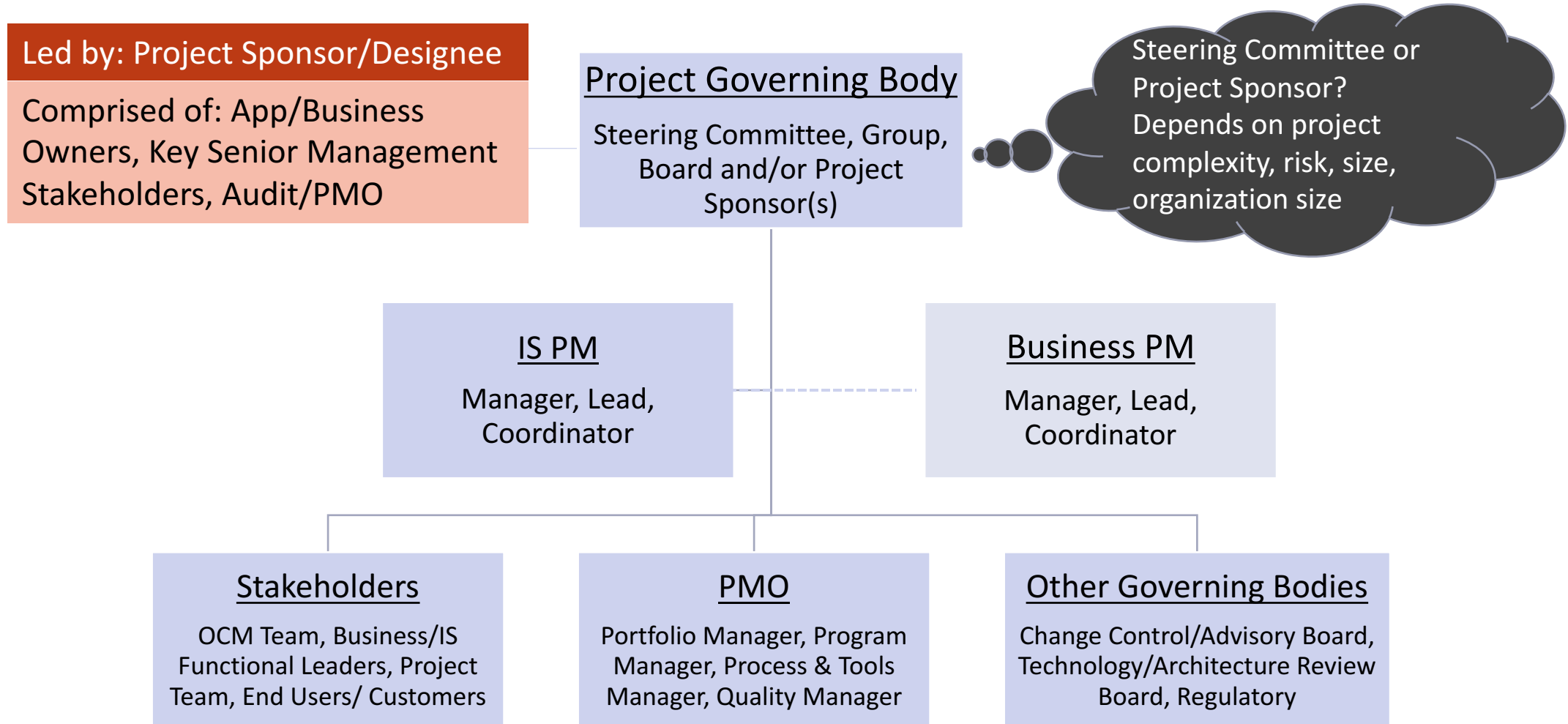
- **Responsibility**
- **Authority**
- **Accountability**
- **Direction**
- **Performance**

Project Life Cycle



Project Governance Structure

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Quick Poll

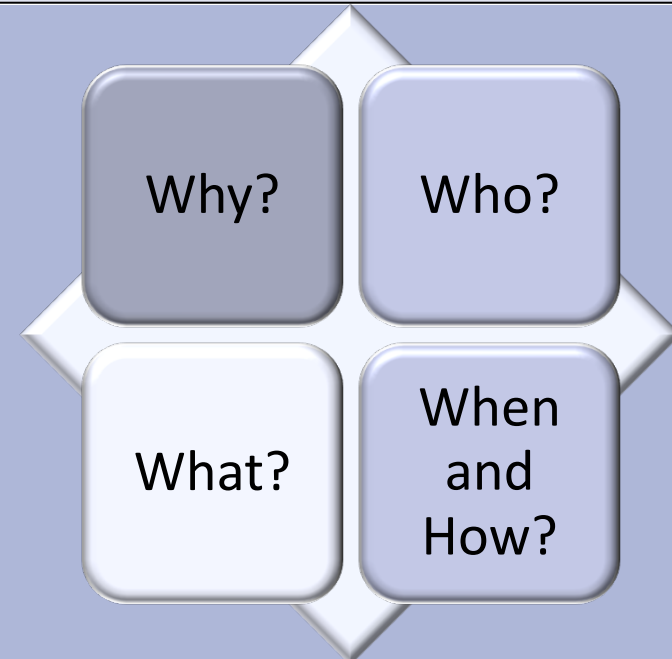
- Do you typically assign Project Sponsors, Steering Committees, or both?
- Are key consideration factors project complexity, risk size, organization size or?

Steering Committee Charter

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Establish Authority, Decision Making and Accountability



Foster Collaboration, Communication and Cooperation

Sponsor/Committee Primary Functions

- Take responsibility for the feasibility, business case and the achievement of outcomes of the project.
- Provide a stabilizing influence so organizational concepts and directions are established and maintained with a visionary view.
- Ensure business objectives are being adequately addressed and the project remains under control by performing the following functions:
 - Monitoring and review of risks, issues and change requests at regular Steering Committee meetings.
 - Providing assistance and help eliminating roadblocks when required.
 - Controlling scope as emergent issues force changes to be considered, ensuring that scope aligns with the agreed business requirements of Project Sponsor and key stakeholder groups.
 - Resolving conflicts and disputes, reconciling differences of opinion and approach.
 - Owning formal acceptance of deliverables.

Sponsor/Committee Approval Responsibilities

- Prioritization of goals and objectives.
- Phase Gate/Exit review and approval.
- Budget, ensuring that effort, expenditures and changes are appropriate to stakeholder expectations.
- Risk management approach, ensuring that mitigation and contingency plans to address potential threats to the project's success have been identified, estimated and approved, and that the threats are regularly re-assessed.
- Project management and quality assurance practices.

Responsibility Assignment Matrix

- Common for showing the intersection of work packages and resources.
- Typically represented in a RACI chart format.
- Can be modified to show intersection of governance decision areas and roles:

Role	Responsibility- Individual or Group
Responsible (R)	Responsible for carrying out decision outcome
Accountable (A)	Accountable for decision
Consult (C)	Consult before decision
Inform (I)	Inform after decision



Project Manager Role

- Manage project interactions with the Sponsor/governing body.
- Monitor and manage project risks, performance and communications.
- Assess, report and escalate critical risks and issues to Sponsor/governing body and needed.
- Ensure consistent communication and engagement with key stakeholders and PMO.
- If assigned partnership with IS/Business Project Manager, collaborate on all governing communications and processes.

Other Governing Bodies Roles

- Approve production changes that are planned to be deployed and perform service management governance.
- Ensure new applications/systems/solutions conform to company's approved technical infrastructure and applications platforms.
- Ensure new solution aligns with regulatory policies and rules.

Stakeholder Role

- Support project governance-related organizational changes.
- Support the project team to determine the impact of changes.
- Communicate to respective areas any changes impacting the outcome of the project.
- Communicate with governing body functional area representatives.

PMO Role

- Support the project by standardizing governance processes (ie Project Steering Committee Charter Template)
- Provide progress information, knowledge sharing and consolidated reporting through PPM tools.
- Facilitate sharing resources, PPM framework processes and tools.
- Perform regular project audits.

Remember

- Establish a governance structure with a Project Committee including appropriate subgroups and clearly defined decision-making roles.
- Leverage escalation processes to obtain fast and executable decisions.
- An effective governance structure provides the foundation for better project decisions to help achieve goals and finish on time and within budget.

Questions?



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Let Rego be your guide.

Thank You For Attending regoUniversity

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