

QUICKHOME AGENT SIGN UP

If your office does not already have an Appulate account, you will need to sign up. Here are the steps:

STEP 1. Go to the login page of <u>allrisks.appulate.com</u>, and click on **Sign Up**.

SIGN IN TO	APPULATE	
Email		Please enter your email address
Password		Please enter your password.
🗹 Remember me	Forgot password	?
SIGN	IN	
Don't have an acco	unt? Sign Up Now!	

You will be taken to the next page where you will enter your company information. Then click Next Step.

1 Company Information	2 User Information	3 Market Information
Company Name		
Street Address		
City		
State	Select State	~
ZIP		
Phone		
	NEXT S	ТЕР





On the next screen, enter your personal information. Before progressing you will need to create a password. Then click **Next Step**.

1 Company Information	2 User Information	3 Market Information		
First Name				
Last Name				
Phone				
Email				
Password	Your email will also be your Appulate log Password is case-sensitive Password must have at least 5 chare Password cannot equal or contain yo	in. oters our first name, last name or email		
Previous Step	NEXT ST	ТЕР		

Each agency/company will just need one account in Appulate and all of the agents/users should be added to that account by the companies account admin. If someone in Appulate has your same email extension (i.e. @agency123.com) the system will notify you so that you don't create a duplicate account. It will allow you to contact your account admin so that you may be added as a user. Alternatively, you may choose the option to reach out to Appulate support. If you believe that you received that message in error, there is an option to proceed anyway.

Email	john.doe@insuranceagency.com Your email will also be your Appulate login.	This might be important
Password	 Password is case-sensitive Password must have at least 5 characters Password cannot equal or contain your first name 	Please note that user(s) may have already been registered for your company. Choose your company from the dropdown to request account setup confirmation from their administrator.
Previous Step	PROCEED ANYWAY	ACME Inc. • Request Confirmation from Company
		If you couldn't find your company or are otherwise unsure, you can submit an assistance request to Appulate support. Our staff will handle the matter and get back to you. Request Assistance from Appulate





On the next screen you will have the opportunity to enter your market information/credentials. Also, you will need to review and accept the Master Subscription Agreement. Lastly click on **Join Appulate**.

1 Company Information	2 User Information 3 Market Information
Login (optional)	Please enter your login for Ohio Mutual Insurance Company's portal site
Password (optional)	to enable electronic submissions and auto-login.
Code (optional)	
	Code is identification information assigned to your agency or brokerage for the selected market. It can be selected if code usage is enabled for the selected market.
	● Use one code for all locations
	\bigcirc Use different codes for each location
	□ I accept Master Subscription Agreement
Previous Step	JOIN APPULATE

Completed registration will take you to a screen that says "Congratulations!" and allow you to sign in.





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STEP 2. If selecting the log in link, you can facilitate the download steps directly. At the top of the screen go to **Tools**, then select **Download Uplink**.

#	appulate		POLICIES V			<u>∭</u> MARKETS ↓	SETUP →	TOOLS	¥	
All Ir	Add New Search by	y name, addr	ess, FEIN, bu	usiness type,	etc 📫	Search		Blani Blani	< Master Forms < Supplemental Forms	STATE
h	O 1) B & M Construction Company, In	c.						E Appu	ilate Uplink™ ilate Weblink™	AR
l) l)	 (123) (123) 							Class	s Codes	

On the next screen, you will need to select which agency management system your company utilizes. If you do not utilize an agency management system, simply select **Editable PDF**. Please be sure to select this from the drop down menu. Then click **Download Uplink Driver**.

# SPPULATE LA DUDIES AUDIES ACTIVITY	ARKETS SETUP REPORTS TOOLS
appulate.com Insured: Industry: Address: Phone: Coverage:	Appulate Uplink [™] Appulate does all the work of creating a new insured record or matching the information with an existing insured. System Requirements A Windows 10, Windows 8, Windows 7, Windows Vista, Windows Server 2008, 2, Windows Server 2008, 2, Windows Server 2018 Supported AMS list
	Specify your AMS DORIS 9.3 If your agency management system is not listed, please select "[Other]" to install the driver.
	Download Uplink Driver 2.1.3



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As an alternative, you will also receive an email notification with a link to access <u>allrisks.appulate.com</u> and you can follow the same process for downloading Uplink.

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FILE	MESSAGE gSyn	cit						
िह्र Ignore 🎝 Junk र	Delete Uplink™	Reply Reply Forward In More *	Important Important To Manager Team Email Create New	ete	Mark Follow Unread Up •	Zoom		
Dele	te APPULATE	Respond	Quick Steps	Гы Move	Tags 🕞 Editing	Zoom		
	Mon 5/11/2015 10:24 AM Appulate.com - Subscription <subscription@appulate.com> Thanks for signing up with Appulate!</subscription@appulate.com>							
Cc Appula	te.com - Subscription							
You forwarded this message on 5/11/2015 10:26 AM. Greetings Agent First Name,								
Your adva	Your online registration has been received and it is our pleasure to have you as a user of Appulate's innovative products for you and your office. We hope that you will take advantage of this opportunity and use all of the great features that Appulate provides.							
Be sure to download the Uplink here after logging in. If you need help getting started or have any questions, please don't hesitate to call us at (818) 717-7301 x803 (8am - 5pm Pacific Time). We're happy to help you.								
We look forward to providing you with great service and value.								
Yo <u>www</u>	ur friends at App .appulate.com	bulate						

GENERAL UPLINK INSTALLATION COMMENTS/NOTES:

- Microsoft Outlook should be closed during the installation process of Uplink.
- Users should have admin capabilities on the PC where the installation is taking place. If not, contact someone within your organization who has admin privilege.

If you run into any issues, please contact, support@appulate.com.

Before finalizing your quote, review the QuickHome application to ensure all prefilled information is correct as All Risks uses Third Party data when available.

Note: Not all fields from the ACORD form appear in QuickHome - All Risks will honor the information on the QuickHome Proposal.

