



2018 Allowable and Prohibited Duties for Dental Assistants: Illinois



How to Use the Following Charts

- View which job designations are used in your state.
- Be sure to follow the legal requirements to perform dental radiographic procedures.
- See which tasks are not permitted by state law.
- Review all the allowable tasks for each level of dental assisting as published in the state practice act.

View the education/training/credential required for each level of dental assisting.



Arizona			
<p>Education/Training/Credential Required</p> <p>To perform specified restorative functions in Arizona under the supervision of a licensed dentist, a dental assistant must hold an Arizona Expanded Function or Restorative Certificate. To qualify, one must:</p> <ul style="list-style-type: none"> Pass the Arizona Council on Dental Practice (ACDP) Restorative Proficiency Certificate (see requirements to candidates) Successfully complete an EFDA training course approved by the Arizona State Board of Dental Examiners (ASBDE) or a Commission on Dental Accreditation (CODA)-accredited program AND DANB's AMP, TMP and RMP AND have the supervision of a licensed dentist, perform restorative procedures equivalent to the ASBDE criteria, and have 20 direct restorations and other restorative procedures on a Licensed Dental Employment form AND be DANB for the Arizona Restorative Certificate <p>To perform general polishing procedures in Arizona under the general supervision of a licensed dentist, a dental assistant must hold an Arizona General Polishing Certificate.</p> <p>To qualify, one must:</p> <ul style="list-style-type: none"> Pass the Dental Council of Public Health (DCPH) Exam for Arizona Restorative Certification AND be an Arizona Council on Dental Practice (ACDP) Restorative Proficiency Certificate holder or a licensed dentist or coronal prosthodontist or course instructor in DANB AND Pass the Arizona Council on Dental Practice (ACDP) Restorative Proficiency Certificate <p>A dental assistant in Arizona who performs restorative dental procedures under the state dental practice act has extensive responsibilities. The direct supervision of a licensed dentist.</p> <p>There are no education or training requirements for this level of dental assisting.</p>	<p>Job Title Assigned by State (P.A.)</p> <p>Dental Assistant</p>	<p>Proposed Restorative Job Title</p> <p>Restorative Dental Assistant</p>	<p>Radiography Requirements</p> <p>In order to legally operate dental x-ray equipment and perform dental radiographic procedures in Arizona, a dental assistant must have a certificate in radiography approved by the ASBDE.</p> <p>To obtain a certificate, one must:</p> <ul style="list-style-type: none"> Pass the national DANB Radiation Safety and Safety (RHS) exam AND Pass the Arizona Restorative Proficiency Certificate, issued by the ASBDE AND be currently certified in another ASBDE-approved radiography course <p>AND have the supervision of a licensed dentist, use the ASBDE-approved radiography equipment, and have 20 direct restorations and other restorative procedures on a Licensed Dental Employment form</p> <p>AND be DANB for the Arizona Restorative Certificate</p> <p>The ADA/DANB Alliance on the Restorative Certificate Study conducted from 2002-2003.</p> <p>The ADA/DANB Alliance on the Restorative Certificate Study conducted from 2002-2003.</p> <p>The same study offered a list of 70 restorative tasks with corresponding range of dental assisting core competencies.</p> <p>Functions in this state that relate to the national DANB/ADAA Core Competencies Study are supported by the right, state dental practice act. (The numbers correspond to the study's task numbering system.)</p> <p>Functions listed with italics are part of the state's practice act but are not specific to the DANB/ADAA.</p> <p>These tasks replicate restorative procedures in support of uniform dental practice act core competencies and requirements, which will serve as a model career ladder for dental assistants.</p>

Compare your state's job designations to those used as standardized job titles in the DANB/ADAA Core Competencies Study.

The numbers next to each task correspond to the 70 numbered tasks that were identified and used in the DANB/ADAA Core Competencies Study. Tasks that are not numbered do not directly match one of the 70 tasks, yet are identified by the state in the practice act. A full list of those tasks follow your state's chart.

See Appendix A for more information about the task numbering system.

Arizona	
<p>Education/Training/Credential Required</p> <p>To perform specified restorative functions in Arizona under the supervision of a licensed dentist, a dental assistant must hold an Arizona Expanded Function or Restorative Certificate. To qualify, one must:</p> <ul style="list-style-type: none"> Pass the Arizona Council on Dental Practice (ACDP) Restorative Proficiency Certificate (see requirements to candidates) Successfully complete an EFDA training course approved by the Arizona State Board of Dental Examiners (ASBDE) or a Commission on Dental Accreditation (CODA)-accredited program AND DANB's AMP, TMP and RMP AND have the supervision of a licensed dentist, perform restorative procedures equivalent to the ASBDE criteria, and have 20 direct restorations and other restorative procedures on a Licensed Dental Employment form AND be DANB for the Arizona Restorative Certificate <p>To perform general polishing procedures in Arizona under the general supervision of a licensed dentist, a dental assistant must hold an Arizona General Polishing Certificate.</p> <p>To qualify, one must:</p> <ul style="list-style-type: none"> Pass the Dental Council of Public Health (DCPH) Exam for Arizona Restorative Certification AND be an Arizona Council on Dental Practice (ACDP) Restorative Proficiency Certificate holder or a licensed dentist or coronal prosthodontist or course instructor in DANB AND Pass the Arizona Council on Dental Practice (ACDP) Restorative Proficiency Certificate <p>A dental assistant in Arizona who performs restorative dental procedures under the state dental practice act has extensive responsibilities. The direct supervision of a licensed dentist.</p> <p>There are no education or training requirements for this level of dental assisting.</p>	<p>Job Title Assigned by State (P.A.)</p> <p>Dental Assistant</p>
<p>Proposed Restorative Job Title</p> <p>Restorative Dental Assistant</p>	<p>Functions NOT Permitted by State (P.A.)</p> <p>The following functions are not permitted by any level of dental assisting:</p> <ul style="list-style-type: none"> 46. Taking full impressions for any activating orthodontic appliances, fixed or removable prosthodontics 51. Introral carrying of dental radiographs or "filmholders" A procedure which by law only dentists, hygienists, or certified denturists can perform Final jaw registrations Adjusting orthodontics An irreversible procedure <p>* Under a new Arizona law passed in the 2015 legislative session, a dental assistant who has met the requirements for an Expanded Function Dental Assistant later in the dental practice act may perform placement, contouring and finishing of direct restorations.</p>
<p>Education/Training/Credential Required</p> <p>To perform specified restorative functions in Arizona under the supervision of a licensed dentist, a dental assistant must hold an Arizona Expanded Function or Restorative Certificate. To qualify, one must:</p> <ul style="list-style-type: none"> Pass the Arizona Council on Dental Practice (ACDP) Restorative Proficiency Certificate (see requirements to candidates) Successfully complete an EFDA training course approved by the Arizona State Board of Dental Examiners (ASBDE) or a Commission on Dental Accreditation (CODA)-accredited program AND DANB's AMP, TMP and RMP AND have the supervision of a licensed dentist, perform restorative procedures equivalent to the ASBDE criteria, and have 20 direct restorations and other restorative procedures on a Licensed Dental Employment form AND be DANB for the Arizona Restorative Certificate <p>To perform general polishing procedures in Arizona under the general supervision of a licensed dentist, a dental assistant must hold an Arizona General Polishing Certificate.</p> <p>To qualify, one must:</p> <ul style="list-style-type: none"> Pass the Dental Council of Public Health (DCPH) Exam for Arizona Restorative Certification AND be an Arizona Council on Dental Practice (ACDP) Restorative Proficiency Certificate holder or a licensed dentist or coronal prosthodontist or course instructor in DANB AND Pass the Arizona Council on Dental Practice (ACDP) Restorative Proficiency Certificate <p>A dental assistant in Arizona who performs restorative dental procedures under the state dental practice act has extensive responsibilities. The direct supervision of a licensed dentist.</p> <p>There are no education or training requirements for this level of dental assisting.</p>	<p>Job Title Assigned by State (P.A.)</p> <p>Dental Assistant</p>
<p>Proposed Restorative Job Title</p> <p>Restorative Dental Assistant</p>	<p>Allowable Functions</p> <p>If functions with numbers relate specifically to Core Competency designations, functions with italics are in the state's practice act but are not specific to DANB research.</p> <p>Under General Supervision*</p> <ul style="list-style-type: none"> 15. Apply fluoride varnish 40. Apply sealants * Place interim orthodontics * Consultation under the direction of a licensed dentist following a consultation conducted through radiography <p>Level of Supervision Not Specified</p> <ul style="list-style-type: none"> 12, 23, 51, 70. Perform placement, contouring and finishing of direct restorations or the placement and contouring of provisional crowns, bridges or prosthetics, as well as by a licensed dentist, the restorative materials used will be determined by the dentist. <p>Under General Supervision*</p> <ul style="list-style-type: none"> 31. Perform coronal polishing procedures <p>Under Direct Supervision*</p> <ul style="list-style-type: none"> 13. Remove amalgam 23. Apply dental cements and resin cements 42. Remove periodontal dressings with hand instruments 47. DR. Remove and place crowns 49. DR. Remove and place veneers 52. DR. Remove and place dentures 53. DR. Remove and place dentures 54. DR. Remove and place dentures 55. DR. Remove and place dentures 56. DR. Remove and place dentures 57. DR. Remove and place dentures 58. DR. Remove and place dentures 59. DR. Remove and place dentures 60. DR. Remove and place dentures 61. Remove excess cement from trays, crowns, bridges, and orthodontics 62. Remove periodontal dressings with hand instruments 63. Prepare a patient for retentive resin and complete denture impressions using a dental 64. Place dental material into a patient's mouth in response to a licensed dentist's instruction * Cleanse the supragingival surface of the teeth in preparation for the placement of dentures, crowns, bridges, orthodontics, and orthodontics * The placement of dentures, crowns, bridges, orthodontics, and orthodontics * Acid etch procedures * Removal of dressings and packs <p>Under General Supervision*</p> <ul style="list-style-type: none"> 2. Collect and record information pertaining to dental conditions 3. Collect and record information pertaining to existing dental conditions 4. Take or instruct patients in oral hygiene 5. Perform orthodontic emergency procedures, delivery concerning the care and proper control, and provide oral and orthodontic radiographs relative to specific office treatment

If your state's dental practice act specifically defines levels of supervision, the state-specific definition is noted below the chart. See Appendix B for more information about supervision.

These data are presented for informational purposes only and are not intended as a legal opinion regarding dental practice in any state. DANB confers with each state's dental board at least annually regarding the accuracy and currency of this information. To verify, or if you have any questions, please contact your state's dental board.

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Education/Training/ Credential Required	Job Title According to State of IL	Proposed Standardized National Job Titles (see below)	Radiography Requirements	Functions <u>NOT</u> Permitted by Dental Assistants in IL
<p>To perform expanded functions under the supervision of a licensed dentist in Illinois, a dental assistant <i>must</i> meet state requirements for each of the desired expanded functions, as outlined below.</p> <p>To qualify to perform coronal scaling and intracoronaral temporization of a tooth** under the direct supervision of a dentist, a dental assistant must:</p> <ul style="list-style-type: none"> ■ Have at least 2,000 hours of direct clinical patient care experience AND ■ Successfully complete an approved coronal polishing course prior to taking coronal scaling course AND ■ Successfully complete a structured training program in coronal scaling and intracoronaral temporization of a tooth provided by an educational institution (such as a dental school or a dental hygiene or dental assisting program) or by a statewide dental or dental hygienist association approved by the Department, that includes: <ul style="list-style-type: none"> • minimum 16 hours of didactic and clinical manikin or human subject instruction covering specified content • an outcome assessment examination that demonstrates competency • completion of 6 full-mouth scaling procedures under the observation and with approval of the supervising dentist • issuance of a certificate of completion (which must be kept on file at the dental office) <p>To place, carve and finish amalgam restorations under the direct supervision of a dentist, a dental assistant must:</p> <ul style="list-style-type: none"> ■ Be at least 18 years of age AND ■ Hold current DANB CDA certification or have been employed as a dental assistant with a minimum of two years (4,000 hours) hands-on experience AND ■ Take and pass a pre-examination on basic dental procedures and techniques, as well as the basic fundamentals of dentistry AND ■ Complete a 40-hour course given by an approved continuing education sponsor and taught in an institution with a CODA-accredited dental, dental hygiene or dental assisting program AND ■ Pass an exam that is psychometrically sound, such as a combination of DANB's Anatomy, Morphology and Physiology (AMP), Isolation (IS) and Restorative Functions (RF) exam, or equivalent* AND ■ Maintain proof of BLS certification <p>A supervising dentist must attend a required orientation class with the applicant and sign an agreement that he or she will follow the required guidelines regarding supervision and clinical application of specific techniques being taught between scheduled classes.</p> <p>To perform coronal polishing, place pit and fissure sealants, monitor patients under nitrous oxide, or monitor patients under sedation, a dental assistant must:</p> <ul style="list-style-type: none"> ■ Be at least 18 years of age AND ■ Complete 1,000 hours of clinical dental assisting experience OR Complete a CODA-accredited dental assisting program OR Hold a current national DANB Certified Dental Assistant (CDA) certification AND ■ Complete an approved course addressing the expanded function in question, subject to specific didactic and clinical requirements OR Provide proof of completion of an approved dental assisting program that contained the expanded function in the curriculum <p>Note: For nitrous, sedation, and anesthesia monitoring, dental assistants must maintain basic life support certification intended for healthcare providers (BLS) that includes evaluation of hands-on skills and a written exam.</p> <p>A dental assistant in Illinois may perform basic supportive dental procedures specified by the state dental practice act (see opposite page) under the supervision of a licensed dentist. There are no education or training requirements for this level of dental assisting.</p>	<p>Note: See p. 44 for information about Expanded Function Dental Assistants (EFDAs) in Illinois.</p> <p>**The Illinois Legislature passed a law in the 2015 legislative session authorizing performance of these functions by dental assistants meeting specified requirements; the Illinois Department of Financial and Professional Regulation (IDFPR) is in the process of developing rules to implement this new law.</p>	<p>Expanded Functions Dental Assistant (EFDA)</p> <p>DANB Certified Dental Assistant (CDA) or Registered Dental Assistant (RDA)</p> <p>Dental Assistant qualified in expanded functions</p> <p>Dental Assistant</p> <p>Entry Level Dental Assistant</p>	<p>There are no radiography requirements for dental assistants in Illinois.</p> <p>All dental assistants may legally operate dental x-ray equipment and perform dental radiographic procedures.</p>	<p>The following functions are not permitted by any level of dental assistant:</p> <ol style="list-style-type: none"> 20. Removal of calculus from teeth 20. Performing supragingival or subgingival scaling 33. Placing and finishing composite restorations (<i>Note: IDFPR is in the process of developing rules to implement a law allowing EFDAs to perform this function; see p. page 44 for information about EFDAs</i>) 34. Applying cavity bases 46. Taking of final impressions for the fabricating of prosthetic appliances, crowns, bridges, inlays, onlays or other restorative or replacement dentistry 49. Performing pulp vitality tests <ul style="list-style-type: none"> • Diagnosis of or prescription for treatment of disease, pain, deformity, deficiency, injury or physical condition of the human teeth or jaws, or adjacent structures • Removal of, restoration of or addition to the hard or soft tissues of the oral cavity except for the placing, carving, and finishing of amalgam restorations and placing, packing, and finishing composite restorations by dental assistants who have had additional formal education and certification as determined by IDFPR • Any and all correction of malformation of teeth or of the jaws • Administration of anesthetics except for monitoring of nitrous oxide, minimal sedation, moderate sedation, deep sedation and general anesthesia after completion of an approved training program • The operative procedure of dental hygiene consisting of oral prophylactic procedures except for coronal polishing or pit and fissure sealants, as specified • Making denture adjustments • Permanently cementing permanent crowns or bridges • Permanently re-cementing permanent crowns or bridges that have come loose • Placement of any chemotherapeutic agent for the management of periodontal disease • Cementing bands and/or bonding brackets • Air polishing • Inter-oral use of a high-speed hand piece • Use of a laser to remove tissue • Placement or removal of implant prosthetic components and prostheses, including but not limited to the placement or removal of healing abutments, implant supported provisionals, components used in final impression procedures, and final prostheses, which include abutment, crowns, fixed and fixed detachable prostheses and fixed detachable prostheses during recare appointments.
			<p>The ADAA/ DANB Alliance developed a listing of standardized job titles (left) based on its national Core Competencies Study conducted from 2002-2005.</p> <p>The same study utilized a list of 70 job functions which were determined to be representative of a broad range of dental assisting core competencies.</p> <p>Functions in this state that relate to the national DANB/ ADAA Core Competencies Study are numbered to the right, using language directly from this state's dental practice act. (The numbers correspond to the study's task numbering system.)</p> <p>Functions listed with bullets are part of this state's practice act but are not specific matches to DANB/ADAA research.</p> <p>These state templates reflect the work done by the ADAA/DANB Alliance to support a uniform national model for one set of dental assisting tasks, levels and requirements, which will serve as a viable career ladder for dental assistants.</p>	

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Job Title
According to
State of IL

Allowable Functions
(Functions with numbers relate specifically to Core Competency designations;
functions with bullets are in this state's practice act but are not specific matches to DANB research)

Dental
Assistant
*qualified in
expanded
functions*

Under Direct Supervision*

- 12, 51. Placing, carving, and finishing amalgam restorations

Under Supervision*

- 9. Coronal polishing
- 20. Perform coronal scaling (using hand instruments) above the gum line, supragingivally, on the clinical crown of the tooth only on patients 12 years of age or younger who have an absence of periodontal disease and who are not medically compromised or individuals with special needs**
- 40. Application of pit and fissure sealants
- 59. Monitor the patient while nitrous oxide is being administered
 - Monitor a patient under minimal sedation, moderate sedation, deep sedation or general anesthesia
 - Perform intracoronary temporization of a tooth (using hand instruments)
 - All duties designated to Dental Assistants, under the same level of required supervision

***Coronal scaling shall only be utilized on patients who are eligible for Medicaid or who are uninsured and whose household income is not greater than 200% of the federal poverty level.*

Note: See next page for information about Expanded Function Dental Assistants (EFDAs) in Illinois.

Dental
Assistant

Under Supervision*

- Any authorized or prescribed services or procedures for which the dental assistant is considered competent by the supervising dentist as a result of on-the-job training
- After being authorized by a dentist, remove loose, broken, or irritating orthodontic appliances on a patient of record for the purpose of eliminating pain or discomfort

DANB's Note on Allowable Dental Assisting Functions.

In the state of Illinois, all dental assistants may:

- Expose, process and evaluate dental radiographs
- Perform infection control and occupational safety procedures
- Perform other duties not specified by this state's dental practice act

At this time, DANB cannot list all allowable dental assisting functions for each state because some states' dental practice acts outline very specific allowable functions, while others outline only prohibited functions and some contain minimal or no regulation of dental assisting duties.

***Supervision:** A dentist must authorize the procedure, remain in the dental facility while the procedure is performed, and approve the work performed by the dental assistant before dismissal of the patient. The dentist does not need to be present at all times in the treatment room.

Education/Training/
Credential Required

Job Title
According to
State of IL

Allowable Functions
(Functions with numbers relate specifically to Core Competency designations; functions with bullets are in this state's practice act but are not specific matches to DANB research)

Note: The Illinois General Assembly passed a law in the 2017 legislative session authorizing the creation of an Expanded Function Dental Assistant who may perform the functions listed below. The Illinois Department of Financial and Professional Regulation (IDFPR) is in the process of developing rules to implement this new law.

To perform specified **expanded functions** in Illinois and hold oneself out as an **Expanded Function Dental Assistant**, a dental assistant must complete required training in each of the allowed expanded functions. To qualify, a dental assistant must:

- Complete training in the expanded functions from an approved continuing education sponsor

OR

Complete training in the expanded functions from a dental assistant training program accredited by the Commission on Dental Accreditation

OR

Complete a training course approved by the Illinois Department of Financial and Professional Regulation

AND

- Complete and maintain Basic Life Support certification, proof of which must be kept on file with the supervising dentist

Expanded
Function
Dental
Assistant
(EFDA)

Under Supervision

- 9, 40. Coronal polish and pit and fissure sealants
- 46. Take material or digital final impressions
- 12, 33, 51. Place, carve, and finish amalgam restorations and place, carve, and finish composite restorations
- 49. Perform pulp vitality test
- 59. Start the flow of oxygen and monitoring of nitrous oxide-oxygen analgesia

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*Supervision: A dentist must authorize the procedure, remain in the dental facility while the procedure is performed, and approve the work performed by the dental assistant before dismissal of the patient. The dentist does not need to be present at all times in the treatment room.