

Education/Training/ Credential Required	Job Title According to State of MN	Proposed Standardized National Job Titles (see below)	Radiography Requirements	Functions <u>NOT</u> Permitted by Dental Assistants in MN
<p>To earn status as a Licensed Dental Assistant in Minnesota, dental assistants must:</p> <ul style="list-style-type: none"> Pass the national DANB Certified Dental Assistant (CDA) exam <p>AND</p> <ul style="list-style-type: none"> Graduate from a MN CODA-accredited dental assisting program OR Graduate from a CODA-accredited program in a state other than MN and, upon MN Board review of curriculum, complete additional coursework OR Graduate from a non-CODA-accredited dental assisting program or complete office training and complete a MN Board approved course in Expanded Functions in Minnesota <p>AND</p> <ul style="list-style-type: none"> Pass the Minnesota Dental Assistant State Licensing Exam* <p>AND</p> <ul style="list-style-type: none"> Pass the MN Jurisprudence Exam <p>AND</p> <ul style="list-style-type: none"> Apply for licensure to the MN Board of Dentistry <p>All licensed dental assistants must maintain a consecutive and current certificate in Cardiopulmonary Resuscitation (CPR) at the Health Care Provider level.</p> <p>Note: A dental assistant who received and maintained registration in MN prior to January 1, 2010, can continue to practice as a <i>licensed dental assistant</i> without completing any further requirements. The licensed dental assistant must submit the fee for an original license to the MN board at the time of renewal.</p> <p>*Effective 11/1/2015, the expanded duties and radiology portions of the Minnesota licensure exam were combined into one exam: the Minnesota Dental Assistant State Licensing Exam. Anyone who tested prior to 11/1/2015 and passed only one portion will be required to take and pass the new exam.</p> <p>To perform restorative procedures included under "Allowable Functions" on the opposite page, a Licensed Dental Assistant must have completed a MN Board of Dentistry-approved course in these functions and have submitted proof of completion to the MN Board of Dentistry.</p> <p>A dental assistant in Minnesota may perform basic supportive dental procedures specified by the state dental practice act (see opposite page) under the supervision of a licensed dentist.</p> <p>The dentist is responsible for ensuring that the assistant:</p> <ul style="list-style-type: none"> Completes and maintains consecutive and current CPR certification Complies with the most current infection control guidelines as specified in the Morbidity and Mortality Weekly Report (MMWR) 	<p style="text-align: center;">Note: See p. 72 for information about a <i>Licensed Dental Assistant with Collaborative Practice Authorization.</i></p> <p style="text-align: center;">Expanded Functions Dental Assistant (EFDA)</p> <hr/> <p style="text-align: center;">DANB Certified Dental Assistant (CDA) or Registered Dental Assistant (RDA)</p> <hr/> <p style="text-align: center;">Dental Assistant</p> <hr/> <p style="text-align: center;">Dental Assistant</p> <hr/> <p style="text-align: center;">Entry Level Dental Assistant</p>	<p style="text-align: center;">Expanded Functions Dental Assistant (EFDA)</p> <hr/> <p style="text-align: center;">DANB Certified Dental Assistant (CDA) or Registered Dental Assistant (RDA)</p> <hr/> <p style="text-align: center;">Dental Assistant</p> <hr/> <p style="text-align: center;">Entry Level Dental Assistant</p>	<p>To legally operate dental x-ray equipment and perform dental radiographic procedures in the state of Minnesota, a dental assistant must be a Licensed Dental Assistant (see requirements to the left) or hold a limited-license permit.</p> <p>To receive a limited-license permit and perform radiography procedures under the general supervision of a dentist, one must:</p> <ul style="list-style-type: none"> Have completed education equal to or greater than that required of a Minnesota Licensed Dental Assistant <p>AND</p> <ul style="list-style-type: none"> Be currently qualified in Minnesota in an allied health profession <p>AND</p> <ul style="list-style-type: none"> Successfully complete a Board-approved course on dental radiography equivalent to a course offered in a CODA-accredited dental assisting program, <p>AND</p> <ul style="list-style-type: none"> Pass the radiography portion of the Minnesota LDA exam <p>AND</p> <ul style="list-style-type: none"> Submit an application to the MN Board of Dentistry and pay the accompanying fee. <p>The ADAA/DANB Alliance developed a listing of standardized job titles (left) based on its national Core Competencies Study conducted from 2002-2005.</p> <p>The same study utilized a list of 70 job functions which were determined to be representative of a broad range of dental assisting core competencies.</p> <p>Functions in this state that relate to the national DANB/ADAA Core Competencies Study are numbered to the right, using language directly from this state's dental practice act. (The numbers correspond to the study's task numbering system.)</p> <p>Functions listed with bullets are part of this state's practice act but are not specific matches to DANB/ADAA research.</p> <p>These state templates reflect the work done by the ADAA/DANB Alliance to support a uniform national model for one set of dental assisting tasks, levels and requirements, which will serve as a viable career ladder for dental assistants.</p>	<p>According to the Minnesota Board of Dentistry, "The State of Minnesota only recognizes permissive (allowable) expanded functions and not non-permissive (prohibited) expanded functions."</p>

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Job Title According to State of MN	Allowable Functions (Functions with numbers relate specifically to Core Competency designations; functions with bullets are in this state's practice act but are not specific matches to DANB research)		
Licensed Dental Assistant (LDA)	<u>Under Personal Supervision* of a General Anesthesia or Moderate Sedation Certificate Holder</u>		
	<ul style="list-style-type: none"> • Concurrently perform supportive services if the dentist is personally treating a patient and authorizes the licensed dental assistant to aid in treatment including the administration of medications into an existing intravenous line, an enteral agent, or emergency medications in an emergent situation <i>[Requires board-approved course in the function]</i> 		
	<u>Under Direct Supervision*</u>		
Dental Assistant	<ul style="list-style-type: none"> 6. Place nonsurgical retraction material for gingival displacement <i>[Requires a course in the function presented by a CODA-accredited program]</i> 45. Place and remove matrix bands 47. Fabricate, cement and adjust temporary restorations extraorally or intraorally 54. Remove temporary restorations with hand instruments only • Remove excess bond material from orthodontic appliances 	<ul style="list-style-type: none"> • Etch appropriate enamel surfaces before bonding of orthodontic appliances by dentist • Attach prefit and preadjusted orthodontic appliances • Remove fixed orthodontic bands and brackets • Remove bond material from teeth with rotary instruments after removal of orthodontic appliances <i>[Requires a course in the function presented by a CODA-accredited program]</i> 	<ul style="list-style-type: none"> • Administer nitrous oxide inhalation analgesia (only after a maximum dosage has been prescribed by a dentist for a specific patient) <i>[Requires a course in the function presented by a CODA-accredited program]</i> • Initiate and place intravenous infusion line in preparation for intravenous medications and sedation <i>[Requires a board-approved course in the function]</i>
	<u>Under Indirect Supervision*</u>		
	<ul style="list-style-type: none"> 9. Perform mechanical polishing to clinical crowns not including instrumentation. Removal of calculus by instrumentation must be done by a dentist or dental hygienist before mechanical polishing. 12, 33, 51, 70. Perform restorative procedures limited to placing, contouring, and adjusting amalgam restorations, glass ionomers, supragingival composite restorations (class I and V) where the margins are entirely within the enamel, and supragingival composite restorations (class I, II and V) on primary and permanent dentition; and adapting and cementing stainless steel crowns <i>[Requires a board-approved course in the function]</i> 13. Remove sutures 14. Dry root canals with paper points 	<ul style="list-style-type: none"> 15. Remove and place ligature ties and arch wires on orthodontic appliances; a dentist must select and, if necessary, adjust arch wires prior to placement 18. Apply topical medications such as, but not limited to, topical fluoride, bleaching agents, and cavity varnishes; in appropriate dosages or quantities as prescribed by a dentist 27. Place and remove rubber dam 29. Preselect orthodontic bands 35, 62. Place and remove periodontal dressings 40, 49. Etch appropriate enamel surfaces, apply and adjust pit and fissure sealants <i>[Requires a course in the function presented by a CODA-accredited program]</i> 59. Monitor a patient who has been induced by a dentist into nitrous oxide inhalation analgesia 	<ul style="list-style-type: none"> 61. Remove excess cement from inlays, crowns, bridges, and orthodontic appliances with hand instruments only • Place cotton pellets and temporary restorative materials into endodontic access openings • Maintain and remove intravenous lines <i>[Requires a board-approved course in the function]</i> • Monitor a patient during preoperative, intraoperative and postoperative phases of general anesthesia or moderate sedation using noninvasive instrumentation such as pulse oximeters, electrocardiograms, blood pressure monitors and capnography <i>[Requires a board-approved course in the function]</i>
<u>Under General Supervision*</u>			
<ul style="list-style-type: none"> 2. Complete preliminary charting of the oral cavity and surrounding structures with the exception of periodontal probing and assessment of the periodontal structure 22. Take radiographs 37. Take vital signs such as pulse rate and blood pressure as directed by a dentist 42. Place and remove elastic orthodontic separators 	<ul style="list-style-type: none"> 44. Take impressions for casts and appropriate bite registration, not to include impressions and bite registrations for final construction of fixed and removable prostheses 50. Place temporary fillings, not including temporization of inlays, onlays, crowns, and bridges • Cut arch wires on orthodontic appliances 	<ul style="list-style-type: none"> • Remove loose bands on orthodontic appliances • Remove loose brackets on orthodontic appliances • Recement intact temporary restorations • Deliver vacuum-formed orthodontic retainers. • Take photographs extraorally or intraorally 	
<u>Under Personal Supervision*</u>			
<ul style="list-style-type: none"> 48. Retract a patient's cheek, tongue or other parts of tissue during a dental operation 48. Remove such debris as is normally created or accumulated during the course of treatment being rendered by a licensed dentist during or after operative procedures by the dentist by the use of vacuum devices, compressed air, mouthwash and water 	<ul style="list-style-type: none"> 48, 56. Provide any assistance, including the placement of articles and topical medication in a patient's oral cavity, in response to a specific direction to do so by a licensed dentist who is then and there actually engaged in performing a dental operation as defined in the act and who is then actually in a position to give personal supervision to the rendition of this assistance 	<ul style="list-style-type: none"> • Aid dental hygienists and licensed dental assistants in the performance of their duties • Assist with the placement or removal of a rubber dam and accessories used for its placement and retention, as directed by an operating dentist during the course of a dental operation • Perform all those duties not directly related with performing dental treatment or services on patients 	
<u>In a community setting, under the authorization and direction of a licensed practitioner with prescribing authority, such as a dentist or physician</u>			
<ul style="list-style-type: none"> 18. Apply fluoride varnish, as long as the licensed practitioner authorizing the service or the facility at which the fluoride varnish is administered maintains appropriate patient records of the treatment 			
<p>Note: A licensed dental therapist may supervise dental assistants to the extent permitted in the collaborative management agreement, but may not supervise more than four Licensed Dental Assistants in any practice setting.</p>			

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*General Supervision: The supervision of tasks or procedures that do not require the presence of the dentist in the office or on the premises at the time the tasks or procedures are being performed but require the tasks be performed with the prior knowledge and consent of the dentist.
 Indirect Supervision: The dentist is in the office, authorizes the procedures, and remains in the office while the procedures are being performed by the allied dental personnel.
 Direct Supervision: The dentist is in the dental office, personally diagnoses the condition to be treated, personally authorizes the procedure, and before dismissal of the patient, evaluates the performance of the allied dental personnel.
 Personal Supervision: The dentist is personally operating on a patient and authorizes the allied dental personnel to aid in treatment by concurrently performing supportive procedures.

Minnesota

Education/Training/ Credential Required	Job Title According to State of MN	Allowable Functions (Functions with numbers relate specifically to Core Competency designations; functions with bullets are in this state's practice act but are not specific matches to DANB research)
<p>A Licensed Dental Assistant may be employed or retained by a health care facility, program, or nonprofit organization to perform specified dental assisting services without the patient first being examined by a licensed dentist, without a dentist's diagnosis or treatment plan, and without the dentist being present at the location where the services are being performed, if the Licensed Dental Assistant has:</p> <ul style="list-style-type: none"> ■ Entered into a collaborative agreement with a licensed dentist, which must be part of a collaborative agreement established between a licensed dentist and a dental hygienist, that designates authorization for the services being provided by the dental assistant <p>AND</p> <ul style="list-style-type: none"> ■ Documented completion of a course on medical emergencies within each continuing education cycle 	<p>Licensed Dental Assistant with Collaborative Practice Authorization</p>	<p><u>Under General Supervision* of a Collaborating Dentist</u></p> <ul style="list-style-type: none"> 2. Complete preliminary charting of the oral cavity and surrounding structures, except periodontal probing and assessment of the periodontal structure 9. Perform mechanical polishing to clinical crowns not including instrumentation 18, 40. Apply topical preventative agents, including fluoride varnishes and pit and fissure sealants 22. Take radiographs 24. Provide oral health promotion and disease prevention education 37. Take vital signs such as pulse rate and blood pressure <ul style="list-style-type: none"> • Obtain informed consent for treatments authorized by the collaborating dentist within the licensed dental assistant's scope of practice • Take photographs extraorally or intra-orally

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*General Supervision: The supervision of tasks or procedures that do not require the presence of the dentist in the office or on the premises at the time the tasks or procedures are being performed but require the tasks be performed with the prior knowledge and consent of the dentist.