



# 2018 Allowable and Prohibited Duties for Dental Assistants: Virginia



## How to Use the Following Charts

View which job designations are used in your state.

Be sure to follow the legal requirements to perform dental radiographic procedures.

See which tasks are not permitted by state law.

Review all the allowable tasks for each level of dental assisting as published in the state practice act.

View the education/training/credential required for each level of dental assisting.



Arizona		State-approved 1/6/17		
<p><b>Education/Training/Credential</b></p> <p>To perform specified restorative functions in Arizona under the supervision of a licensed dentist, a dental assistant must hold an Arizona Expanded Function or Restorative Certificate. To qualify, one must:</p> <ul style="list-style-type: none"> <li>Pass the Arizona Council on Dental Practice (ACDP) Restorative Proficiency Certificate (see requirements to dental assisting)</li> <li>Successfully complete an EFDA training course approved by the Arizona State Board of Dental Examiners (ASBDE) or a Commission on Dental Accreditation (CODA)-accredited program</li> <li>Hold DANB's AAMP, TAMP and RAMP</li> <li>Hold a license as a supervisor of a licensed dentist, perform restorative procedures equivalent to the ASBDE protocol, and have 20 direct restorations and at least 20 indirect restorations and at least 20 crown preparations on a Licensed Dental Employment form</li> <li>Hold the DANB for the Arizona Restorative Certificate</li> </ul> <p>To perform coronal polishing procedures in Arizona under the general supervision of a licensed dentist, a dental assistant must hold the Arizona Coronal Polishing Certificate.</p> <p>To qualify, one must:</p> <ul style="list-style-type: none"> <li>Pass the Dental Council of Public Health (DCPH) Exam for Arizona Restorative Certificate</li> <li>Hold an Arizona Coronal Polishing Course with Affidavit (approved by a licensed dentist or a coronal polishing educator) or a course instructor in DANB</li> <li>Pass the Arizona Coronal Polishing Certificate</li> </ul> <p>Successful completion of the DANB Coronal Polishing Certificate is required for DANB Dental Assistant in Arizona.</p> <p>A dental assistant in Arizona may perform basic supportive dental procedures specified by the state dental practice act and supportive procedures under the direct supervision of a licensed dentist.</p> <p>There are no education or training requirements for this level of dental assisting.</p>	<p><b>Job Title Assigned by State (A-Z)</b></p> <p>Expanded Function Dental Assistant (EFDA)</p> <p>Restorative Dental Assistant (RDA)</p> <p>Dental Assistant</p> <p>Coronal Polishing Assistant (CPA)</p> <p>Dental Assistant</p>	<p><b>Proposed Restorative Job Titles</b></p> <p>Restorative Dental Assistant</p> <p>Dental Assistant</p> <p>Coronal Polishing Assistant</p> <p>Dental Assistant</p>	<p><b>Radiography Requirements</b></p> <p>In order to legally operate dental x-ray equipment and perform dental radiographic procedures in Arizona, a dental assistant must have a current Restorative Certificate in radiology.</p> <p>To obtain a certificate, one must:</p> <ul style="list-style-type: none"> <li>Pass the national DANB Radiation Safety and Safety (RHS) exam</li> <li>Pass the national DANB Radiation Safety and Safety (RHS) exam</li> <li>Hold a license as a supervisor of a licensed dentist, perform radiographic procedures equivalent to the ASBDE protocol, and have 20 direct restorations and at least 20 indirect restorations and at least 20 crown preparations on a Licensed Dental Employment form</li> </ul> <p>Successful completion of the DANB Radiation Safety and Safety (RHS) exam is required for DANB Dental Assistant in Arizona.</p> <p>The ADA/DANB Alliance on the Restorative Certificate Study conducted from 2002-2007.</p> <p>The same study offered a list of 70 restorative tasks with a corresponding range of dental assisting core competencies.</p> <p>Functions in this state that relate to the national DANB/ADAA Core Competencies Study are supported by the right, state dental practice act. (The numbers correspond to the study's task numbering system.)</p> <p>Functions listed with italics are part of the state's practice act but are not specifically mentioned in DANB/ADAA.</p> <p>These states completely reflect the practice act in the ADA/DANB/ADAA Alliance to support a uniform dental practice act and supportive procedures under the direct supervision of a licensed dentist, which will serve as a model either for dental assistants.</p>	<p><b>Functions NOT Permitted by the Dental Assistant's A-Z</b></p> <p>The following functions are not permitted by any level of dental assistant:</p> <ul style="list-style-type: none"> <li>46. Taking final impressions for any activating orthodontic appliances, fixed or removable prosthodontics</li> <li>51. Internal casting of dental restorations or prostheses*</li> <li>A procedure which by law only a licensed dentist can perform</li> <li>Final job registrations</li> <li>Adjusting orthodontic appliances</li> <li>An irreversible procedure</li> </ul> <p>* Unless a new Arizona law passed in the 2015 legislative session, a dental assistant who has met the requirements for an Expanded Function Dental Assistant under the Dental Practice Act may perform placement, finishing and finishing of other restorations.</p>

The numbers next to each task correspond to the 70 numbered tasks that were identified and used in the DANB/ADAA Core Competencies Study. Tasks that are not numbered do not directly match one of the 70 tasks, yet are identified by the state in the practice act. A full list of those tasks follow your state's chart.

Compare your state's job designations to those used as standardized job titles in the DANB/ADAA Core Competencies Study.

If your state's dental practice act specifically defines levels of supervision, the state-specific definition is noted below the chart. See Appendix B for more information about supervision.

These data are presented for informational purposes only and are not intended as a legal opinion regarding dental practice in any state. DANB confers with each state's dental board at least annually regarding the accuracy and currency of this information. To verify, or if you have any questions, please contact your state's dental board.

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Education/Training/ Credential Required	Job Title According to State of VA	Proposed Standardized National Job Titles (see below)	Radiography Requirements	Functions <b>NOT</b> Permitted by Dental Assistants in VA
<p>To perform <b>expanded functions</b> in Virginia under the direct supervision of a licensed dentist, one must be registered as <b>Dental Assistant II (DA II)</b>.</p> <p>To qualify for registration as a <b>DA II by education</b>, one must:</p> <ul style="list-style-type: none"> <li>Hold current DANB Certified Dental Assistant (CDA) certification <b>AND</b> Successfully complete board-approved expanded functions requirements from a CODA-accredited program <b>AND</b> Apply to the Virginia Board of Dentistry for registration</li> </ul> <p>To qualify for registration as a <b>DA II by endorsement</b>, one must:</p> <ul style="list-style-type: none"> <li>Hold current DANB CDA certification <b>AND</b> Be currently authorized to perform expanded duties in a jurisdiction of the United States <b>AND</b> Hold a credential with qualifications substantially equivalent to the Virginia DA II requirements <b>or</b> document experience in the Virginia DA II functions for at least 24 of the 48 months preceding application <b>AND</b> Be certified to be in good standing in each U.S. jurisdiction where currently or formerly credentialed <b>AND</b> Not have committed any prohibited act <b>AND</b> Apply to the Virginia Board of Dentistry for registration</li> </ul> <p>All DA II applicants must attest that they have read and understood and will remain current with Virginia laws and regulations governing the practice of dentistry and dental assisting.</p>	<p>Dental Assistant II (DA II)</p>	<p>Expanded Functions Dental Assistant (EFDA)</p> <p>DANB Certified Dental Assistant (CDA) or Registered Dental Assistant (RDA)</p>	<p>To legally operate dental x-ray equipment and perform dental radiographic procedures in the state of Virginia, a dental assistant <b>must</b>:</p> <ul style="list-style-type: none"> <li>Satisfactorily complete a radiation safety course and exam in radiology given by an institution that maintains a CODA-accredited dental assisting, dental hygiene, or dentistry program <b>OR</b> Earn certification from the American Registry of Radiologic Technologists <b>OR</b> Satisfactorily complete the <i>DANB RHS Review</i> course offered by the DALE Foundation <b>and</b> pass the national DANB Radiation Health and Safety (RHS) exam</li> </ul> <p><i>(Any person who was qualified to place or expose dental x-ray film by satisfactorily completing a course and passing an examination in compliance with guidelines provided by the board prior to May 11, 2011 continues to be so qualified.)</i></p>	<p>The following functions are <b>not</b> permitted by any level of dental assistant:</p> <ol style="list-style-type: none"> <li>1, 2. Performing an initial/clinical examination of teeth and surrounding tissues including the charting of carious lesions, periodontal pockets or other abnormal conditions for assisting the dentist in the diagnosis or for further evaluation by the dentist</li> <li>20. Scaling, root planing, or gingival curettage of natural and restored teeth using hand instruments, slow-speed rotary instruments, ultrasonic devices, and nonsurgical lasers, with any sedation or anesthesia administered</li> <li>33, 51. Condensing, contouring or adjusting any final, fixed or removable prosthodontic appliance or restoration in the mouth, with the exception of placing, packing and carving amalgam and composite resins by DA IIs with advanced training</li> <li>59. Administer nitrous oxide; turn nitrous oxide machines on or off             <ul style="list-style-type: none"> <li>Final diagnosis and treatment planning</li> <li>Performing surgical or cutting procedures on hard or soft tissue</li> <li>Prescribing or parenterally administering drugs or medicaments</li> <li>Authorization of work orders for any appliance or prosthetic device or restoration to be inserted into a patient's mouth</li> <li>Operation of high speed rotary instruments in the mouth</li> <li>Administering nitrous oxide or oxygen inhalation analgesia</li> <li>Final positioning and attachment of orthodontic bonds and bands</li> <li>Final adjustment and fitting of crowns and bridges in preparation for final cementation</li> <li>Polishing of natural and restored teeth using air polishers</li> <li>Subgingival irrigation or subgingival application of topical Schedule VI medicinal agents</li> <li>Administering and monitoring conscious/moderate sedation, deep sedation, or general anesthetics, except monitoring in accordance with anesthesia and sedation rules (see requirements in far left column on this page and 18VAC60-21-260 for more information)</li> <li>Non-delegable duties of a dentist and duties only delegable to a dental hygienist</li> </ul> </li> </ol>
<p>A <b>dental assistant I (DA I)</b> in the state of Virginia may perform basic supportive dental procedures specified by the state dental practice act (see opposite page) under the direction of a licensed dentist.</p> <p>There are no education or training requirements for this level of dental assisting.</p> <p>To qualify to <b>assist in the administration of or monitor inhalation analgesia, minimal sedation, conscious/moderate sedation, deep sedation or general anesthesia</b>, a <b>DA I or DA II</b> must meet one of the following requirements:</p> <ul style="list-style-type: none"> <li>Training and current certification in basic resuscitation techniques with hands-on airway training for health care providers, such as Basic Cardiac Life Support for Health Professionals or a clinically oriented course devoted primarily to responding to clinical emergencies offered by an approved provider of continuing education <b>OR</b> Current certification as a certified anesthesia assistant by the American Association of Oral and Maxillofacial Surgeons or the American Dental Society of Anesthesiology</li> </ul>	<p>Dental Assistant I (DA I)</p>	<p>Dental Assistant</p> <p>Entry Level Dental Assistant</p>	<p>← The ADAA/DANB Alliance developed a listing of standardized job titles (left) based on its national Core Competencies Study conducted from 2002-2005.</p> <p>The same study utilized a list of 70 job functions which were determined to be representative of a broad range of dental assisting core competencies.</p> <p>Functions in this state that relate to the national DANB/ADAA Core Competencies Study are numbered to the right, using language directly from this state's dental practice act. (The numbers correspond to the study's task numbering system.) →</p> <p>Functions listed with bullets are part of this state's practice act but are not specific matches to DANB/ADAA research.</p> <p>These state templates reflect the work done by the ADAA/DANB Alliance to support a uniform national model for one set of dental assisting tasks, levels and requirements, which will serve as a viable career ladder for dental assistants.</p>	

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Job Title According to State of VA	Allowable Functions (Functions with numbers relate specifically to Core Competency designations; functions with bullets are in this state's practice act but are not specific matches to DANB research)
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Dental Assistant II (DA II)

**Under the Direction and Direct Supervision\* of a Dentist**

- 6. Use of a non-epinephrine retraction cord
- 33. Placing and shaping composite resin restorations only with slow-speed handpiece
- 46. Taking final impressions

- 51. Packing and carving amalgam restorations
  - Performing pulp capping procedures
  - Final cementation of crowns and bridges after adjustment and fitting by the dentist

**Under Indirect Supervision of a DENTIST\***

DA II's can perform all duties a DA I is allowed to perform under the Indirect Supervision of a dentist.

**Under the Direction and Indirect Supervision of a DENTAL HYGIENIST\***

DA II's can perform all duties a DA I is allowed to perform under the Indirect Supervision of a dental hygienist.

**Under Indirect Supervision of a DENTIST\***

- 1. Perform mouth mirror inspection of the oral cavity
- 2. Chart existing restorations and conditions as instructed by the dentist
- 4. Prepare patients for treatment/seating/positioning chair/placing napkin
- 5. Prep lab forms for signature by the dentist
- 7. Maintenance of dental equipment
- 8, 63, 69. Place and remove post-extraction dressings/monitor bleeding
- 9. Polish coronal portion of teeth with rotary hand piece and rubber prophylaxis cup or brush
- 11. Transfer dental instruments
- 12. Amalgam: Place only
- 13. Remove sutures
- 14. Dry canals with paper points
- 18. Apply fluoride varnish, gels, foams and agents
- 19. Select and manipulate gypsums and waxes
- 21. Mix dental materials
- 22. Place x-ray film and expose radiographs (see *Radiography Requirements*)
- 24. Preventive education and oral hygiene instruction
- 24. Address risks of tobacco use
- 24. Give oral hygiene instruction
- 24. General oral health education
- 25. Sterilization and disinfection procedures
- 26. Provide pre- and post-operative instructions
- 27. Place and remove dental dam
- 27. Rubber dams: Place and remove
- 28. Make impressions and pour and trim study/diagnostic models and opposing models
- 29. Select and fit bands and brackets for cementation by dentist
- 32, 36, 57. Compliance with OSHA Regulations and Centers for Disease Control Guidelines

- 34. Apply and cure primer and bonding agents
- 35, 62. Place and remove periodontal dressings
- 37. Take blood pressure, oxygen saturation, pulse and temperature
- 37. Recording a patient's pulse, blood pressure, temperature, presenting complaint, and medical history
- 37, 38. Take, record and monitor vital signs
- 39. Clean and polish removable appliances and prostheses
- 40. Apply pit and fissure sealants
- 41. Prepare procedural trays/armamentaria set-ups
- 42. Place and remove elastic separators
- 44. Take impressions and make study models for orthodontic treatment and retainers
- 45. Matrices - place and remove
- 47, 54. Fabricate, cement and remove temporary crowns/restorations
- 48. Maintain field of operation through use of retraction, suction, irrigation, drying
- 53. Mount and label images
- 56. Apply Schedule VI topical oral anesthetic
- 59. Monitor patient under nitrous oxide (see *Anesthesia Requirements*)
- 60. Maintain emergency kit
- 61. Remove excess cement from coronal surfaces of teeth
- 64. Make impressions for athletic/night/occlusal/snore mouthguards and fluoride/bleaching trays
- 64. Take impressions and fabricate bleaching trays
  - Perform health assessment
  - Conducting preliminary dental screenings in free clinics, public health programs, or a voluntary practice
  - Use intraoral camera or scanner to take images for tooth preparation and CAD CAM restorations

- Acid Etch - Apply/wash/dry remove only when reversible
- Amalgam: Polish only with slow-speed handpiece and prophylaxis cup
- Measure instrument length
- Apply dentin desensitizing solutions
- Check for loose bands and brackets
- Remove arch wires and ligature ties
- Place ligatures to tie in archwire
- Instruct patients in placement and removal of retainers and appliances after dentist has fitted and made adjustments in the mouth
- Apply bleach/whitener
- Bleach with light but not laser
- Instruct patient on bleaching procedures
- Take bite and occlusal registrations
- Monitor patient under minimal sedation/anxiolysis (see *requirements for administration and monitoring of sedation on the previous page*)
- Monitor patient under moderate/conscious sedation (see *requirements for administration and monitoring of sedation on the previous page*)
- Monitor patient under deep sedation/general anesthesia (see *requirements for administration and monitoring of sedation on the previous page*)
- Duties appropriate to the training and experience of the dental assistant and the practice of the supervising dentist

Dental Assistant I (DA I)

**Under Indirect Supervision of a HYGIENIST†**

- 4. Prepare patients for treatment/seating/positioning chair/placing napkin
- 7. Maintenance of dental equipment
- 9. Polish coronal portion of teeth with rotary hand piece and rubber prophylaxis cup or brush
- 11. Transfer dental instruments
- 22. Place x-ray film and expose radiographs (see *Radiography Requirements*)
- 24. Preventive education and oral hygiene instruction
- 25. Sterilization and disinfection procedures

- 32, 36, 57. Compliance with OSHA Regulations and Centers for Disease Control Guidelines
- 35, 62. Place and remove periodontal dressings
- 39. Clean and polish removable appliances and prostheses
- 41. Prepare procedural trays/armamentaria set-ups
- 53. Mount and label images
- 60. Maintain emergency kit
  - Perform health assessment

†Duties delegated to a dental assistant under general supervision shall be under the direction and indirect supervision of the dental hygienist who supervises the implementation of the dentist's orders by examining the patient, observing the services rendered by an assistant and being available for consultation on patient care.

**\*Direct Supervision:** The dentist examines the patient and records diagnostic findings prior to delegating restorative or prosthetic treatment and related services to DA II for completion the same day or at a later date. The dentist prepares the tooth or teeth to be restored and remains immediately available in the office to the DA II for guidance or assistance during the delivery of treatment and related services. The dentist examines the patient to evaluate the treatment and services before the patient is dismissed.

**Direction:** The level of supervision (i.e., immediate, direct, indirect, or general) that a dentist is required to exercise with a dental hygienist, a dental assistant I, or a dental assistant II or that a dental hygienist is required to exercise with a dental assistant to direct and oversee the delivery of treatment and related services

**General Supervision:** A dentist completes a periodic comprehensive examination of the patient and issues a written order for hygiene treatment which states the specific services to be provided by a dental hygienist during one or more subsequent appointments when the dentist may or may not be present. Issuance of the order authorizes the dental hygienist to supervise a dental assistant performing duties delegable to dental assistants I.

**Indirect Supervision:** The dentist examines the patient at some point during the appointment, is continuously present in the office to advise and assist a dental hygienist or a dental assistant who is delivering hygiene treatment, or who is preparing the patient for examination or treatment by the dentist, or who is preparing the patient for dismissal following treatment.

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