



2018 Allowable and Prohibited Duties for Dental Assistants: West Virginia



How to Use the Following Charts

- View which job designations are used in your state.
- Be sure to follow the legal requirements to perform dental radiographic procedures.
- See which tasks are not permitted by state law.
- Review all the allowable tasks for each level of dental assisting as published in the state practice act.

View the education/training/credential required for each level of dental assisting.



Arizona			
<p>Education/Training/Credential Required</p> <p>To perform specified restorative functions in Arizona under the supervision of a licensed dentist, a dental assistant must hold an Arizona Registered Function or Restorative Certificate. To qualify, one must:</p> <ul style="list-style-type: none"> Pass the Arizona Council on Dental Practice (ACDP) Restorative Function exam. Successfully complete an EFDA training course approved by the Arizona State Board of Dental Examiners (ASBDE) or a Commission on Dental Accreditation (CODA)-accredited program. Hold DANB's AAMP, TRMP and RAMP. Under the supervision of a licensed dentist, perform restorative procedures equivalent to the ASBDE Clinical Exam and have 20 direct restorations and three indirect restorations and three preparation of the tooth by a licensed dentist and document these procedures on a Licensed Dental Employment Form. Hold the DANB for the Arizona Restorative Certificate. <p>To perform general polishing procedures in Arizona under the general supervision of a licensed dentist, a dental assistant must hold the Arizona General Polishing Certificate.</p> <p>To qualify, one must:</p> <ul style="list-style-type: none"> Pass the Dental Council of Public Health (DCPH) exam for the General Polishing Certificate. Hold the Arizona Council on Dental Practice (ACDP) General Polishing Certificate. Hold the Arizona Council on Dental Practice (ACDP) General Polishing Certificate. Successfully complete the DANB Core Competency Study for the Arizona General Polishing Certificate. <p>A dental assistant in Arizona who performs restorative dental procedures under the state dental practice act has extensive responsibilities. The direct supervision of a licensed dentist.</p> <p>There are no education or training requirements for this level of dental assisting.</p>	<p>Job Title Assigned by State (P-2)</p> <p>Registered Function Operator</p> <p>Restorative Certificate</p> <p>General Polishing Certificate</p> <p>Dental Assistant</p> <p>General Polishing Certificate</p>	<p>Proposed Restorative Job Title</p> <p>Restorative</p> <p>General Polishing</p> <p>Dental Assistant</p> <p>General Polishing</p>	<p>Radiography Requirements</p> <p>In order to legally operate dental x-ray equipment and perform dental radiographic procedures in Arizona, a dental assistant must have a current approved certificate in radiography.</p> <p>To obtain a certificate, one must:</p> <ul style="list-style-type: none"> Pass the national DANB Radiation Safety and Safety (RHS) exam. Hold the Arizona Council on Dental Practice (ACDP) Radiography Certificate, issued by the ASBDE. Be currently certified in another U.S. state with a Radiography Proficiency Certificate, issued by the ASBDE. <p>Those who are not currently certified in radiography in Arizona must take the ASBDE Radiography Proficiency Certificate, issued by the ASBDE.</p> <p>Those who are not currently certified in radiography in Arizona must take the ASBDE Radiography Proficiency Certificate, issued by the ASBDE.</p> <p>The ADA/DANB Alliance on the Restorative Certificate Study conducted from 2002-2003.</p> <p>The same study offered a list of 70 restorative tasks with a corresponding range of dental assisting core competencies.</p> <p>Functions in this state that relate to the national DANB/ADAA Core Competencies Study are supported by the right, state dental practice act. (The numbers correspond to the study's task numbering system.)</p> <p>Functions listed with numbers are part of the state's practice act but are not specifically mentioned in DANB/ADAA.</p> <p>Those tasks specifically reflect the state's dental practice act and are not specifically mentioned in DANB/ADAA.</p>

Compare your state's job designations to those used as standardized job titles in the DANB/ADAA Core Competencies Study.



Arizona	
<p>Education/Training/Credential Required</p> <p>To perform specified restorative functions in Arizona under the supervision of a licensed dentist, a dental assistant must hold an Arizona Registered Function or Restorative Certificate. To qualify, one must:</p> <ul style="list-style-type: none"> Pass the Arizona Council on Dental Practice (ACDP) Restorative Function exam. Successfully complete an EFDA training course approved by the Arizona State Board of Dental Examiners (ASBDE) or a Commission on Dental Accreditation (CODA)-accredited program. Hold DANB's AAMP, TRMP and RAMP. Under the supervision of a licensed dentist, perform restorative procedures equivalent to the ASBDE Clinical Exam and have 20 direct restorations and three indirect restorations and three preparation of the tooth by a licensed dentist and document these procedures on a Licensed Dental Employment Form. Hold the DANB for the Arizona Restorative Certificate. <p>To perform general polishing procedures in Arizona under the general supervision of a licensed dentist, a dental assistant must hold the Arizona General Polishing Certificate.</p> <p>To qualify, one must:</p> <ul style="list-style-type: none"> Pass the Dental Council of Public Health (DCPH) exam for the General Polishing Certificate. Hold the Arizona Council on Dental Practice (ACDP) General Polishing Certificate. Hold the Arizona Council on Dental Practice (ACDP) General Polishing Certificate. Successfully complete the DANB Core Competency Study for the Arizona General Polishing Certificate. <p>A dental assistant in Arizona who performs restorative dental procedures under the state dental practice act has extensive responsibilities. The direct supervision of a licensed dentist.</p> <p>There are no education or training requirements for this level of dental assisting.</p>	<p>Allowable Functions</p> <p>If functions with numbers relate specifically to Core Competency designations, functions with numbers are in the state's practice act but are not specifically mentioned in DANB research.</p> <p>Under General Supervision*</p> <ul style="list-style-type: none"> 15. Apply fluoride varnish 40. Apply sealants 41. Place interim restoratives 42. Perform orthodontic consultations under the direction of a licensed dentist following a consultation conducted through radiography. <p>Level of Supervision Not Specified</p> <ul style="list-style-type: none"> 12, 23, 51, 70. Perform placement, contouring and finishing of direct restoratives or the placement and contouring of amalgamated crowns, inlays or veneers; do not use a finished dental restorative materials used will be determined by the dentist. <p>Under Direct Supervision*</p> <ul style="list-style-type: none"> 1. Perform coronal polishing procedures. <p>Under General Supervision*</p> <ul style="list-style-type: none"> 13. Remove calculus 23. Apply topical fluoride 31. Place and remove dental dams and matrix bands 32. Remove periodontal dressings with hand instruments 47. DR. Remove and place restoratives 48. Remove and place restoratives 49. Remove and place restoratives 50. Remove and place restoratives 51. Remove excess cement from trays, crowns, bridges, and orthodontics 52. Remove periodontal dressings with hand instruments 53. Prepare a patient for retentive resin and complete denture impressions using a dental 54. Place dental material into a patient's mouth in response to a licensed dentist's instruction. 55. Cleanse the supragingival surface of the tooth in preparation for the placement of veneers, crowns, and restoratives 56. The placement of veneers, crowns, dental core restoratives 57. Acid etch procedures 58. Removal of dressings and packs <p>Under General Supervision*</p> <ul style="list-style-type: none"> 1. Contact and record information pertaining to dental conditions 2. Collect and record information pertaining to existing dental conditions 3. Take or instruct patients in oral hygiene techniques 4. Perform radiographic procedures, delivery concerning the setup and placement, and provide oral and dental hygiene instructions relative to specific office treatment

If your state's dental practice act specifically defines levels of supervision, the state-specific definition is noted below the chart. See Appendix B for more information about supervision.

These data are presented for informational purposes only and are not intended as a legal opinion regarding dental practice in any state. DANB confers with each state's dental board at least annually regarding the accuracy and currency of this information. To verify, or if you have any questions, please contact your state's dental board.

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Education/Training/ Credential Required	Job Title According to State of WV	Proposed Standardized National Job Titles (see below)	Radiography Requirements	Functions NOT Permitted by Dental Assistants in WV
<p>To qualify to perform the expanded duties listed on the opposite page in West Virginia, a dental assistant must complete requirements below.</p> <p>For visual monitoring of nitrous oxide analgesia units:</p> <ul style="list-style-type: none"> Complete a WVBD-approved course and exam in monitoring nitrous oxide <p>AND</p> <ul style="list-style-type: none"> Be currently certified in health care provider CPR through the American Red Cross or the American Heart Association <p>AND</p> <ul style="list-style-type: none"> Apply to WVBD for a certificate <p>For coronal polishing on children under age 21:</p> <ul style="list-style-type: none"> Complete two years, at least 3,000 hours, of clinical experience in a dental office, as attested to by the supervising dentist <p>AND</p> <ul style="list-style-type: none"> Hold the expanded duties certificate issued by the WVBD (see requirements below) <p>AND</p> <ul style="list-style-type: none"> Complete a WVBD-approved coronal polishing course <p>AND</p> <ul style="list-style-type: none"> Complete required clinical experiences under the observation of the supervising dentist, who attests to the dental assistant's competent performance of the function <p>AND</p> <ul style="list-style-type: none"> Apply to WVBD for a certificate <p>For all other expanded duties (as listed on the opposite page):</p> <ul style="list-style-type: none"> Complete a West Virginia Board of Dentistry (WVBD)-approved course and exam in each of the desired expanded duties <p>AND</p> <ul style="list-style-type: none"> Complete required clinical experiences under the observation of the supervising dentist, who attests to the dental assistant's competent performance of the function <p>AND</p> <ul style="list-style-type: none"> Apply to WVBD for a certificate 	<p>Dental Assistant <i>qualified in expanded duties</i></p>	<p>Expanded Functions Dental Assistant (EFDA)</p>	<p>There are no radiography requirements for dental assistants in the state of West Virginia.</p> <p>All dental assistants may legally operate dental x-ray equipment and perform dental radiographic procedures.</p>	<p>The following functions are not permitted by any level of dental assistant:</p> <ul style="list-style-type: none"> Diagnosis, treatment planning and prescription (including prescriptions for drugs and medicaments or authorizations for restorative, prosthodontic or orthodontic appliances) Surgical procedures on hard and soft tissue within the oral cavity or any other intraoral procedure that contributes to or results in an irremediable alteration of the oral anatomy Use a power-driven instrument of any type intra-orally except as specifically set forth in West Virginia rules (see "Allowable Functions" on the opposite page for a list of expanded duties that may be delegated to qualified dental assistants)
<p>A dental assistant in the state of West Virginia may perform basic supportive dental procedures specified by the state dental practice act (see opposite page) under the direct supervision of a licensed dentist.</p> <p>There are no education or training requirements for this level of dental assisting.</p> <p>Note: A chairside assistant assisting a dentist holding a permit to administer conscious/moderate sedation or general anesthesia/deep sedation must maintain BLS/CPR certification.</p>	<p>Dental Assistant</p>	<p>Dental Assistant</p>	<p>← The ADAA/DANB Alliance developed a listing of standardized job titles (left) based on its national Core Competencies Study conducted from 2002-2005.</p> <p>The same study utilized a list of 70 job functions which were determined to be representative of a broad range of dental assisting core competencies.</p> <p>Functions in this state that relate to the national DANB/ADAA Core Competencies Study are numbered to the right, using language directly from this state's dental practice act. (The numbers correspond to the study's task numbering system.) →</p> <p>Functions listed with bullets are part of this state's practice act but are not specific matches to DANB/ADAA research.</p> <p>These state templates reflect the work done by the ADAA/DANB Alliance to support a uniform national model for one set of dental assisting tasks, levels and requirements, which will serve as a viable career ladder for dental assistants.</p>	

*A dental assistant acting as a **Qualified Monitor** during sedation procedures must meet additional requirements. See p. 146 for Qualified Monitor requirements.*

Job Title According to State of WV	Allowable Functions (Functions with numbers relate specifically to Core Competency designations; functions with bullets are in this state's practice act but are not specific matches to DANB research)
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**Dental Assistant
qualified in
expanded
duties**

Under Direct Supervision*

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| <ul style="list-style-type: none"> 6. Placing retraction cords for crown impressions with prior approval of the supervising dentist 9. Using a power-driven hand piece with rubber cup and/or brush only for preparing a tooth for accepting a restoration and/or appliance, which shall in no way be represented to the patient as a prophylaxis 9. Perform supragingival and coronal polishing on children under 21 years of age using a slow speed hand piece with a rubber cup | <ul style="list-style-type: none"> 18 Applying topical anticariogenic agents, with prior approval of the supervising dentist 29, 42. Placing or removing temporary space maintainers, orthodontic separating devices, ligatures, brackets and bands with a final evaluation by the supervising dentist at the time of placement or removal | <ul style="list-style-type: none"> 40. Applying pit and fissure sealants, with a final evaluation by the supervising dentist 59. Visually monitoring a nitrous oxide analgesia unit <ul style="list-style-type: none"> • Chemical conditioning of the tooth to accept a restoration and/or bracket by topical application |
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Note: A dental assistant acting as a Qualified Monitor during sedation procedures must meet additional requirements. Please see the separate chart for West Virginia Qualified Monitor requirements and functions on the pages that follow.

Dental Assistant

Under Direct Supervision*

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| <ul style="list-style-type: none"> 1. Viewing the oral cavity and reporting the symptoms/problems to the supervising dentist 2. Charting existing restorations and missing teeth 13. Holding and removing materials, trays, strips and sutures previously placed in the patient's mouth by the dentist 22, 52, 53. Placing, exposing, developing and mounting dental radiographs 26. Providing pre- and post-treatment instructions 27. Placing and removing rubber dams 29. Fitting bands and brackets prior to final cementation and/or bonding by the supervising dentist 34. Applying cavity liners and bases with a final evaluation by the supervising dentist 40. Applying pit and fissure sealants with a final evaluation by the supervising dentist 44. Taking impressions for study cast and pouring models | <ul style="list-style-type: none"> 45. Placing and removing matrices after a final evaluation by the supervising dentist 46. Taking final impressions for fixed or removable prosthesis and/or appliance with a final evaluation by the supervising dentist 47. Fabricating and cementing temporary crowns and bridges with a final evaluation by the supervising dentist 49. Performing pulp vitality testing (thermal or electrical) with a final evaluation by the supervising dentist 50, 55. Placing and removing temporary restorations by a non power-driven method with a final evaluation by the supervising dentist 54, 61. Removing excess cement from coronal surfaces of teeth without the use of rotating, power-driven or scaling instruments 56. Applying topical anesthetic agents with prior approval by the supervising dentist 62. Removing periodontal dressings with a final evaluation by the supervising dentist | <ul style="list-style-type: none"> • Recording medical and dental histories for interpretation by the supervising dentist • Inserting and adjusting athletic mouth guards and bleaching trays with a final evaluation by the supervising dentist • Removing soft tissue dressings with a final evaluation by the supervising dentist • Taking intra oral and extra oral photographs • Checking for loose orthodontic appliances with a final evaluation by the supervising dentist • Taking orthodontic measurements with a final evaluation by the supervising dentist • Bending archwires with a final evaluation by the supervising dentist at the time of placement • Removing loose or broken bands, brackets or archwires when directed by the supervising dentist |
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*Direct Supervision: Supervision of dental auxiliary personnel provided by a licensed dentist who is physically present in the dental office or treatment facility when procedures are being performed.

Education/Training/ Credential Required	Job Title According to State of WV	Proposed Standardized National Job Titles (see below)	Radiography Requirements	Functions <u>NOT</u> Permitted by Dental Assistants in WV
<p>Any individual, including a dental assistant, acting as a Qualified Monitor during sedation procedures must have received training and be competent in the recognition and treatment of medical emergencies, monitoring vital signs, the operation of nitrous oxide delivery systems and the use of the sphygmomanometer and stethoscope AND must meet the following requirements:</p> <p>For relative analgesia/minimal sedation:</p> <ul style="list-style-type: none"> ■ Possess a current health care provider BLS/CPR certification (qualified monitor certificate is not required) <p>For anxiolysis/minimal sedation:</p> <ul style="list-style-type: none"> ■ Possess a current health care provider BLS/CPR certification <p>AND</p> <ul style="list-style-type: none"> ■ Apply to the WVBD for a qualified monitor certificate <p>For conscious sedation/moderate sedation (limited enteral or comprehensive parenteral) and general anesthesia/deep conscious sedation:</p> <ul style="list-style-type: none"> ■ Possess a current health care provider BLS/CPR certification <p>AND</p> <ul style="list-style-type: none"> ■ Successfully complete an American Association of Oral and Maxillofacial Surgeons (AAOMS) or American Academy of Pediatric Dentistry (AAPD) anesthesia assistants certification program or equivalent <p>AND</p> <ul style="list-style-type: none"> ■ Apply to the WVBD for a qualified monitor certificate <p>In addition to the above requirements for a Qualified Monitor, for all levels of sedation, including relative analgesia/minimal sedation, when monitoring a nitrous oxide unit, a certificate to monitor nitrous oxide must be obtained from the Board, as described on p. 144.</p> <p>A dentist holding an anesthesia permit must report the names and qualifications of each Qualified Monitor providing services to that permitholder to the WVBD.</p>	<p>Qualified Monitor</p>	<p>Expanded Functions Dental Assistant (EFDA)</p> <hr/> <p>DANB Certified Dental Assistant (CDA) or Registered Dental Assistant (RDA)</p> <hr/> <p>Dental Assistant</p> <hr/> <p>Entry Level Dental Assistant</p>	<p>There are no radiography requirements for dental assistants in the state of West Virginia.</p> <p>All dental assistants may legally operate dental x-ray equipment and perform dental radiographic procedures.</p> <p> The ADAA/DANB Alliance developed a listing of standardized job titles (left) based on its national Core Competencies Study conducted from 2002-2005.</p> <p>The same study utilized a list of 70 job functions which were determined to be representative of a broad range of dental assisting core competencies.</p> <p>Functions in this state that relate to the national DANB/ADAA Core Competencies Study are numbered to the right, using language directly from this state's dental practice act. (The numbers correspond to the study's task numbering system.) </p> <p>Functions listed with bullets are part of this state's practice act but are not specific matches to DANB/ADAA research.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>These state templates reflect the work done by the ADAA/DANB Alliance to support a uniform national model for one set of dental assisting tasks, levels and requirements, which will serve as a viable career ladder for dental assistants.</p> </div>	<p>The following functions are not permitted by any level of dental assistant:</p> <ul style="list-style-type: none"> • Diagnosis, treatment planning and prescription (including prescriptions for drugs and medicaments or authorizations for restorative, prosthodontic or orthodontic appliances) • Surgical procedures on hard and soft tissue within the oral cavity or any other intraoral procedure that contributes to or results in an irremediable alteration of the oral anatomy • Use a power-driven instrument of any type intra-orally except as set forth in §5-13-4 of the West Virginia Dental Practice Act

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