This exercise is a great way to pause, evaluate, and take action while a recent event or trade show is still fresh in your mind.

TOPIC: PRE-SHOW MARKETING

(Section could include social activity, advertisements, sponsorships, etc.)

Start What is not being done, but should be? What can we do to get better results? What are some new ideas worth trying? Examples to get you started: • Direct mail to top targets • Personalize invites from sales reps	What Should I/We Start Doing?
Stop What is not working or helping us? What is impeding our success? What isn't practical? What is not delivering desired results? What do we/others dislike? Examples to get you started: • Email marketing 3 months prior to event • Ineffective advertising spend	What Should I/We Stop Doing?
Continue What is working well? What do we want to keep? What is worth continuing to see if it's worthwhile? What do we like/need? Examples to get you started: Social media posts Drafting & maintaining creative brief	What Should I/We Continue Doing?



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TOPIC: BRAND AMBASSADORS

(Section could include personnel selection, training process, attire, etc.)

Start What is not being done, but should be? What can we do to get better results? What are some new ideas worth trying? Examples to get you started: Send a backup staffer for emergencies Give staffers alike devices for lead retrieval	What Should I/We Start Doing?
Stop What is not working or helping us? What is impeding our success? What isn't practical? What is not delivering desired results? What do we/others dislike? Examples to get you started: Do 1:1 training as a group Less scripted engagement	What Should I/We Stop Doing?
Continue What is working well? What do we want to keep? What is worth continuing to see if it's worthwhile? What do we like/need? Examples to get you started: • Pre- and post-show team meetings • Having water and hard candy for long shifts	What Should I/We Continue Doing?



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TOPIC: SHOW/EVENT

(Section could include personnel selection, training process, attire, etc.)

Start What is not being done, but should be? What can we do to get better results? What are some new ideas worth trying? Examples to get you started: Include hospitality in the booth Go LIVE on social channels	What Should I/We Start Doing?
Stop What is not working or helping us? What is impeding our success? What isn't practical? What is not delivering desired results? What do we/others dislike? Examples to get you started: Using a portable/DIY display Ineffective engagement	What Should I/We Stop Doing?
Continue What is working well? What do we want to keep? What is worth continuing to see if it's worthwhile? What do we like/need? Examples to get you started: • Pre-scheduling 1:1 meetings with prospects • Being mindful of budget & timeline	What Should I/We Continue Doing?



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TOPIC: POST-SHOW FOLLOW-UP

(Section could include personnel selection, training process, attire, etc.)

Start What is not being done, but should be? What can we do to get better results? What are some new ideas worth trying? Examples to get you started: • Assigning leads onsite • Show recap advertising	What Should I/We Start Doing?
Stop What is not working or helping us? What is impeding our success? What isn't practical? What is not delivering desired results? What do we/others dislike? Examples to get you started: • Tracking leads in Excel (use a CRM) • Waiting 30+ days for follow up	What Should I/We Stop Doing?
Continue What is working well? What do we want to keep? What is worth continuing to see if it's worthwhile? What do we like/need? Examples to get you started: • Email campaign to prospects • Tracking lead outcomes	What Should I/We Continue Doing?

