

# How to set the correct file format for ICA

This guide shows you the accepted file format for ICA POS reports for effectmanager.



The POS files from ICA contain Sales data on a daily level.

**Accepted file format:** Excel.xlsxs

**Accepted number format:** 1 000,00 and 1.000

**VAT:** Including VAT

**Accepted date format:** YYYY-MM-DD eg. 2019-11-27

*If you need a guide that shows you how to upload POS data for ICA, please see our guide [How to upload POS reports for ICA](#)*

## ICA POS reports for effectmanager

POS reports for effectmanager must contain the following headers in the order given below.

### Original column headers

- Column A: EAN
- Column B: Märke
- Column C: Benämning
- Column D: Totalt antal
- Column E: % av vgr
- Column F: Belopp total
- Column G: Maxi antal
- Column H: Maxi belopp
- Column I: Kvantum antal
- Column J: Kvantum belopp
- Column K: S-market antal
- Column L: S-market belopp
- Column M: Nära antal
- Column N: Nära belopp

### English column headers

- Column A: EAN
- Column B: Brand
- Column C: Product Name
- Column D: Totalt amount
- Column E: % of product group
- Column F: Value total
- Column G: Maxi volume
- Column H: Maxi value
- Column I: Kvantum volume
- Column J: Kvantum value
- Column K: S-market volume
- Column L: S-market value
- Column M: Nära volume
- Column N: Nära value

**⚠ OBS!** effectmanager has a limit of 20 MB for POS files when uploading.