



Board of Trustees Meeting Agenda August 26, 2019 – 6:30 pm

https://pavcs.blackboard.com/webapps/bb-collaborate-bb_bb60/launchSession/guest?uid=555acd02-8467-4905-8cdb-592bf870252a&course_id= 17237_1

Participant Phone: 571-392-7703 PIN: 550 217 856 399

1. Meeting Opening

A. Call to order

The meeting was called to order at 6:30 pm
By Board President, Bonnie Schaefer

B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz			6:30 pm
Ms. Sophia Lewis		x	
Dr. Tom Whetstone	x		
Mr. Victor D. Valentine, Sr.	x		

D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: Brenda Sachleben

SM: Victor Valentine

Action: 4-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		

Mr. Carl Schwartz			x
Ms. Sophia Lewis			x
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

2. Public Comment (Agenda Items Only)

3. Reports to the Board

A. Finance, IT, & OPS (Melissa Paris, Assistant Director of Finance - on behalf of the Chief Financial Officer)

B. Teaching, Learning, and Family Support (Dr. Jose Parrilla, Chief Academic Officer)

C. Human Resources, Marketing, and Enrollment (Sherri Tate, Chief Human Resources & Marketing Officer)

D. CEO Report (Dr. John Chandler, Chief Executive Officer)

4. Governance Committee

A. Approval of Previous Meeting Minutes

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: June 24, 2019.

MM: Brenda Sachleben SM: Carl Schwartz Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis			x
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Election of Board of Trustees Officers

Be it resolved that the Board of Trustees hereby elects the following as Officers for the PA Virtual Board of Trustees.

MM: Carl Schwartz SM: Tom Whetstone Action: 5-0

Board Member	Officer Position
Ms. Bonnie Schaefer	President
Ms. Brenda Sachleben	Vice-President

Ms. Sophia Lewis	Secretary
Mr. Victor Valentine	Treasurer

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis			x
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

C. Approval of the Board of Trustees Committee Structure and Membership

Be it resolved that the Board of Trustees hereby approves the following committee structure and membership for the 2019-2020 school year.

MM: Victor Valentine

SM: Tom Whetstone

Action: 5-0

Finance Committee	Governance & Nominating Committee	Human Resources Committee
*Victor Valentine	*Bonnie Schaefer	*Sophia Lewis
Tom Whetstone	Brenda Sachleben	Carl Schwartz
**John Chandler	**John Chandler	**John Chandler
**Jason Billups	**Jose Parrilla	**Sherri Tate

* Committee Chairperson

** Non-voting members

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis			x
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

D. Acceptance of Charter School Annual Report as Submitted to PDE

Be it resolved that the Board of Trustees hereby accepts the Charter School Annual Report as submitted to PDE.

MM: Carl Schwartz SM: Brenda Sachleben Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis			x
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

E. Amendment to Bylaws

Be it resolved that the Board of Trustees hereby approves and adopts the attached amended bylaws for the PA Virtual Charter School. Such amended bylaws shall be effective immediately.

MM:Brenda Sachleben SM: Victor Valentine Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis			x
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

F. Approval of Resolution Adopting Policy Manual

Be it resolved that the Board of Trustees hereby adopts the resolution approving the Policy Manual.

MM: Carl Schwartz SM: Victor Valentine Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis			x

Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

G. Authorize Board President and CEO to Reschedule September 2019 Board Meeting

Be it resolved that the Board of Trustees authorizes the Board President and CEO to reschedule the September 2019 Board Meeting as needed when creating the Board Retreat agenda, to notify the Trustees of the meeting change, and to publish the Sunshine Notice as required.

MM: Tom Whetstone SM: Brenda Sachleben Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis			x
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

5. Finance Committee

A. Approval of Financial Statements

Be it resolved that the Board of Trustees hereby approves the Financial Statements through June 30, 2019.

MM: Victor Valentine SM: Tom Whetstone Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis			x
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Acceptance of Annual Report as Required by the Pennsylvania Nonprofit Corporation Law

Be it resolved that the Board of Trustees hereby accepts the Annual Report as required by the Pennsylvania Nonprofit Corporation Law.

MM: Carl Schwartz

SM: Brenda Sachleben

Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis			x
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

6. Human Resources Committee

A. Approval of Personnel Report

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from June 21 - August 19, 2019.

MM: Carl Schwartz

SM: Victor Valentine

Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis			x
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Staff Recognition

Be it resolved that the Board of Trustees hereby acknowledges team members Diana Perney, Cindy Willits, Laura Afshari, Katie Barnett, Lisa Krystofolski, and Dr. Mindy Byham for their recent professional accomplishments.

MM: Tom Whetstone

SM: Carl Schwartz

Action: 5-0

Staff Member	Job Title	Accomplishment
Diana Perney	Director of Onboarding and Professional Development	Presenting at the 2019-2020 PCPCS Annual Conference
Cindy Willits	Middle School Teacher	Presenting at the 2019-2020 PCPCS Annual Conference
Laura Afshari	Assistant Principal (9-12)	Presenting at the 2019-2020 PCPCS Annual Conference

Katie Barnett	Elementary School Teacher	Presenting at the 2019-2020 PCPCS Annual Conference
Lisa Krystofolski	Transition Coordinator	Presenting at the PA Community on Transition Conference
Dr. Mindy Byham	School Psychologist	Presenting at the PA Community on Transition Conference
Diana Perney	Director of Onboarding and Professional Development	Receiving Advanced Education Leadership Certification from Harvard University

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis			x
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

7. Other Action Items

A. Approval of Student Handbook and Code of Conduct

Be it resolved that the Board of Trustees hereby approves the 2019-2020 Student Handbook and Code of Conduct.

MM:Carl Schwartz

SM: Victor Valentine

Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis			x
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

8. Public Comment (Topic related to PA Virtual Operations)

9. Closing of Meeting

A. Adjournment Time 8:16 pm

MM: Victor Valentine

SM: Carl Schwartz

Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis			x
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

Sophia Lewis

Sophia Lewis, Secretary

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Document History



SENT

10 / 01 / 2019

15:28:25 UTC

Sent for signature to Sophia Lewis (sophialewis7@hotmail.com) from kpomon@pavcsk12.org
IP: 71.225.200.123



VIEWED

10 / 04 / 2019

21:54:58 UTC

Viewed by Sophia Lewis (sophialewis7@hotmail.com)
IP: 174.106.133.235



SIGNED

10 / 04 / 2019

21:58:26 UTC

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