



**Board of Trustees
Meeting Agenda -
May 23, 2016 – 6:30p.m.**

via Blackboard Collaborate Link:

<https://sas.illuminate.com/m.jnlp?sid=1164&password=M.24E324CAA866EA04EBC9115739BF42>

Call in number: 1-866-398-2885 Passcode: 252501#

1. Call to Order

The meeting was called to order at 6:31pm

By moderator Bonnie Schaefer

2. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie Schaefer	X		
Ms. Sophia Lewis	X		
Ms. Brenda Sachleben	X		
Mr. Victor D. Valentine, Sr.	X		
Dr. Debra Heath-Thornton	X		

3. Board Meeting Agenda

Be it resolved that the Board adopts the Meeting Agenda dated May 23, 2016.

MM: Brenda Sachleben SM: Victor Valentine Action: 5-0 Motion Carries

4. Reports to the Board

- i. State of the School (Joanne Barnett, Chief Executive Officer)
- ii. Finance (Jose Parrilla, Chief Financial Officer)
- iii. Academics and Family Support (Kahlila S. Lee, Dean of Teaching, Learning and Family Support)
- iv. Institutional Advancement (Jason Billups, Executive Director of Institutional Advancement)
- v. Human Resources (Sherri Tate, Executive Director of Human Resources)

5. Public Comment (Topic related to Action Items Only)

6. Committee Updates and Action Items

a. Governance Committee

- i. Minutes of Previous Meeting (ES# 1516-23-05-1)

Be it resolved that the Board approves the Minutes from the following Board of Trustees meeting: **April 25, 2016.**

MM: Debra Heath-Thornton SM: Brenda Sachleben Action: 5-0 Motion Carries

ii. Amendment to By-Laws (ES# 1516-23-05-2)

Be it resolved that the Board approves the amendments to the By-laws effective May 23, 2016.

MM: Brenda Sachleben SM: Debra Heath-Thornton Action: 5-0 Motion Carries

iii. Board Policies (ES# 1516-23-05-3)

Be it resolved that the Board hereby approves the Scholarship Policy:

MM: Sophia Lewis SM: Victor Valentine Action: 5-0 Motion Carries

iv. Scholarship Program (ES# 1516-23-05-4)

Be it resolved that the Board hereby approves a scholarship program and select members to serve on the Scholarship Committee to carry out the functions of the program annually:

MM: Sophia Lewis SM: Debra Heath-Thornton Action: 5-0 Motion Carries

b. Finance Committee

i. Financial Statements (ES#1516-23-05-5)

Be it resolved that the Board approves the Financial Statements through March 2016

MM: Victor Valentine SM: Sophia Lewis Action: 5-0 Motion Carries

ii. Budget SY 2016-2017 (ES# 1516-23-05-6)

Be it resolved that the Board approves the Posting of the proposed budget for SY 2016-2017 for Public Review.

MM: Brenda Sachleben SM: Debra Heath-Thornton Action: 5-0 Motion Carries

c. Personnel Committee

i. Personnel Report (ES# 1516-23-05-7)

Be it resolved that the Board approves the Personnel Report denoting all changes in personnel beginning **January – April 2016**

MM: Debra Heath-Thornton SM: Brenda Sachleben Action: 5-0 Motion Carries

7. Public Comment (Topic related to PA Virtual Operations)
8. Board of Trustees Executive Session
9. A motion was made and seconded to continue this meeting May 26, 2016 at 6:30pm.

MM: Debra Heath-Thornton SM: Sophia Lewis Action: 5-0 Motion carries


Secretary