



**Board of Trustees
Meeting Minutes
November 28, 2016 – 6:30 p.m.**

via Blackboard Collaborate Link:

<https://sas.illuminate.com/m.jnlp?sid=1164&password=M.24E324CAA866EA04EBC9115739BF42>

Call in number: 1-866-398-2885 Passcode: 252501#

i. Call to order

The meeting was called to order at 6:32 pm
By moderator Bonnie Schaefer

ii. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie Schaefer	x		
Ms. Sophia Lewis	x		
Ms. Brenda Sachleben	x		
Mr. Victor D. Valentine, Sr.	x		
Dr. Debra Heath-Thornton	x		7:42 pm

iii. Be it resolved that the Board adopts the agenda.

MM: BS SM: VV Action: Approved

iv. Reports to the Board

- a. State of the School (Dr. John Chandler, Chief Executive Officer)
- b. Finance (Dr. Jose Parrilla, Chief Financial Officer & Chief Process Officer)
- c. Academics and Family Support (Dr. Kahlila Lee, Chief of Academics & Student Services)
- d. Institutional Advancement (Jason Billups, Executive Director of Institutional Advancement)
- e. Human Resources (Sherri Tate, Executive Director of Human Resources)

v. Public Comment (Topic related to Action Items Only)

vi. Committee Updates and Action Items

a. Governance Committee

i. Minutes of Previous Meeting (ES# 1617-28-11-1)

Be it resolved that the Board approves the minutes from the following Board of Trustees meeting: **September 26, 2016**
MM: DH SM: BS Action: Approved

ii. School Comprehensive Plan 2017-2020 (ES# 1617-28-11-2)

Be it resolved that the Board hereby approves the submission of the School Comprehensive Plan for 2017-2020 school years to the Pennsylvania Department of Education.

MM: VV SM: DH Action: Approved

iii. 2016-2017 Student Handbook (ES# 1617-2-09-2)

Be it resolved that the Board hereby approves the Amended Student Handbook for the 2016-17 SY

MM: DH SM: BS Action: Approved

b. Finance Committee –

i. Financial Statements (ES#1617-26-09-5)

Be it resolved that the Board approves the Financial Statements through October 2016

MM: VV SM: BS Action: Approved

c. Personnel Committee

i. Personnel Report (ES# 1617-26-09-6)

Be it resolved that the Board approves the Personnel Report denoting all changes in personnel beginning **September 1, 2016 – October 31, 2016**

MM: BS SM: DH Action: Approved

ii. Employment Addendum for Dr. Joanne Barnett (ES# 1617-28-11-7)

Be it resolved that the Board approves the Second Addendum to Employment Agreement for Dr. Joanne Barnett for the period of July, August, and September 2016 pending legal review.

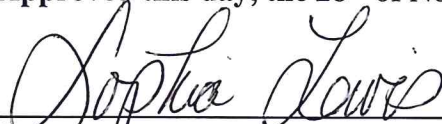
MM: DH SM: VV Action: Approved

7. Public Comment (Topic related to PA Virtual Operations)

8. Adjournment Time 7:55 pm

MM: DH SM: VV Action: Approved

Approved this day, the 28th of November 2016


Secretary