



Board of Trustees Meeting Agenda
March 27, 2017 at 6:30 pm

via Blackboard Collaborate Link:
https://pavcs.blackboard.com/webapps/bb-collaborate-bb_bb60/launchSession/guest?uid=e65f5730-72cb-4b7c-a34c-b25e4d157a97&course_id=_13746_1

Call in number: 571-392-7703 Pin: 777470461715

I. Call to order

The meeting was called to order at 6:40 pm
 By moderator Bonnie Schaefer

II. Pledge of Allegiance

III. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie Schaefer	x		
Ms. Sophia Lewis	x		
Ms. Brenda Sachleben	x		
Mr. Victor D. Valentine, Sr.	x		
Dr. Debra Heath-Thornton	x		

IV. Be it resolved that the Board adopts the agenda.

MM: Brenda Sachleben SM: Debra Heath-Thornton Action: Pass 5-0

- Bonnie Schaefer - yes
- Sophia Lewis – yes
- Brenda Sachleben – yes
- Victor Valentine Sr. – yes
- Debra Heath-Thornton - yes

V. Reports to the Board

- a. CEO Report (Dr. John Chandler, Chief Executive Officer)
- b. Finance (Dr. Jose Parrilla, Chief Financial Officer & Chief Process Officer)
- c. Academics and Family Support (Steve Schutt, Assistant Dean 7-12)
- d. Institutional Advancement (Jason Billups, Executive Director of Institutional Advancement)
- e. Human Resources (Sherri Tate, Executive Director of Human Resources)

VI. Public Comment (Topic related to Action Items Only)

VII. Committee Updates and Action Items

a. Governance Committee

i. Minutes of Previous Meeting

Be it resolved that the Board approves the minutes from the following Board of Trustees meeting: **January 28, 2017**

MM: Brenda Sachleben SM: Debra Heath-Thornton Action: Pass 5-0

Bonnie Schaefer - yes

Sophia Lewis – yes

Brenda Sachleben – yes

Victor Valentine Sr. – yes

Debra Heath-Thornton - yes

ii. Board Policies

Be it resolved that the Board approves the following revised Board policies:

a. HIPAA Security Policy and Procedures

b. Student Clubs and Activities Policy

MM: Debra Heath-Thornton SM: Brenda Sachleben Action: Pass 5-0

Bonnie Schaefer - yes

Sophia Lewis – yes

Brenda Sachleben – yes

Victor Valentine Sr. – yes

Debra Heath-Thornton - yes

b. Finance Committee

i. Financial Statements

Be it resolved that the Board approves the Financial Statements through February 2017.

MM: Victor Valentine SM: Debra Heath-Thornton Action: Pass 5-0

Bonnie Schaefer - yes

Sophia Lewis – yes

Brenda Sachleben – yes

Victor Valentine Sr. – yes

Debra Heath-Thornton - yes

c. Personnel Committee

i. Personnel Report

Be it resolved that the Board approves the Personnel Report denoting all changes in personnel beginning **January 1, 2017 – February 28, 2017.**

MM: Brenda Sachleben SM: Victor Valentine Action: Pass

5-0

Bonnie Schaefer - yes

Sophia Lewis – yes

Brenda Sachleben – yes

Victor Valentine Sr. – yes

Debra Heath-Thornton - yes

ii. Chief Executive Officer Employment Agreement

The Board of Trustees of PA Virtual Charter School hereby approves the terms of the Employment Agreement with Dr. John Chandler pending legal review.

MM: Debra Heath-Thornton SM: Victor Valentine Action: Pass 5-0

Bonnie Schaefer - yes

Sophia Lewis – yes

Brenda Sachleben – yes

Victor Valentine Sr. – yes

Debra Heath-Thornton - yes

VIII. Public Comment (Topic related to PA Virtual Operations)

IX. Adjournment Time: 7:47 pm

MM: Brenda Sachleben

SM: Debra Heath Thornton

Action: Pass 5-0

Bonnie Schaefer - yes

Sophia Lewis – yes

Brenda Sachleben – yes

Victor Valentine Sr. – yes

Debra Heath-Thornton – yes



Secretary

05/25/2017

Date