



**Board of Trustees
Meeting Agenda- DRAFT
August 28, 2017 at 6:30 pm**

https://pavcs.blackboard.com/webapps/bb-collaborate-bb_bb60/launchSession/guest?uid=a34ec101-609f-4ba9-8f86-27d730284061&course_id=_17237_1

Participant Phone: 571-392-7703
Participants PIN: 302079878563

I. Meeting Opening

A. Call to order

The meeting was called to order at 6:32pm
By moderator Bonnie Schaefer

B. Pledge of Allegiance

C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie Schaefer	x		
Ms. Sophia Lewis			6:38pm
Ms. Brenda Sachleben	x		
Mr. Victor D. Valentine, Sr.	x		
Dr. Tom Whetstone	x		

D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.
MM: Victor Valentine SM: Tom Whetstone Action: Pass5-0

II. Public Comment (Agenda Items Only)

III. Reports to the Board

- A. Finance, IT & OPS (Jason Billups, Chief Financial Officer)**
- B. Academics & Family Support (Dr. Jose Parrilla, Chief Academic Officer)**
- C. Human Resources, Marketing, & Enrollment (Sherri Tate, Executive Director of Human Resources, Enrollment, & Marketing)**
- D. CEO Report (Dr. John Chandler, Chief Executive Officer)**

IV. Governance Committee Updates and Action Items

A. Minutes of Previous Meeting

Be it resolved that the Board approves the minutes from the following Board of Trustees meeting (s): **June 26 and August 7, 2017.**

MM: Brenda Sachleben SM: Victor Valentine Action: Pass5-0

B. Policies

Be it resolved that the Board hereby approves the following revised Board and Special Education policies.

1. Travel Reimbursement
 2. Conflict of Interest
 3. Allowability of Costs
 4. Procurement
 5. Child Find Notice
 6. Annual FERPA Notice
 7. Annual SPED Notice
- MM: Sophia Lewis SM: Victor Valentine Action: Pass5-0

C. Amendment to By-Laws

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Pennsylvania Virtual Charter School and it is hereby resolved that the Board of Trustees approves and adopts the attached Amended Bylaws for the Pennsylvania Virtual Charter School. Such Amended Bylaws shall be effective immediately.

MM: Victor Valentine SM: Tom Whetstone Action: Pass5-0

D. Reappointment of Board Trustees

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Pennsylvania Virtual Charter School and it is hereby resolved that the Board of Trustees reappoints the following for the Pennsylvania Virtual Charter School's Board of Trustees for the terms specified.

President: Ms. Bonnie Schaefer – expires September 2019
 Vice President: Ms. Brenda Sachleben – expires September 2020
 Secretary: Ms. Sophia Lewis – expires September 2019
 Treasurer: Mr. Victor D. Valentine, Sr. – expires September 2020
 MM: Brenda Sachleben SM: Sophia Lewis Action: Pass5-0

E. Election of Officers

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Pennsylvania Virtual Charter School and it is hereby resolved that the Board of Trustees elects the following as Officers for the Pennsylvania Virtual Charter School's Board of Trustees.

President: Ms. Bonnie Schaefer
 Vice President: Ms. Brenda Sachleben
 Secretary: Ms. Sophia Lewis
 Treasurer: Mr. Victor D. Valentine, Sr.
 MM: Victor Valentine SM: Tom Whetstone Action: Pass5-0

F. Committees for the 2017-2018 School Year

The Board approves the committees for the 2017-2018 School Year as follows:

Name	Office	Committees
Ms. Bonnie Schaefer	President	Governance
Ms. Brenda Sachleben	Vice-President	Governance
Ms. Sophia Lewis	Secretary	Human Resources
Mr. Victor Valentine	Treasurer	Finance
Dr. Tom Whetstone	Member	Finance & Human Resources

MM: Sophia Lewis SM: Brenda Sachleben Action: Pass5-0

V. Personnel Committee Updates and Action Items

A. Personnel Report

Be it resolved that the Board approves the Personnel Report denoting all changes in personnel beginning **May 1, 2017 – August 23, 2017.**

MM: Tom Whetstone SM: Victor Valentine Action: Pass5-0

VI. Public Comment (Topic related to PA Virtual Operations)

VII. Closing of Meeting

A. Adjournment Time

MM: Brenda Sachleben

SM: Victor Valentine Action: Pass5-0

Approved this day, the 28th of October 2017



Secretary

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