



Board of Trustees Meeting Minutes April 21, 2018 – 1:00 pm

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Participant Phone: 571-392-7703 PIN: 550 217 856 399

The Board met in Executive Session prior to the start of the public Board Meeting.

I. Meeting Opening
A. Call to order

The meeting was called to order at 1:02 pm
By Board President Bonnie Schaefer

B. Pledge of Allegiance

C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie Schaefer	x		
Ms. Sophia Lewis	x		
Ms. Brenda Sachleben	x		
Mr. Victor D. Valentine, Sr.		x	
Dr. Tom Whetstone	x		

D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.
MM: Brenda Sachleben SM: Tom Whetstone Action: 4-0

II. Public Comment (Agenda Items Only)

III. Reports to the Board

- A. Finance, IT & OPS (Jason Billups, Chief Financial Officer)**
- B. Academics & Family Support (Dr. Jose Parrilla, Chief Academic Officer)**
- C. Human Resources, Marketing, & Enrollment (Sherri Tate, Executive Director of Human Resources, Enrollment, & Marketing)**
- D. CEO Report (Dr. John Chandler, Chief Executive Officer)**

IV. Committee Updates and Action Items

A. Governance Committee

1. Previous Meeting Minutes

- a. Be it resolved that the Board approves the minutes from the following Board of Trustees meeting: February 26, 2018.

MM: Sophia Lewis SM: Tom Whetstone Action: 4-0

B. Financial Committee

1. Financial Statements

- a. Be it resolved that the Board approves the Financial Statements through March 31, 2018.

MM: Tom Whetstone SM: Brenda Sachleben Action: 4-0

2. Settlement Agreement

- a. Be it resolved that the Board of Trustees hereby approves the Resolution pertaining to the Confidential Settlement Agreement and Release in the matter of File No. 252-16.

MM: Sophia Lewis SM: Brenda Sachleben Action: 4-0

3. Settlement Agreement

- a. Be it resolved that the Board of Trustees hereby approves the Resolution pertaining to the Confidential Settlement Agreement and Release in the matter of File No. 177-18.

MM: Brenda Sachleben SM: Sophia Lewis Action: 4-0

4. Posting of the 2018-2019 Budget

- a. Be it resolved that the Board of Trustees hereby approves the posting of the 2018-2019 budget.

MM: Tom Whetstone SM: Sophia Lewis Action: 4-0

C. Human Resources Committee

1. Personnel Report

a. Be it resolved that the Board approves the Personnel Report denoting all changes in personnel beginning February 17, 2018 - April 6, 2018.

MM: Sophia Lewis SM: Brenda Sachleben Action: 4-0

D. Academic/Student Affairs Committee

1. 2018-2019 Academic Calendar

a. Be it resolved that the Board approves the 2018-2019 Academic Calendar.

MM: Brenda Sachleben SM: Sophia Lewis Action: 4-0

2. 2018-2019 Administrative Calendar

a. Be it resolved that the Board approves the 2018-2019 Administrative Calendar.

MM: Sophia Lewis SM: Brenda Sachleben Action: 4-0

5. Public Comment (Topic related to PA Virtual Operations)

6. Closing of Meeting

A. Adjournment Time 1:35 pm

MM: Tom Whetstone SM: Sophia Lewis Action: 4-0



Secretary