



## Amplify ELA pre-launch checklist for teachers

Hello and welcome to Amplify ELA! To ensure your first day using Amplify ELA in the classroom is as seamless and smooth as possible, we recommend reviewing the following checklist at least two weeks ahead of time.

### Step 1

#### Plan to attend your school's professional learning session.

- Contact your instructional leader for the format, date, time, and location of your school's professional learning session.
- Attend your professional learning session. The trainers are professional learning experts with lots of experience in schools using Amplify ELA, so ask lots of questions!
- During your professional learning session, you may receive a temporary username and password so you can log in to the digital Teacher's Guide if your school-supplied username isn't ready yet. Your district IT lead will supply your school-supplied username once it is ready.



## Step 2

### Log in to the digital Teacher's Edition.

- Using a Safari or Chrome web browser, navigate [here](#).
- Click Log in with Google, Log in with Clever, or Log in with Amplify. If you don't know which option to use, please ask your district IT lead. Whoever is working with Amplify during the setup process will know which option to choose.
- Use your school-supplied username and password to log in. If you have any questions about your school-supplied username and password, please contact your district IT lead.
- If you have questions about whether your device is supported, navigate [here](#). If you're using a Chromebook, Windows laptop, MacBook, or a recent iPad model, you should be good to go.



## Step 3

### Explore the curriculum!

- Start clicking around in the Amplify ELA curriculum!
- Read through the lessons in the first unit you'll be teaching. Note how each lesson builds on each other.

### Check your account settings and class rosters.

- While you're logged in with your school-supplied username and password, check that your class rosters are correct.
- To learn how to check your account settings and manage your class rosters, navigate [here](#).



## Step 4

### Give your students access to their digital accounts.

- To learn how to give students access to the digital curriculum, please navigate [here](#).



## Step 5

### Find your print materials

- If your school purchased Amplify ELA's blended package, ask your administrator to locate your print materials.
- Plan ahead for storage. Each classroom receives a box that includes teacher materials: 6 Teacher Editions, 1 Solo workbook blackline masters, 6 Writing Journals, 1 Novel, and 3 posters. Student materials are combined in a carton and include the following for each student: 1 Student Edition, 6 Writing Journals, and 1 novel.



## Step 6

### Go on a treasure hunt.

- While logged in to the digital Teacher's Edition, click on any unit.
- Jump down to the Unit Guide to explore planning strategies and materials.
- Skim through each of the menu items (e.g. Unit Overview, Apps in this Unit, Differentiation, Lesson Standards, Vocabulary, etc.)
- On the right side of the screen, download a few PDFs from the Materials area.
- Navigate to any lesson within the unit you selected.
- Explore each item in the Lesson Brief (this is another place we help you prepare for your instruction).
- Click on any of the activity cards other than the Vocabulary activity (menu just below the lesson banner). Read through the teacher-facing instructions for the activity. If the instructions are not visible, try clicking the icon to the right, labeled Instructional Guide.
- Click through the other activities in the lesson. Note how the Step by Step instructions vary per activity, and how some activities have a Teacher Support or Possible Responses tab with additional information.
- While in the lesson, open the Global Navigation Menu in the top left corner. The menu icon is three horizontal lines. From here you can quickly access simulations and other digital tools. Close the Global Navigation Menu by clicking the icon again.