

documaster

It's time to get organized

# Documaster makes it easy to store, tag and find documentation



From managing contracts in a 2-man shop

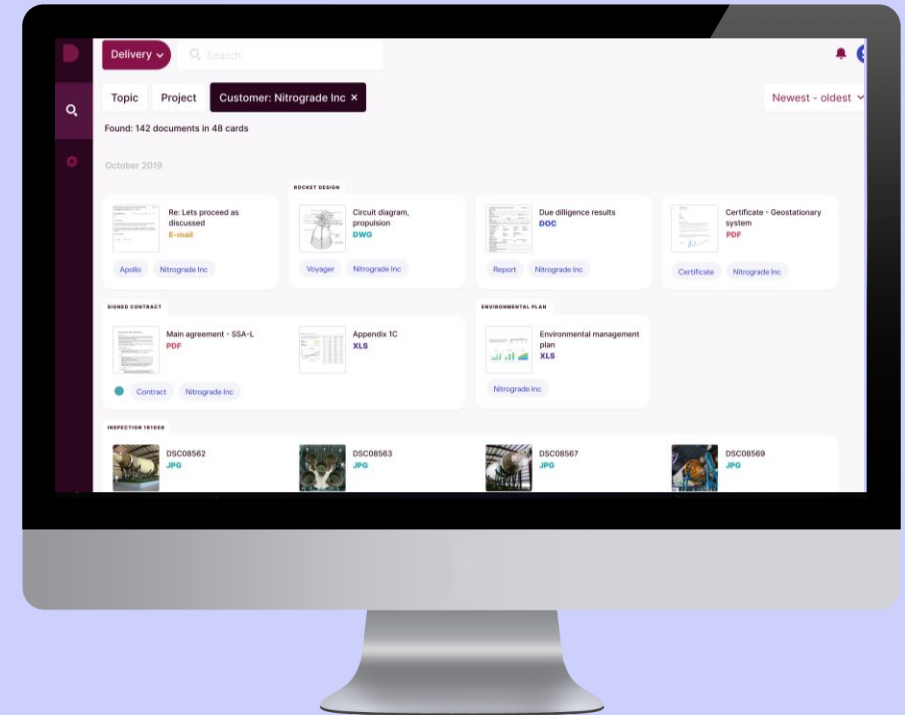


...to controlling all technical documentation of an offshore platform



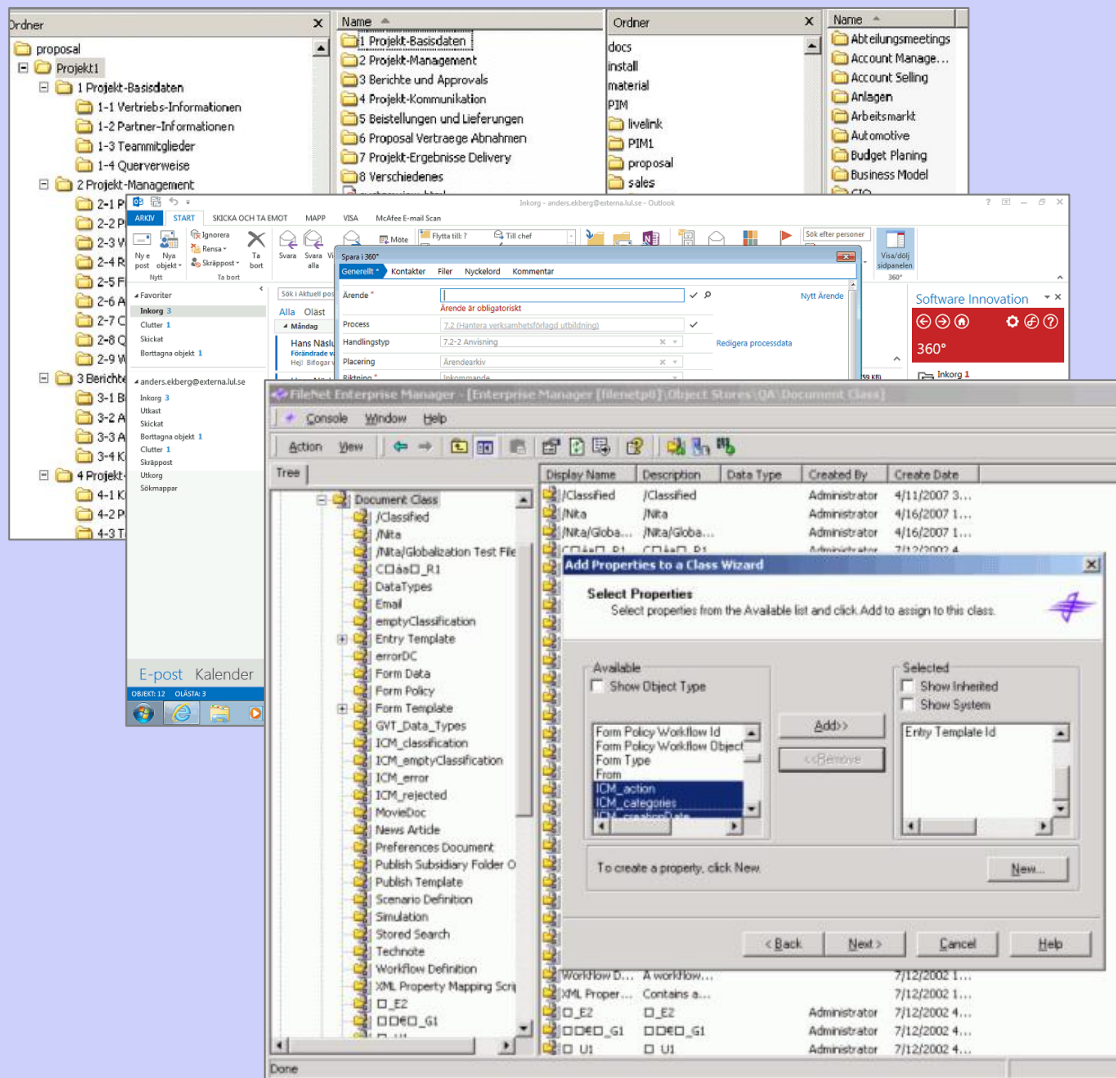
...to ultimately holding all the records of a large public sector entity, harvesting data from all of their line of business systems.

Our product is based on international standards for document storage, including OAIS (ISO14721), Moreq, Noark, ISO19005 and more.



# Some of our clients





## The challenge with traditional document management

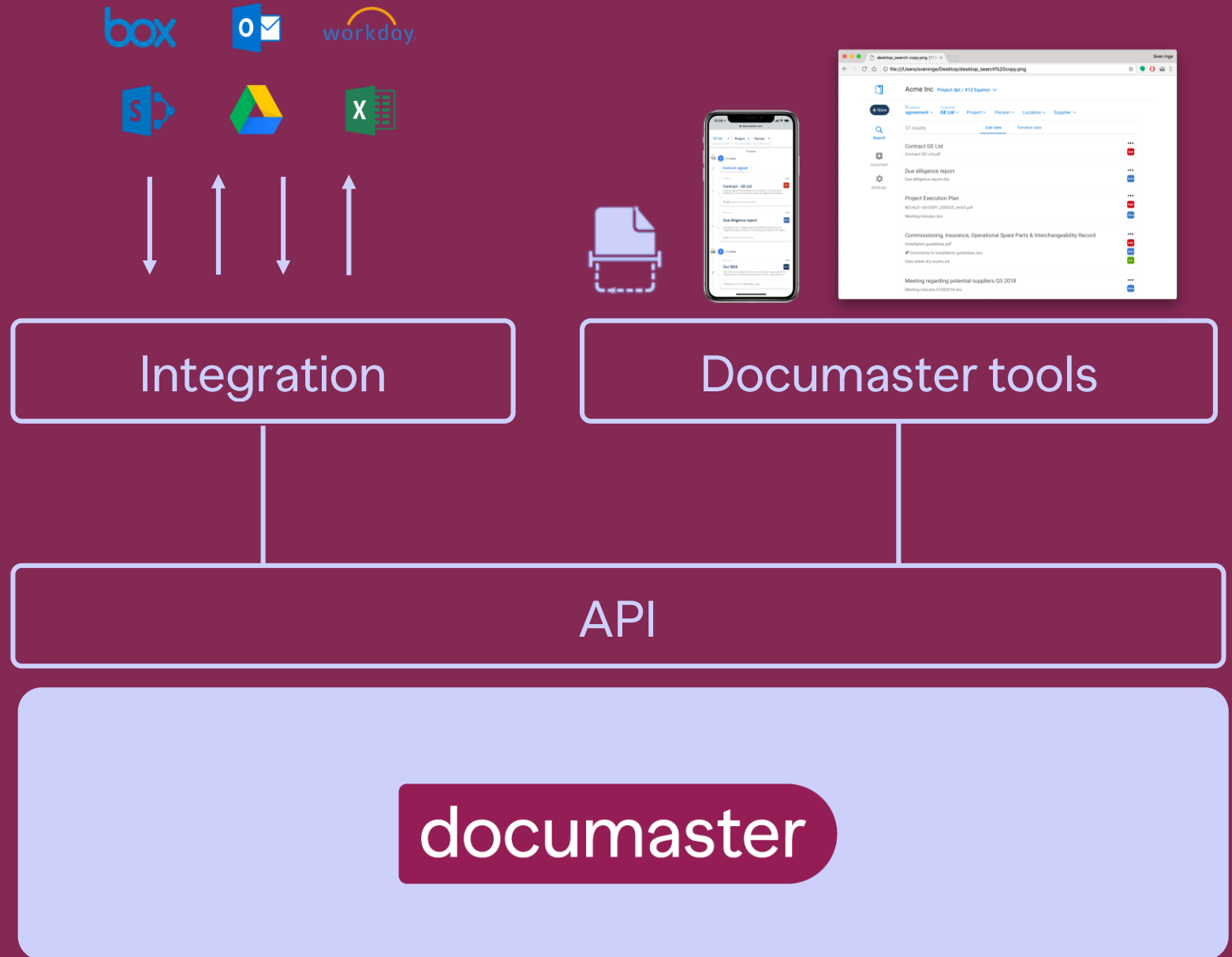
Folder classification gets incredibly complicated when dealing with larger volumes of documents and users

Folders are mutually exclusive – how do you view all documents of a certain type, e.g. certificates or employee contracts, from across folders?

Enterprise document or content management solutions are often not intuitive or user friendly.

Many clients integrate Documaster directly into their own business tools via our APIs, to store and extract important documentation.

Additionally, many employees use Documaster's mobile, desktop and Microsoft Office solutions for ad hoc document management and information re-use





Integrations into Outlook and other tools makes sharing important emails and deliverables a breeze

The screenshot displays the Office 365 Outlook interface. On the left, the 'Inbox' is visible with a list of emails from Tyler Franklin and Curtis Applesseed. The main pane shows an email from Curtis Applesseed titled 'Stock option agreement' dated 06/30/2018. The email content includes a greeting to Jenny Reichelt and a reference to a signed copy of the stock option agreement. On the right, a 'Save to DocuSign' sidebar is open, showing a timeline of document events: 'Contract signed' (Jun 27), 'Contract GE Ltd' (PDF), 'Due diligence report' (Word), and 'Our NDA' (PDF). The DocuSign interface includes search filters for 'Employee' and 'Doc. type'.

# Cloud file storage for professional usage

Documentation: "What has been agreed, delivered and implemented?"

Professional usage: "How can we structure and organise the documentation of our assets?"

Powerful, yet refreshingly **simple**

The screenshot displays a cloud storage interface with a dark sidebar on the left containing icons for home, search, and settings. The main content area features a search bar with a 'Delivery' dropdown and a search input field. Below the search bar, filters for 'Topic', 'Project', and 'Customer: Nitrograde Inc' are visible. A notification indicates 'Found: 142 documents in 48 cards'. The results are organized by date, starting with 'October 2019'. The interface shows several document cards, each with a thumbnail, title, file type, and associated tags. The cards are categorized into sections: 'ROCKET DESIGN', 'SIGNED CONTRACT', and 'INSPECTION 191008'. The 'ROCKET DESIGN' section includes an email about proceeding with a discussion, a circuit diagram for propulsion, and a due diligence report. The 'SIGNED CONTRACT' section includes a main agreement and an appendix. The 'INSPECTION 191008' section includes three inspection photos. Each card also shows tags for the project name and the customer.

Delivery ▾ Search

Topic Project Customer: Nitrograde Inc ×

Found: 142 documents in 48 cards

October 2019

**ROCKET DESIGN**

- Re: Lets proceed as discussed  
E-mail  
Apollo Nitrograde Inc
- Circuit diagram, propulsion  
DWG  
Voyager Nitrograde Inc
- Due diligence report  
DOC  
Report Nitrograde Inc

**SIGNED CONTRACT**

- Main agreement - SSA-L  
PDF  
Contract Nitrograde Inc
- Appendix 1C  
XLS  
Nitrograde Inc

**ENVIRONMENTAL PLAN**

- Environmental plan  
XLS  
Nitrograde Inc

**INSPECTION 191008**

- DSC08562  
JPG  
Inspection Nitrograde Inc
- DSC08563  
JPG  
Nitrograde Inc
- DSC08567  
JPG  
Nitrograde Inc



# Our system is new, fast and simpler: Making documentation and archiving a seamless experience.

Quickly look up all files you have on a given project or employee

Filter by document type, company asset or any other label you want

Integration with existing tools

Mobile friendly solution upload files on anytime, anywhere

Advanced metadata for high quality classification

Compile all your documentation into one structured, secure and sleek document management system

Administer user permission and access among all employees

Centralized classification to ensure everybody tags and classifies documents in the same way

Long term preservation features

Securely backed up

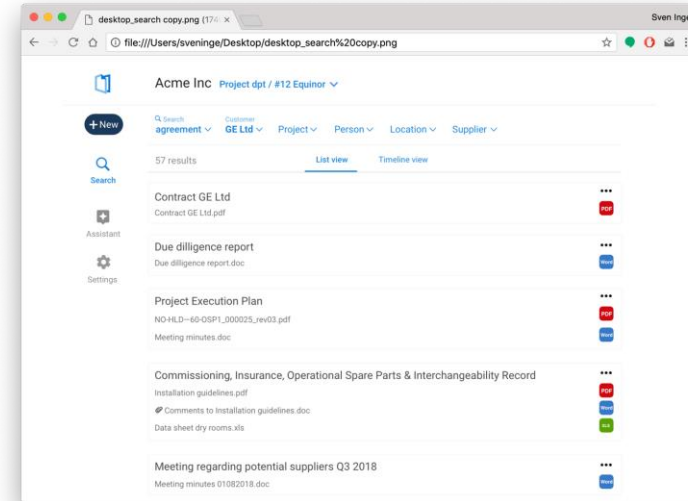
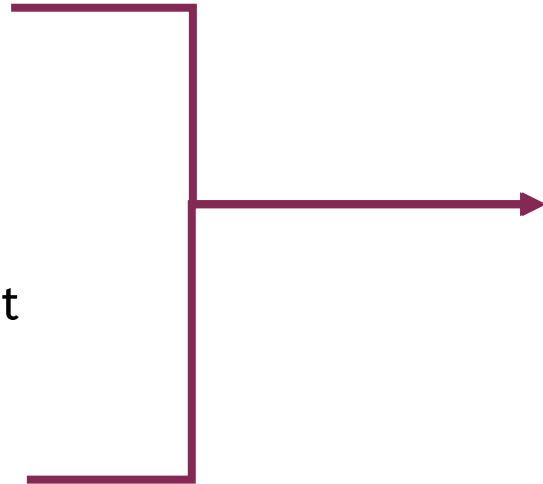




The old paper  
archive:  
We digitize all of it



Future documents:  
automatic or one  
click transfer to  
Documaster



Searchable, structured  
and easily retrievable.



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past present future **documaster**

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