# Shareholders' information

## Warning to shareholders - investment fraud

We are aware that some of our shareholders have received unsolicited telephone calls or correspondence, offering to buy or sell their shares at very favourable terms. The callers can be very persuasive and extremely persistent and often have professional websites and telephone numbers to support their activities. These callers will sometimes imply a connection to De La Rue and provide incorrect or misleading information. This type of call should be treated as an investment scam - the safest thing to do is hang up.

You should always check that any firm calling you about potential investment opportunities is properly authorised by the FCA. If you deal with an unauthorised firm you will not be eligible for compensation under the Financial Services Compensation Scheme. You can find out more about protecting yourself from investment scams by visiting the FCA's website www.fca.org.uk/consumers, or by calling the FCA's helpline on 0800 111 6768.

If you have already paid money to share fraudsters contact Action Fraud immediately on 0300 123 2040 (www.actionfraud.police.uk).

### Registered office

De La Rue House Jays Close, Viables, Basingstoke. Hampshire RG22 4BS

Telephone: +44 (0)1256 605000 Fax: +44 (0)1256 605336

Registered number: 3834125 Company Secretary: Mr E H D Peppiatt

#### Registrar

Computershare Investor Services PLC The Pavilions Bridgwater Road Bristol BS99 6ZZ

Telephone: +44 (0)370 703 6375 Fax: +44 (0)370 703 6101

## **Annual general meeting**

The AGM will be held at 10:30 on 25 July 2019 at De La Rue House, Jays Close, Viables, Basingstoke, Hampshire RG22 4BS. Each shareholder is entitled to attend and vote at the AGM, the arrangements for which are described in a separate notice to shareholders. The notice of AGM can also be found in the investors section on the Group's website.

## **Electronic shareholder** communications

Shareholders can register online at www.investorcentre.co.uk/ecomms to receive statutory communications electronically rather than through the post. Shareholders who choose this option will receive an email

notification each time the Group publishes new shareholder documents on its website. Shareholders will need to have their shareholder reference number (SRN) available when they first log in. This 11 character number (which starts with the letter C or G) can be found on share certificates and dividend tax confirmations. Shareholders who subscribe for electronic communications can revert to postal communications or request a paper copy of any shareholder document at any time in the future.

## **Electronic voting**

All shareholders can submit proxies for the AGM electronically by logging onto Computershare's website at www.investorcentre.co.uk/eproxy

## Shareholder enquiries

Enquiries regarding shareholdings or dividends should, in the first instance, be addressed to Computershare Investor Services PLC. Details of shareholdings and how to make amendments to personal details can be viewed online at www.investorcentre.co.uk

Shareholder helpline telephone: +44 (0)370 703 6375

### **Dividends**

Shareholders are encouraged to have dividends paid directly into their bank accounts to ensure an efficient payment method on the payment date. Shareholders selecting this payment method will receive a dividend confirmation in respect of each dividend payment.

## **Consolidation of shares**

Where registered shareholdings are represented by several individual share certificates, shareholders may wish to have these replaced by one consolidated certificate. The Company will meet the cost for this service. Share certificates should be sent to the Company's registrar together with a letter of instruction.

#### Internet

The Group has a wide range of information that is available on its website www.delarue.com including:

- Finance information annual and interim reports, financial news and events
- Share price information
- Shareholder services information
- Press releases both current and historical

## Capital gains tax March 1982 valuation

The price per share on 31 March 1982 was 617.5p.

Shareholders are advised to refer to their brokers/financial advisers for detailed advice on individual capital gains tax calculations.

## Share dealing facilities Computershare Investor **Services PLC**

Computershare, the Company's registrar, provides a simple way to sell or purchase De La Rue plc shares.

### Internet share dealing

Available 24 hours a day/seven days a week with real time pricing in market hours. Commission is charged at 1%, subject to a minimum charge of £30, with no set-up or annual management fees. Further information can be obtained by logging on to: www.computershare.trade

#### Telephone share dealing

Commission is charged at 1% plus £35, with no set-up or annual management fees. The telephone share dealing service is available from 08:00 to 16:30 Monday to Friday, excluding bank holidays, on telephone number: +44 (0)370 703 0084

## Financial calendar

Ex-dividend date for 2018/19 final dividend	4 July 2019
Record date for final dividend	5 July 2019
Payment of 2018/19 final dividend	2 August 2019

## Analysis of shareholders at 30 March 2019

By range of holdings	Shareholders		Shares	
	Number	%	Number	%
0 – 1,000	4,003	73.65%	1,299,901	1.25%
1,001 – 5,000	1,062	19.54%	2,165,775	2.09%
5,001 - 10,000	109	2.01%	782,388	0.75%
10,001 - 100,000	156	2.87%	6,494,059	6.26%
100,001 - 500,000	71	1.31%	16,080,785	15.49%
500,001 and above	34	0.63%	76,973,226	74.16%
Total	5.435	100.00%	103,796,134	100.00%