



OFFICE PRODUCTS    TECHNOLOGY    BREAKROOM    CLEANING    INK & TONER

## Your Company Name

# Important Account Information

Dear [Insert First Name],

Thank you for your recent order and for choosing [your company name]. Below you will find useful account information you can refer to at any time:

Account Number	000000
Dedicated Account Manager	First Last
Customer Service Phone Number	(000) 000 - 0000
Direct Link to Shopping	<a href="http://www.website.com">www.website.com</a>
Your Low Price Guarantee	We'll match our competitors' pricing on the equivalent products or find you a better deal!

We hope your buying experience was a positive one, and look forward to building a lasting relationship with you.

Best Regards,

CEO Name  
Owner, Company

YOUR DIRECT LINK TO **SAVINGS**

**SHOP NOW >**

**Dear Christina,** thank you for your business. Please take a few minutes to learn what Universe can do for you!



**A Message from Mary Miller**  
CEO - Universe Business Products

## You're Our Number One Priority

### Save Time and Money

- Get free next day delivery service on over 800,000 stocked office, food and beverage products in our nationwide warehouses. If you need it, we will find it and deliver it to you.

### Receive Personalized Service

- Work with a local and experienced representative to meet your product needs, as well as customize your invoicing and billing. You'll feel like our only customer.

*"I have been shopping at Universe Business Products for a number of years. Their service is great and has been one of the main reasons why I switched from Staples."*

*- Jerry Jones, ABC Company*

[Read More >](#)

[Shop Universe Today!](#)

**CLICK ON THE BOX  
TO REVEAL YOUR  
MYSTERY SAVINGS**



# SAVE \$25 SITEWIDE\*



CODE: 25OFF

SHOP NOW



**Coffee  
Supplies**

SHOP NOW



**Office  
Products**

SHOP NOW



**Ink and  
Toner**

SHOP NOW



**Cleaning  
Supplies**

SHOP NOW



**Break  
Room**

SHOP NOW



**Office  
Furniture**

SHOP NOW

Terms & Conditions

\*Limited-time offer valid on orders of \$125 or more. Coupon code must be entered at checkout. One use per account. Cannot be combined with any other offer.