# Admiral Residents Association: Committees and Resident-Initiated Groups

## STANDING COMMITTEES

Committees essential to conducting the business of the Resident Association.

A member of the Steering Committee will be an ex officio member of these committees:

# **Budget/Financial Review**

Formulates the Residents Association Budget and reviews Committee/Interest Group requests for funds.

# **Fundraising**

Oversees all fundraising activities of the Residents Association.

## **Communications**

Devises and improves methods of communications with residents, both written and electronic. See also newsletter.

# **Program/Events**

Plans and executes programs of interest to the entire community such as lectures, music, or other events.

## Audit

Appointed annually by the Steering Committee to audit the books of the Residents Association.

# **Nominating**

Appointed annually by the Steering Committee to nominate Resident Association Council candidates for the following year.

# **Bylaws**

Tasked with writing the initial Residents Association Bylaws, thereafter reviews Bylaws annually or when circumstances require.

## LIAISON COMMITTEES

These communicate with management in an advisory capacity. Membership is open to all with one Steering Committee / Council member as an ex officio member:

#### **Admiral Finances**

Reviews The Admiral at the Lake's annual budget from the Residents point of view

## **Culinary Services**

Advises Culinary Services on menus, service, and special events

#### **Facilities**

Advises Facilities Management on issues involving the physical plant and resident well-being and safety

#### Health and Wellness

Advises and communicates with health and wellness staff including the Fitness Center. See also Fitness.

#### **Human Resources**

## Marketing

Advises Marketing in activities including marketing luncheons, tours and other events

# Safety and Security

# **Transportation**

## **COMMUNITY SERVICE COMMITTEES**

Implements the charitable purpose of The Admiral Residents Association and upholds the Kendal Value: to take responsibility in the larger community, maintaining extensive and mutually supportive relationships and sharing our resources and experience.

Residents do not need to be a Committee Member to engage in volunteer activities sponsored by the Residents Association. However, people interested in investigating, organizing and leading these activities are needed on the Committees.

# **Goudy School Committee**

Oversees activities with Goudy School reading buddies

# **Volunteer Opportunities Committee**

Identifies and publicizes inside and outside volunteer opportunities

#### **HarborMates**

Volunteer activities with the Harbors

## **Ushers**

#### **Welcome Committee**

Welcomes new residents into the community with information and hospitality

## RESIDENT-INITIATED GROUPS (RIG)

Groups initiated by residents, which are typically informal, small groups or residents having specialized interests (e.g., Gardeners) or groups who give specialized assistance to residents (e.g., Library):

#### **Amateur Radio Club**

#### **Art Committee**

Implements policies regarding display of resident-owned art, decides on gallery exhibits, investigates possible programs on art-related topics.

## **Brown Bag Book Group**

# Cards and Games/Bridge/Chess/MahJongg

Facilitates programs involving card and other games.

## **Catholic Mass**

#### Chorus

# **Computer Support**

Assists residents in use of computers.

#### **Creative Arts**

Oversees use of and plans programs for the Creative Arts Studio in Independent Living.

# **Ecumenical Prayer Service**

#### **Fireside Chat**

Monthly meeting between residents and CEO to discuss resident interests and concerns.

## **Fitness**

Advises Fitness Center on programs and programs of interest to Residents. This Committee is interested in having members who participate in Fitness Center activities.

# Flower Arranging

# Friends Group

## Garden Group

Provides inside and outside gardening opportunities, field trips, and related programs.

# **Knitting**

# Less of Me (Weight/Fitness)

# Library

Selects books for the library, makes decisions on donations, manages upkeep of the library.

# **Lifelong Learning**

<u>Investigates and implements programs for lifelong learning both within and without the Admiral.</u>
<u>This Committee works directly with the CEO.</u>

## **Low Vision Support Group**

# **Memory Caregivers Support Group**

## Men's Group

#### **Movies**

Selects movies to be shown in the Theatre, provides film-related programs.

#### **Anchor Newsletter**

Publishes newsletter by and for Residents

#### Pets

Takes care of pets whose owners are away and discusses mutual concerns of Admiral pet owners.

# **Program Committee**

## **Readers Theatre**

Play Reading group

#### Sarah's Circle

# Stitching I, Stitching II

#### Travel

Plans and executes trips and other outings for shopping, education, and entertainment

#### **Walkers**

# Woodworking

Manages use of and equipment for residents' woodshop

The Residents Association Steering Committee hopes that you are encouraged to participate in making our community the best place to live. Remember that all of our programs are "resident-driven," so our community will only be successful with your help.