**CUSTOMER NAME:** Click or tap here to enter text.

Is your current IT support insourced or outsourced? Click or tap here to enter text.

If outsourced, who is your provider? Click or tap here to enter text.

How many full-time employees does your organization have? Click or tap here to enter text.

Are there any groups of employees that would not be considered technology users or knowledge workers   
(i.e. shift workers, temps, part-time, email only users, etc.)? Yes  No

If yes, is there a need for these users to get support from Marco? Yes  No

Are all workstations joined to a local active directory or Azure active directory domain? Yes  No

If no, are all workstations of a “professional” version to allow for being added to a domain?

Yes  No

If no, detail the scenario. Click or tap here to enter text.

What corporate email (server and client) is your organization using today? Click or tap here to enter text.

What is your organizations current backup solution? Please detail and include the approximate size of a complete backup if known. Click or tap here to enter text.

Please provide a complete list of all company sites and additional columns of site-specific detail. A site is typically a physical location with a unique mailing address. If the customer hosts servers from a physical   
co-location facility or through a public cloud company, please list those as sites as well.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Site Name**  \*in terms that internal employees would refer to the site | **Location**  \*City and State | **# of Users** | **Servers  on-premise**  \*yes or no  \*if # of physical servers is known, supply # | **Bandwidth Up/Down**  \*required to fill only for sites with servers | **Additional Notes** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |