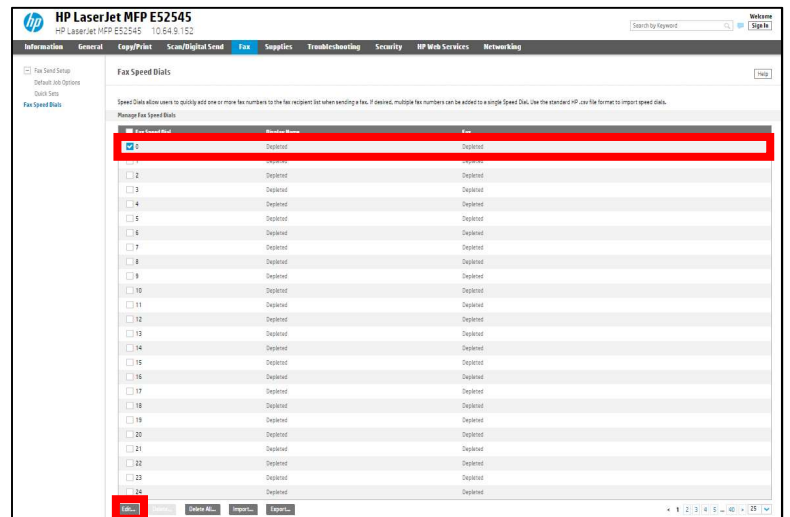
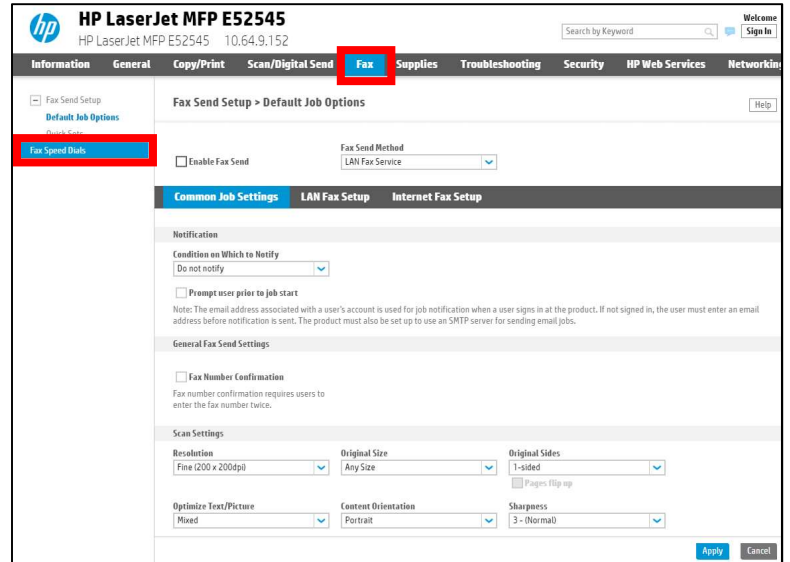


1. In the address bar of the web browser of your choice, type in the **IP Address** of the copier
2. Click **Fax** on the top row
3. Click **Fax Speed Dials** on the left column
4. Check the box of the **Fax Speed Dial** you want to edit
5. Click **Edit** towards the bottom of the page



6. Type in the **Display Name**
7. Type in the **Fax Number**
8. Click **Add**
9. Type in additional numbers as needed
10. Click **OK**

HP LaserJet MFP E52545  
HP LaserJet MFP E52545 10.64.9.152

Information General Copy/Print Scan/Digital Send **Fax** Supplies Troubleshooting Security

Fax Send Setup  
Default Job Options  
Quick Sets  
**Fax Speed Dials**

**Speed Dials**

Edit Speed Dial

Speed Dial Code  
0

Display Name  
Marco

Fax Numbers  
1888888888

Add

Notes  
(Maximum of 768 characters allowed.)

OK Cancel

You should see **The operation was completed successfully** at the top of the screen when finished

HP LaserJet MFP E52545  
HP LaserJet MFP E52545 10.64.9.152

Information General Copy/Print Scan/Digital Send **Fax** Supplies Troubleshooting Security HP Web Services Networkin

Fax Send Setup  
Default Job Options  
Quick Sets  
**Fax Speed Dials**

**Fax Speed Dials**

The operation was completed successfully.

Speed Dials allow users to quickly add one or more fax numbers to the fax recipient list when sending a fax. If desired, multiple fax numbers can be added to a single Speed Dial. Use the standard HP .csv file format to import speed dials.

Manage Fax Speed Dials

Fax Speed Dial	Display Name	Fax
<input checked="" type="checkbox"/> 0	Marco	1888888888
<input type="checkbox"/> 1	Depleted	Depleted
<input type="checkbox"/> 2	Depleted	Depleted
<input type="checkbox"/> 3	Depleted	Depleted
<input type="checkbox"/> 4	Depleted	Depleted
<input type="checkbox"/> 5	Depleted	Depleted
<input type="checkbox"/> 6	Depleted	Depleted
<input type="checkbox"/> 7	Depleted	Depleted
<input type="checkbox"/> 8	Depleted	Depleted
<input type="checkbox"/> 9	Depleted	Depleted