

Login

2

Display Speed

User Assist >

Model Name:bizhub C558

- 1. In the address bar of the web browser of your choice, type in the **IP Address** of the copier
- 2. Make sure that **Public User** is checked *Note: you may not see this page only the next one*
- 3. Click Login
- 4. Click Store Address



Public User

OAdministrator

English (English)

5. Click New Registration

Model Name:bizhub C558	ৰ্ষ্ম Ready to Print							G.	格	¢	?
f Ţ ⊕ Information	Address Book	A	ddress Bo	ook List 🛶							*
dor 🗐	Group	Th	e other party	y who wants to tra	nsmit data can be regi	stered.					
<b>Вох</b>	Program		New Registra	ation	Search Method	Regist	tration	Number			
[ Direct Print	Temporary One-Touch				Sort Criteria	conding	No.	•			
Store Address	Subject				Order Search by nu	imber.	Ascel 1-50	nding •	Go		
Favorite Setting	Text	No	Function	Name	,	S/MIM	E	Edit	Delete		
Customize		1	E-mail	Tammy A				Edit	Delete		
<b>_</b> /		2	E-mail	Mike G				Edit	Delete		
		3	E-mail	Steve H				Edit	Delete		
		4	E-mail	Michael A				Edit	Delete		
		5	E-mail	Mark M				Edit	Delete		
		6	E-mail	Kristi O				Edit	Delete		
		7	E-mail	Jeff G				Edit	Delete		
		8	E-mail	Trevor A				Edit	Delete		
		9	E-mail	Ryan G				Edit	Delete		

TO PLACE A SERVICE CALL OR ORDER SUPPLIES: CALL 800.847.3098 AND PROVIDE LOCATION AND SERIAL OR ID NUMBER OF THE DEVICE



## Konica Minolta Add Fax Numbers

- 6. Click Search from Function
- 7. Click on Fax



- 8. Type Name to be displayed
- 9. Choose an index tab for **address search**
- 10. Check **Main** if you want it on the first window for FAX/SCAN on the copier
- 11. Type in the **Destination**
- 12. Click OK



## 13. Click **OK**

You will now see the fax number on the **Address Book List** 

No.:4	Address Book registration is completed				
	OK				

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