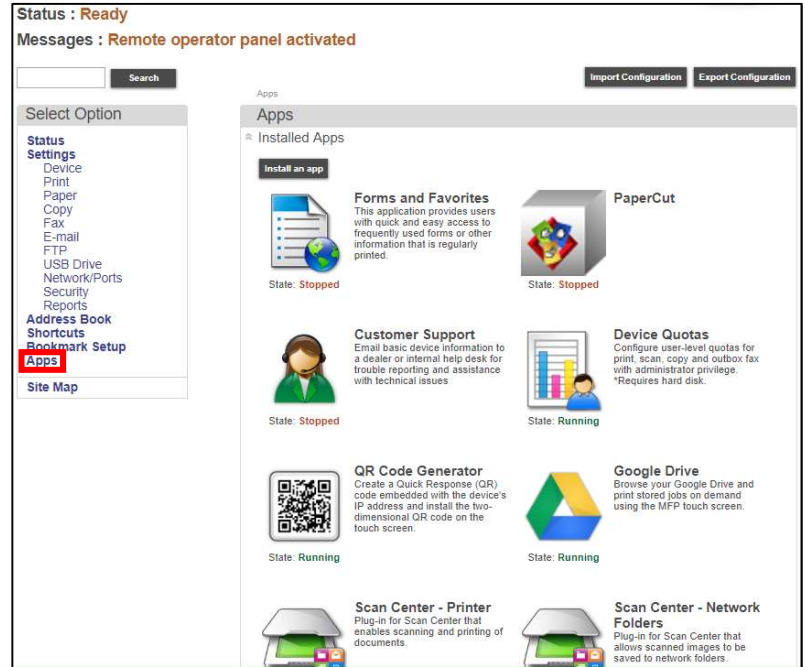
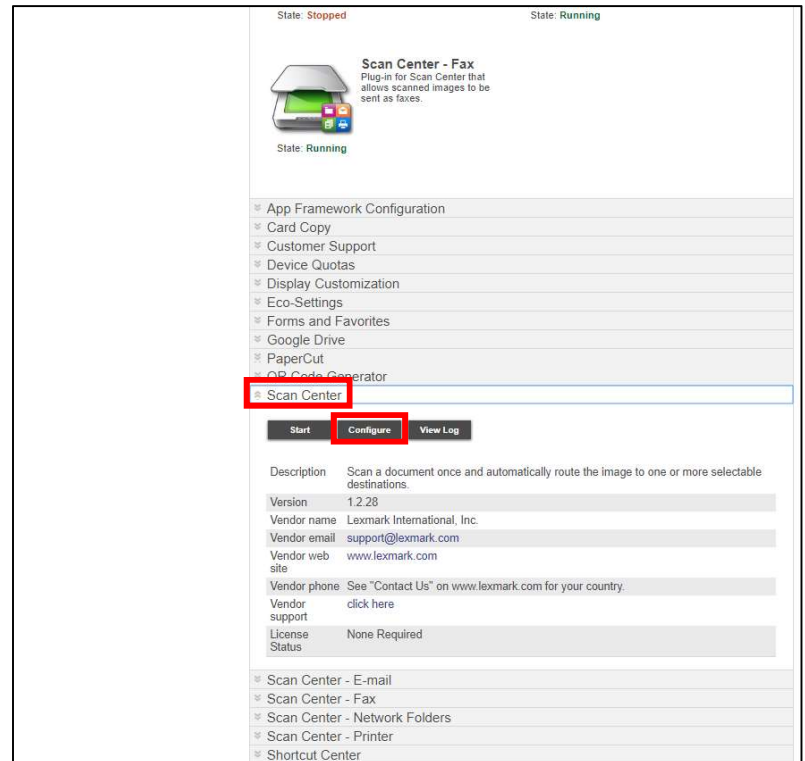


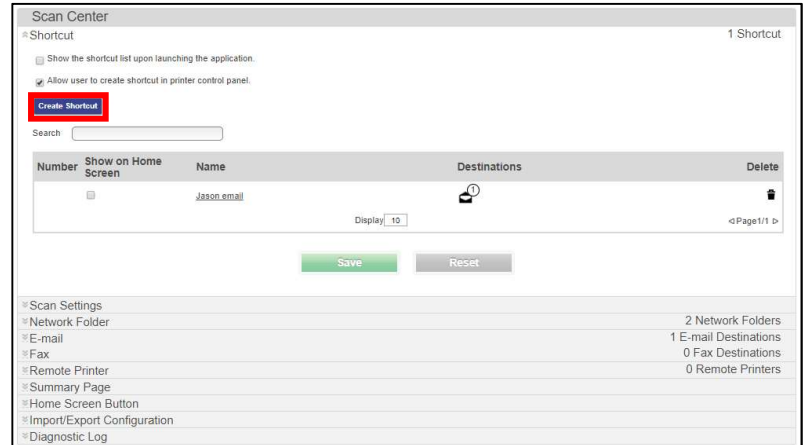
1. In the address bar of the web browser of your choice, type in the **IP Address** of the copier
2. Click **Apps**



3. Scroll down and click **Scan Center**
4. Click **Configure**



6. Click **Create Shortcut**

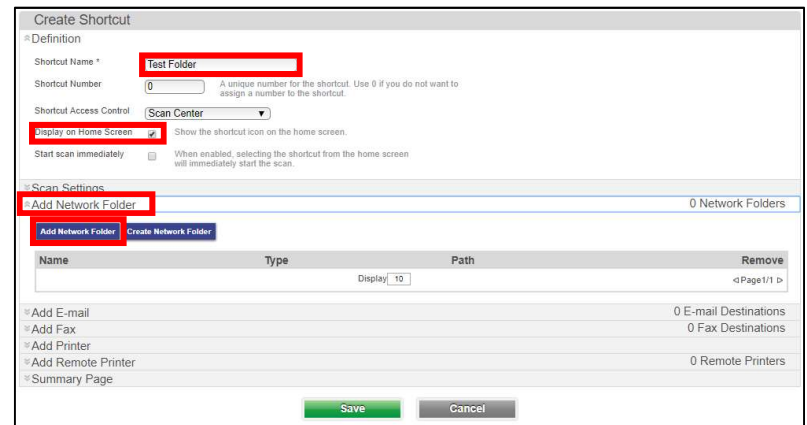


7. Type in the **Shortcut Name**

8. Click **Display on Home Screen**

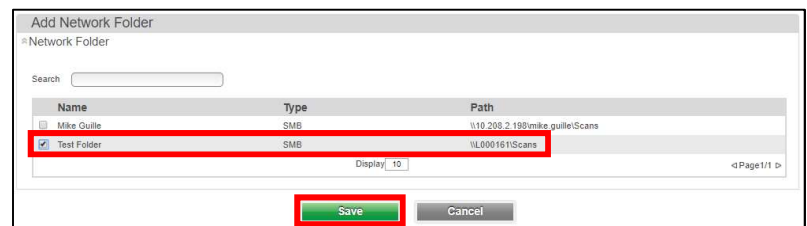
9. Click **Add Network Folder**

10. Click **Add Network Folder**



11. Click the folder you want to add

12. Click **Save**



13. Click **Save**

The shortcut will be on the home screen

