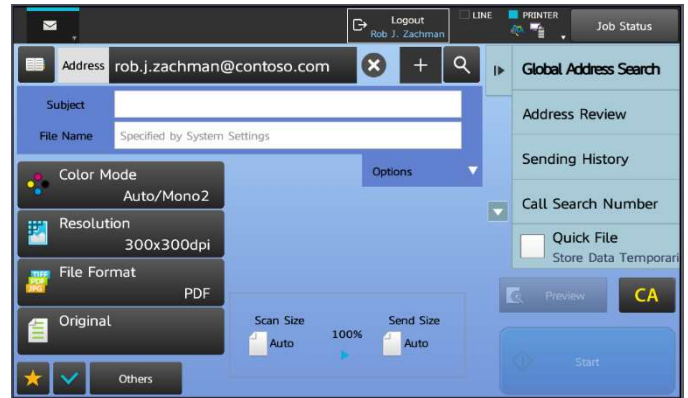


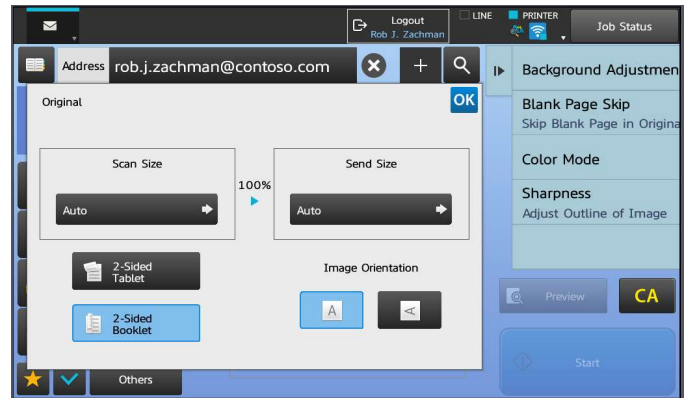
Scanning a document via Email

1. Place original **Face Up** in document feeder or **Face Down** on glass
2. Enter the destination email from the **Address Book** or **Direct Entry** using the keyboard.
3. Press **Start** button



2-sided Scan

1. Place original **Face Up** in document feeder
2. Select **Original**
3. Select **2-sided Booklet**, **OK**
4. Enter the destination email from the **Address Book** or **Direct Entry** using the keyboard.
5. Press **Start** button



Add a Filename

1. Place original **Face Up** in document feeder
2. Press the **File Name** text field
3. Press the **Direct Entry** button
4. Enter your desired **File Name** using **On Screen Keyboard** or **Pull-Out Keyboard** beneath the touch panel
5. Press **Ok**
6. Press **Start** button

