



Your productivity experts.

MAINTENANCE PLANNING AND SCHEDULING COACHING AND MENTORING

TAKE YOUR TRAINING TO THE NEXT LEVEL

Often, organizations send their Maintenance Planner Schedulers for education on concepts and techniques in both Planning and Scheduling only to have the Planner Schedulers return and fail. So much so that studies on Planner Scheduler effectiveness have found that less than 10% of organizations get the anticipated benefits from the staffed positions. This is due to a number of reasons such as a lack of understanding of the role and other supporting roles necessary to drive effectiveness, incorrect staffing or spans of control, lack of partnerships within the organization, and others.

People and Processes, Inc. has long recognized the typical constraints relative to the Maintenance Planner Scheduler and as such, began offering coaching and mentoring to ensure success of this critical role for proactive maintenance practices. Using this approach, the Coach is able to work side-by-side the Planner Scheduler(s) to identify obstacles and barriers to effective Planning and Scheduling practices. In addition, the Coach builds on the techniques received from the prior formal educational activities to help the individuals migrate from a classroom setting to hands-on practical application in your organization's environment. When the organization conducts a Maintenance Planning and Scheduling Assessment prior to beginning the coaching and mentoring activities, results are often obtained much quicker as less time is invested in discovery.

TYPICAL COACHING ACTIVITIES INCLUDE:

- Job shadowing ("day in the life" approach) to understand current cultural and other items both benefiting and prohibiting effective Planning and Scheduling within the organization
- Roles and responsibilities
- Analytical estimating approaches
- Corrective and preventive work instruction development
- Creation of job plan libraries for repetitive use
- Use of feedback forms and continuous improvement loops
- Attendance at and evaluation of weekly Scheduling meetings and activities
- Metrics/key performance measures especially as related to the position
- Exit briefing of findings and opportunities for management review

Generally, these coaching and mentoring sessions occur in a week-long fashion with one or more Planner Schedulers in the organization.