A business dashboard provides deeper business insights by letting anyone get data-driven answers to their questions. Dashboarding with Analance allows even non-technical users to create interactive visualizations in minutes.

INTRODUCTION

A Dashboard is a collection of several worksheets that present information in a single place for monitoring and comparing data simultaneously.

NUMBER OF CHARTS

Analance includes twenty-eight different chart types to visualize data.

PREREQUISITES

1. A datasource must be available.
2. A workbook must be available with a minimum of one sheet.

SELECTING THE RIGHT CHART

1. Team collaboration and sharing.
2. Easily map dataset with the target outcome.

Dashboard - Workflow
( The following is the workflow to add a dashboard : )

1. Access Analance URL
2. Access Analance Business Intelligence
3. Navigate to existing Workbook
4. Add Dashboard
5. Specify Settings for the Dashboard
6. Drag sheets Drop in the canvas
Add a Dashboard

01
Login to Analance using your Analance URL.

02
Click Business Intelligence.

03
Click the Workbook ( ) icon.
04

Select a Workbook

05

Click an existing sheet.
06 TO SELECT THE DATA:

Click Add (+) -> Dashboard.

07 TO SELECT THE DATA:

Under Canvas type, select a canvas type.
<table>
<thead>
<tr>
<th>Canvas Type</th>
<th>Description</th>
</tr>
</thead>
</table>
| Grid        | With the Grid canvas type, the sheets are divided into equal sections on the canvas. The sheets realign and change size based on the number of sheets added to the canvas. You can add multiple sheets. There are two options under the Grid canvas type:  
  • **Autofit**: When selected, all the sheets on the canvas autofit to the available horizontal space in a single column.  
  • **Set custom grids**: When selected, you can type the number of sheets viewable in the canvas. |
| Free Flow   | With the Free flow canvas type, you can create infographics, place sheets on the canvas without any boundaries, resize sheets, and drag and drop custom dashboard items onto the canvas. Under the Free flow canvas type, you can drag and drop five free flow items to add them to the canvas:  
  • **Text box**: Add a customizable text box to the canvas.  
  • **Line**: Add a resizable line to the canvas.  
  • **Rectangle**: Add a resizable and customizable rectangle to the canvas.  
  • **Image**: Add an image to the canvas.  
  • **Oval**: Add a resizable oval to the canvas. |

Click the Save (.btnSave) icon.
### Customization Options for Free flow Items

The following table outlines the customization options for the five Free flow canvas type items.

<table>
<thead>
<tr>
<th>Dashboard Items</th>
<th>Settings</th>
<th>Options</th>
<th>Result</th>
</tr>
</thead>
</table>
| Grid            |          | • Name the text box.  
                    • Set the text value, font style, size, and color.  
                    • Add a border to the text box.  
                    • Link the text box to a URL. | The resultant text with selected option – a dashed border, modified font color and style will be similar to the one as shown below:  
<svg width="100" height="20" viewBox="0 0 100 20" xmlns="http://www.w3.org/2000/svg">  
    <rect width="10" height="20" fill="#000" stroke="#000" stroke-width="3" stroke-dasharray="5 5" />  
    <text x="20" y="10" font-size="10" fill="#000" font-family="Arial">Analance</text>  
</svg> |
### Dashboard Items

<table>
<thead>
<tr>
<th>Line</th>
<th>Settings</th>
<th>Options</th>
<th>Result</th>
</tr>
</thead>
</table>
| Free flow | ![Line Settings](image) | - Name the line  
- Set the border color, style, and size. | The resultant of the line with selected option will be similar to the one as shown below |

<table>
<thead>
<tr>
<th>Rectangle</th>
<th>Settings</th>
<th>Options</th>
<th>Result</th>
</tr>
</thead>
</table>
| Free flow | ![Rectangle Settings](image) | - Name the rectangle.  
- Set the border color, style, and size.  
- Set the background color and transparency. | The resultant will be similar to the one shown below: |
<table>
<thead>
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<th>Result</th>
</tr>
</thead>
</table>
| **Image**      |          | • Upload an image  
| Free flow      |          | • Name the image.  
| Dashboard Item |          | • Set border color, style, size.  
| Text box       |          | • Resize the image.  
| Line           |          | • Link the image to a URL.  
| Rectangle      |          | The resultant will be similar to the one shown below, a border color, size and style have been applied to the image as well as the image has been resized and hyperlinked |

Image with border color, size and style applied, image resized and hyperlinked to URL: ![Image Result](https://www.google.com)