

With increased emphasis on compliance and reduced budgets, non-profit organizations are looking to outsource back office functions to allow them to better focus on their mission. Some of the common challenges facing non-profits are:



Grant/Fund Accounting:

Ensuring that their employee's hours and earnings are being accurately captured and applied to the respective funding source. This includes both hourly and salaried employees.



Reporting:

Non-profits have to provide their funding sources reliable and timely justification on how their grant is being used. Many non-profits are also required to provide Time and Effort Reports to certain government agencies detailing where actual employee time and earnings were spent on a grant/fund each pay period.



Soliciting new grants/funds:

Attracting funding is core to a non-profit. Organizations that demonstrate they have systematic controls and automated systems for tracking time, grants, reporting are more appealing candidates for funding sources and government agencies.

Challenging Questions:



1) How do manage your time capture and allocation of grants/funds for your salaried and hourly employees?

Many non-profits still rely on Excel or manual timecards which are unreliable and time consuming to manage.

2) How accurate and timely are your time and effort reports to your funding sources or government?

By relying on Excel or manual processes, oftentimes the data in the reports are "estimates" of time spent on grants and difficult to justify in case of audit.

3) How much time is your payroll person/group spending on the above tasks each pay period?

Retaining talent at a non-profit is another challenge. Requiring staff to spend hours on manual processes is very time consuming and demotivating.

How IDI Extends Workforce Now®



Time Bank Salary Allocation

- Automates the allocation to grants, funds, etc. that they are likely doing in Excel or manually.
- Provides WFN payroll with the accurate details needed for reports to government and funding sources.

Quick Time Entry

- If WFN time & attendance is not a fit, IDI's Quick Time Entry is an alternative solution for entering time to grants, funds, etc., instead of paper timecards or Excel.
- Results sent to payroll for processing and reports to funding sources.

Financial Impact on P&L:



- Time/cost savings with automated accurate allocation of salaried earnings to grants & funds.
- Time/cost savings with more reliable and timely reports to funding sources.
- Secure more funding with automated systems (vs manual or Excel).

