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GME: Workflow, Common Focuses, & Audience Ideas

18 ADVOCATE | SYMPOSIUM

Introductions

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- Implementation Manager
- 10 years in Student Affairs
- 3+ years with Symplicity

GME vs Advocate

Advocate GME:

- Main focus is employee based conduct, BIT, and TIX, with the ability to include students in reports when necessary
- Interface - Staff only
- 'People Buckets'
  - Students
  - Employees
- Modules
  - Incident Reports
  - Care Reports
  - Title IX Reports
  - Training Manager
  - Clery Reporting
  - Fire Reports & Fire Drills
  - Missing Persons

Advocate:

- Main focus is student based conduct, BIT, and TIX
- Interfaces
  - Staff
  - RA Staff (or Student Staff)
  - Student
- 'People Buckets' - student only
- Modules
  - Incident Reports
  - Care Reports
  - Title IX Reports
  - Training Manager
  - Clery Reporting
  - Fire Reports & Fire Drills
  - Missing Persons
  - Security Reports
- Other Items
  - Student Groups
  - Separate settings for the student staff to have more 'locked down' version of staff rights

GME & Advocate

Using GME for:

- Bias Incident Reports
- Title IX Reports
- Official Student Complaints
- HR
- Academic Departments
- Employees of Concern/EAP Requests

Using Advocate for:

- University Conduct
- Housing & Residence Life
- Campus Recreation
- Care – students of concern
- TIX Reports

What are you using/thinking you'd use GME for?

GME Workflow & Demo

- Report/Intake
  - Public: using public links
  - Internal: staff member logging in, accepting & reviewing public report or submitting an internal report
- Meetings/Alleged Violations
  - Requesting/Scheduling Mtgs & other uses
  - Alleged Violations
- Decision
  - Entering decision
  - Selecting sanctions
  - Sending decision letter
- Appeal
  - Types
  - Forms

IR and TIX Lifecycle & Forms

Public Report Form

- Public reporter report generation

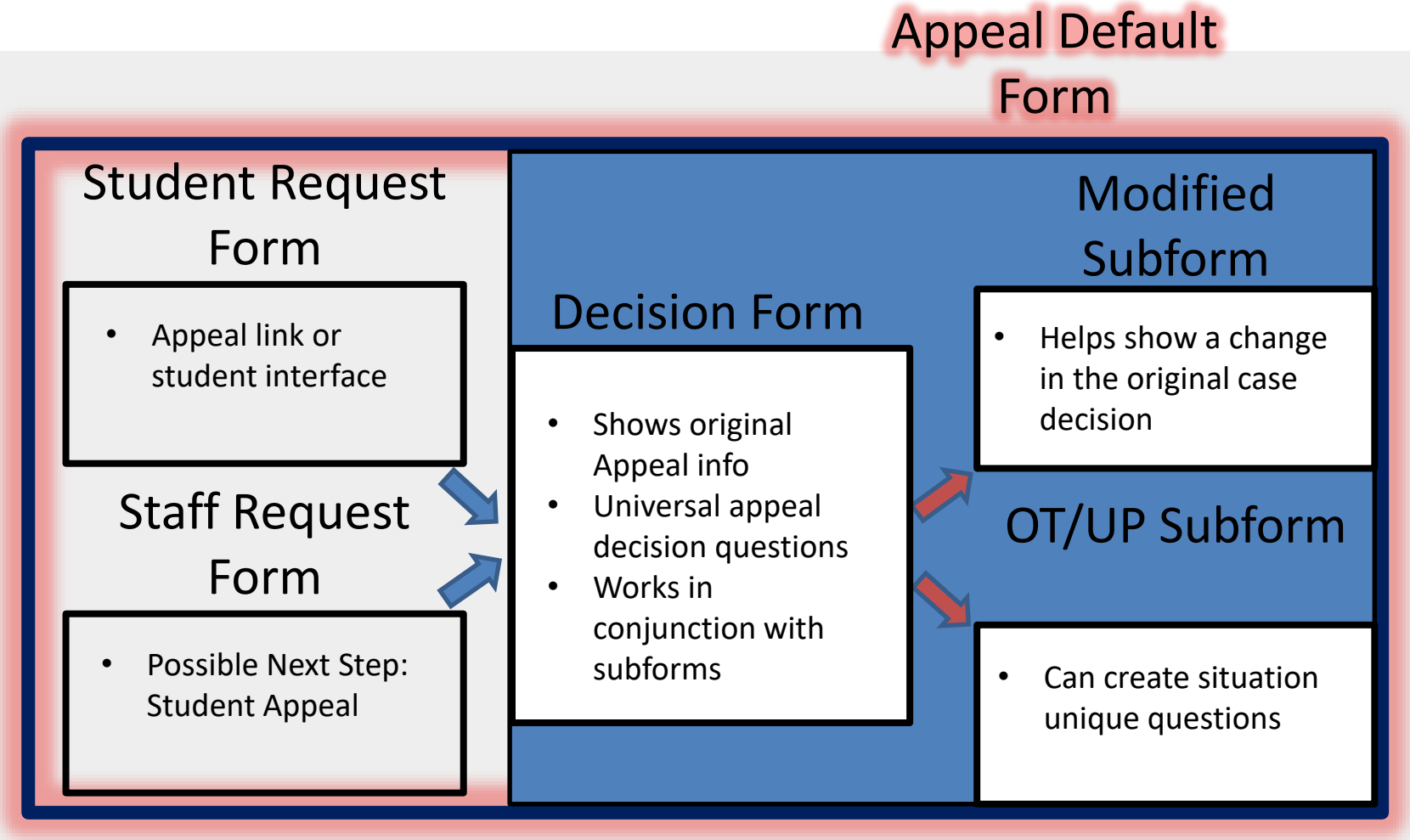
Initial Intake Form

- "Accept & Review" of a Public Report
- System user report generation

Individual Report Form

- "Process Incident" to create individual cases
- Create questions only for the individual case

IR Appeal Lifecycle & Forms



Cool Stuff

- Notes
  - 3rd party
  - Quicknotes
- Letters/Tracking Letters
  - Template for templates
- Reporting
- Care Quick Reports
- Parallel Case Management

Audience Ideas

- What would you like to learn about?
- What would you like to see in the system?

Questions?

Thank you!

Contact Information

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